



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: CEO
Department No.: 012
For Agenda Of: 11/5/19
Placement: Administrative
Estimated Tme: 10 Min.
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Director(s) Mona Miyasato, County Executive Officer
Contact Info: Jacquelyne Alexander, Chief Deputy Clerk of the Board
(805) 568-2240

SUBJECT: 2020 Board of Supervisors' Schedule of Meeting Dates and Locations

County Counsel Concurrence

As to form: N/A

Auditor-Controller Concurrence

As to form: N/A

Other Concurrence:

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

Consider the adoption of the 2020 Board of Supervisors' schedule of meeting dates and locations.

Summary Text:

The current practice of the Board of Supervisors is to conduct regular meetings on the first three Tuesdays of each month. The first and third Tuesday in Santa Barbara and the second Tuesday in Santa Maria. The Board does not meet on fourth and fifth Tuesdays except as necessary. In 2019, the Board is scheduled to conduct 31 Regular Meetings and also conducted April Budget Workshops, June Budget Hearings, and Special Meetings.

The proposed 2020 schedule of regular Board meetings continues the practice of conducting meetings on the first, second and third Tuesdays of each month. This schedule includes 29 regular meetings of the Board as well as Budget Workshops and Budget Hearings. At the discretion of the Board, meetings can be added or cancelled throughout the year as necessary.

County of Santa Barbara Budget Workshops will be conducted in advance of the June Budget Hearings. The County Executive Office Budget Development Schedule calls for Fiscal Year (FY) 2020-2021 Budget Workshops to be held on Monday, Wednesday and Friday, April 13, 15 and 17, 2020 in Santa Barbara. In anticipation of 2020-2021 Budget Workshops the proposed 2020 schedule does not include a regular hearing on Tuesday, April 14, 2020.

County of Santa Barbara Budget Hearings are conducted the second week of June and are tentatively scheduled for Tuesday and Thursday, June 9 and 11, 2020 in Santa Barbara. In anticipation of FY 2020-2021 Budget Hearings, the proposed 2020 schedule does not include a regular hearing on Tuesday, June 9, 2020. The Budget Hearing schedule is set and adopted by the Board in the spring of 2020.

The proposed 2020 schedule incorporates a summer break that includes July 21, July 28, August 4, and August 11, 2020. This break maintains two Board Meetings in July and August, 2020. Advance knowledge of a summer recess will allow the Board and staff to efficiently schedule and set hearings for the remaining Board meetings through the summer and provide an opportunity for personal planning. The proposed 2020 schedule does not include a meeting on Tuesday December 1, 2020 in anticipation of the CSAC Annual Meeting to be held from December 1 through December 4, 2020 in Los Angeles. Meetings are not scheduled for Tuesday, November 24, 2020 (Thanksgiving Holiday) or for December 22 and 29, 2020 (Winter Recess). The Board has avoided meeting on Tuesdays following a Monday Holiday. As such, meetings are not scheduled for Tuesday January 21, 2020 (Martin Luther King Jr. Holiday), Tuesday February 18, 2020 (Presidents Day) or for Tuesday September 8, 2020 (Labor Day).

Background:

Government Code Section 25081 requires the Board of Supervisors to hold regular meetings at the County seat which is located in the City of Santa Barbara. Santa Barbara County Code Chapter 2, Article 1, Section 2-1 provides that a regular adjourned meeting may be held outside of the County seat on a regular meeting date in lieu of a regular meeting.

Special Instructions:

Direct the Clerk of the Board to notify all County Departments of the adopted 2020 Board of Supervisors' schedule of meeting dates and locations.

Attachments:

Attachment A – Proposed 2020 Board of Supervisors' Schedule of Meetings dates and locations.

Authored by:

Jacquelyne Alexander, Chief Deputy Clerk of the Board
(805) 568-2240