



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: CEO
Department No.: 012
For Agenda Of: 11/14/17
Placement: Departmental
Estimated Tme: 10 Min.
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Director(s) Mona Miyasato, County Executive Officer *M*
Contact Info: Michael Allen, Chief Deputy Clerk of the Board
(805) 568-2240

SUBJECT: 2018 Board of Supervisors' Schedule of Meeting Dates and Locations

County Counsel Concurrence

As to form: N/A

Auditor-Controller Concurrence

As to form: N/A

Other Concurrence:

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

Consider the adoption of the 2018 Board of Supervisors' schedule of meeting dates and locations.

Summary Text:

The current practice of the Board of Supervisors is to conduct regular meetings on the first three Tuesdays of each month. The first and third Tuesday in Santa Barbara and the second Tuesday in Santa Maria. The Board does not meet on fourth and fifth Tuesdays except as necessary. In 2017, the Board will conduct 30 Regular Meetings and also conducted April Budget Workshops, June Budget Hearings, and Special Meetings.

The proposed 2018 schedule of regular Board meetings continues the practice of conducting meetings on the first, second and third Tuesdays of each month. This schedule includes 30 regular meetings of the Board as well as Budget Workshops and Budget Hearings. The Board can add or cancel meetings throughout the year as necessary.

County of Santa Barbara Budget Workshops will be conducted in advance of the June Budget Hearings. The County Executive Office Budget Development Schedule calls for Fiscal Year (FY) 2017-2018 Budget Workshops to be held on Monday, Wednesday and Friday, April 16, 18 and 20, 2018 in Santa Barbara. In anticipation of 2017-2018 Budget Workshops the proposed 2018 schedule does not include a regular hearing on Tuesday, April 17, 2018.

County of Santa Barbara Budget Hearings are conducted the second week of June and are tentatively scheduled for Monday, Wednesday and Friday, June 11, 13 and 15, 2018 in Santa Barbara. In anticipation of FY 2018-2019 Budget Hearings, the proposed 2018 schedule does not include a regular hearing on Tuesday, June 12, 2018. The Budget Hearing schedule is set and adopted by the Board in the spring of 2018.

The proposed 2018 schedule incorporates a summer break that includes July 24, July 31 and August 7, 2018. This break maintains three meetings in July and three in August, 2018. Advance knowledge of a summer recess will allow the Board and staff to efficiently schedule and set hearings for the remaining Board meetings through the summer and provide an opportunity for personal planning. The proposed 2018 schedule does not include a meeting on Tuesday November 27, 2018 in anticipation of the CSAC Annual Meeting to be held from November 27 through 30, 2018 in San Diego. Meetings are not scheduled for Tuesday, November 20, 2018 (Thanksgiving Holiday) or for December 18 and 25, 2018 (Winter Recess). The Board has avoided meeting on Tuesdays following a Monday Holiday. As such, meetings are not scheduled for Tuesday January 16, 2018 (Martin Luther King Jr. Holiday), Tuesday February 20, 2018 (Presidents Day) or for Tuesday September 4, 2018 (Labor Day).

Background:

Government Code Section 25081 requires the Board of Supervisors to hold regular meetings at the County seat which is located in the City of Santa Barbara. Santa Barbara County Code Chapter 2, Article 1, Section 2-1 provides that a regular adjourned meeting may be held outside of the County seat on a regular meeting date in lieu of a regular meeting.

Special Instructions:

Direct the Clerk of the Board to notify all County Departments of the adopted 2018 Board of Supervisors' schedule of meeting dates and locations.

Attachments:

Attachment A – Proposed 2018 Board of Supervisors' Schedule of Meetings dates and locations.

Authored by:

Michael Allen, Chief Deputy Clerk of the Board

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