



# BOARD OF SUPERVISORS AGENDA LETTER

**Agenda Number:**

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Submitted on:**  
**(COB Stamp)**

**Department Name:** Community Services  
**Department No.:** 057  
**Agenda Date:** June 24, 2025  
**Placement:** Administrative Agenda  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

**TO:** Board of Supervisors  
**FROM:** Department Director(s):  
Jesús Armas, Director, Community Services Department  
Contact Info:  
Joe Dzvonik, Assistant Director, Housing and Community Development  
**SUBJECT: Authorization to Receive State Housing and Homelessness Incentive Program (HHIP) Funds**

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## County Counsel Concurrence

As to form: Yes

**Other Concurrence:** General Services

As to form: Yes

## Auditor-Controller Concurrence

As to form: Yes

## Recommended Actions:

That the Board of Supervisors:

- Ratify, approve and authorize the Community Services Department (CSD) Director, or designee, to execute, on behalf of the County as the lead agency of the Santa Barbara County Continuum of Care (CoC), a Housing and Homeless Incentive Program Funding Agreement between the CoC and the Santa Barbara San Luis Obispo Regional Health Authority, doing business as CenCal Health (CenCal), governing the use of \$200,000 in Round 3 State Housing and Homelessness Incentive Program (HHIP) funds to support the Prevention, Diversion, and Rehousing Program (PDR).
- Approve and authorize the Chair to execute an Agreement (Housing and Homelessness Incentive Program Sub-Recipient Agreement with Good Samaritan Shelter for Prevention, Diversion, Rehousing) for a total contract amount not to exceed \$110,000; and
- Determine that the approval of the recommended actions is exempt from the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15378(b)(4) since the recommended actions are government fiscal activities which do not involve commitment to any specific project which may result in potentially significant physical impact on the environment.

**Summary Text:**

Staff is recommending that Board authorize the Community Services Department (CSD) Director to sign the Housing and Homeless Incentive Program Funding Agreement in a form substantially similar to the Form of Agreement attached hereto (Attachment A).

Staff is recommending the Board authorize the CSD Director to execute the corresponding HHIP funded Agreement for Prevention, Diversion, Rehousing Program Manager .5 FTE. Attached hereto (Attachment B)

**Discussion:**

The PDR program currently led by Good Samaritan Shelter is a vital resource to prevent homelessness or immediately rehouse people who lose their housing. Preventing homelessness whenever possible and creating a culture of prevention across the continuum of care is a system level goal of the Community Action Plan to Address Homelessness. The PDR pilot is currently supported through one-time American Rescue Plan Act (ARPA) funding. This funding will be expended by June 30, 2025. On July 11, 2024, the CoC Board approved the HHIP application to request funding to continue this critical and nearly only prevention program locally. The CoC’s requested PDR funding will enable the program to continue to enhance access to the PDR hotline and coordinate with the Coordinated Entry System.

**Background:**

CenCal has allocated \$200,000 in Round 3 Housing and Homelessness Incentive Program (HHIP) funding through the Sustainable Solutions Award to support efforts to address homelessness, as follows: \$200,000 in Prevention, Diversion, Rehousing (PDR) Funding to support Program Staff Salaries and Benefits (.5 FTE Program Manager .5 County of Santa Barbara Coordinated Entry System Staff).

**Performance Measures**

The Prevention, Diversion, Rehousing Program has detailed performance metrics pursuant to other contracts approved by the Board.

**Table 1: Prevention, Diversion, Rehousing Program (PDR) Performance Metrics**

Measure Area	Measure Goal
Households at Risk of Homelessness or experiencing Homelessness served	150
Households receiving prevention services retained housing or were re-housed	70%
Households receiving Diversion and Re-Housing services obtained permanent housing	60%
Adult participants increased earned income or cash benefits at project exit	80%

Project participants entering permanent housing retained permanent housing at 1 year	80%
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**Contract Renewals:**

N/A

**Fiscal and Facilities Impacts:**

Budgeted: Yes. The estimated amount of HHIP Funds to be used under the Agreement in the current fiscal year is \$200,000. Therefore, no budget revision is included. The HHIP Funding will be used within a two-year period.

**Fiscal Analysis:**

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State	\$200,000		
Federal			
Fees			
Other:			
Total	\$200,000	\$ -	

**Staffing Impacts:**

There is no staffing impact associated with the recommended actions. If so directed by the Board, the recommended actions proposed herein can be achieved utilizing existing staff.

**Special Instructions:**

- 1) Please email an electronic copy of the Minute Order and executed Ground Lease Extension to Joseph Dzvonik at [jdzvonik@countyofsb.org](mailto:jdzvonik@countyofsb.org)

**Attachments:**

**Attachment A** – Housing and Homeless Incentive Program Funding Agreement with CenCal Health

**Attachment B** – Housing and Homelessness Incentive Program Sub-Recipient Agreement with Good Samaritan Shelter for Prevention, Diversion, Rehousing

**Authored by:**

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