



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Community Services-  
Parks  
**Department No.:** 052  
**For Agenda Of:** 6/21/2016  
**Placement:** Administrative  
**Estimated Tme:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Director George Chapjian, Community Services Director, 568-2467  
Contact Info: Paddy Langlands, Deputy Director, 568-2475  
**SUBJECT:** Landscape Maintenance Contract for County Parks Facilities, All Districts

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: N/A

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the first of two extensions of the contract with BrightView Landscape Development, Inc. in the annual amount of \$186,754 to provide landscape maintenance services to 18 Community Services Department parks and open spaces located throughout the County for a period of twenty-four (24) months beginning July 1, 2016 and ending June 30, 2018 (Attachment 1); and
  
- b) Determine that the actions recommended above are exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301 of the State Guidelines for the Implementation of CEQA which consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment or topographical features, involving negligible or no expansion of existing use, and direct staff to file the CEQA Notice of Exemption on that basis (Attachment 2).

**Summary Text:**

Landscape maintenance services in the attached contract will include mowing, edging, and turf maintenance according to an agronomic plan that includes irrigation inspection, turf aeration, fertilization and adjusting mow heights in 18 County parks and open spaces covering a total of 597 acres as identified in the agreement. During the term of the contract, the contractor will be required to attend

monthly spot inspections, at a minimum of one facility per month, to monitor the adherence to the contract terms.

This contract shall commence on July 1, 2016, and will end upon completion, no later than June 30, 2018. 180 days prior to the expiration of this agreement, the parties shall confer and decide whether to extend the agreement or allow the agreement to expire. At that time the Department will return to the Board for approval of an extension at a 3% increase over the previous contract amount, including cost reimbursements, not to exceed \$384,714 (\$192,357 per year).

**Background:**

In March of 2014, the Community Services Department conducted a competitive bid process for the provision of landscape maintenance services in 18 of the County’s park facilities located throughout the County. Of the four bids received, ValleyCrest Landscape Maintenance, Inc. was the lowest responsible and responsive bidder at \$15,563 per month. Upon verifying information provided, it was found that this company met the bid requirements and was awarded the contract. ValleyCrest Landscape Maintenance, Inc. recently changed its name to BrightView Landscape Development, Inc.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>
General Fund		\$186,754.00
State		
Federal		
Fees		
Other:		
<b>Total</b>	<b>\$ -</b>	<b>\$ 186,754.00</b>

Narrative:

Funding for this contract is budgeted as an ongoing cost and is budgeted for in FUND 0001, DEPT 052, Line Item Account 7460.

**Staffing Impacts:**

**Legal Positions:**  
0

**FTEs:**  
0

**Special Instructions:**

Please send a fully executed certified copy of the original contract and a copy of the minute Order to Marie Gensler, Community Services.

**Attachments:**

1. Agreement For Services with Exhibits

2. CEQA Notice of Exemption

**Authored by:**

Andrew Myung, Parks Business Manager