



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Sheriff
Department No.: 032
For Agenda Of: August 17, 2021
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Sheriff's Office Sheriff Bill Brown (ext. 14290)
Contact Info: Lt. Brian Olmstead (ext. 65029)
SUBJECT: Agreement with Rotorcraft Support Inc. for Maintenance and Repair of County Air Support Aircraft

County Counsel Concurrence

As to form: Yes

Other Concurrence: Purchasing

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Fire Department

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve, authorize, and ratify the Chair to execute an agreement for maintenance of County Air Support Unit aircraft with Rotorcraft Support Inc, a county authorized vendor, for \$500,000.00 per year for the term of May 1, 2021 to June 30, 2025; and
- b) Determine pursuant to CEQA Guidelines 15378(b)(5) that the above actions are not a project subject to CEQA review, because it is a government administrative activity that does not result in direct or indirect physical changes to the environment.

Summary Text:

Currently, the County of Santa Barbara has a Service Contract with Rotorcraft Support Inc. for the inspection, maintenance, and upgrade services of County Air Support Unit aircraft in the amount of \$200,000.00.

Since Rotorcraft Support Inc. is a county authorized vendor, the Sheriff's Office requests the Chair to execute an agreement for services in the amount of \$500,000.00 in order to conduct routine service and maintenance on all County Air Support Unit aircraft. Based on Rotorcraft Support Inc. aircraft maintenance specialties, and their past maintenance on our aircraft, this contract will add maintenance

scheduling opportunities for the County. This increased access will more quickly bring County Air Support aircraft back to service and mission ready for rescues, law enforcement, and fire responses.

Background:

The Santa Barbara County Sheriff's Office and the Santa Barbara County Fire Department maintains several helicopters and a fixed wing aircraft as part of the inventory within the County Air Support Unit. These aircraft are used for various missions including law enforcement patrol functions, firefighting, rescues, searching for lost persons, vehicle pursuits, and other public safety requirements.

As part of federal regulations and the Air Support Unit's policy, each aircraft is required to receive an annual maintenance inspection by an authorized aircraft mechanic. During these annual inspections, parts are replaced if they have been "timed out" or are in need of repair. Additionally, sometimes systems fail and aircraft are sent for service prior to the annual inspection. Due to the complexity of some of the requirements, the County Air Support Unit has service contracts with several aircraft maintenance facilities including Rotorcraft Support Inc, Pac West, Aspen Helicopters, and Arista Aviation Services, LLC. The determination to use each county authorized vendor depends on the service specialty needed, and the scheduling of aircraft servicing based on each vendor's work load. At times, depending on the vendors' availability for service of the aircraft, one vendor is used more than others causing the potential of exceeding the service contract maximum amount of \$200,000.00. Most of the time when County Air Support Unit aircraft are sent for service, it takes several weeks to a few months to complete the service, and the service needs to be timed with the vendor's ability to complete repairs and maintenance in a timely matter. In the past, all of the above aircraft maintenance facilities have been used in the same year.

County Fire was consulted and has given concurrence with the establishment of this contract.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

The cost of any related services from Rotorcraft Support Inc. will come from the existing county Air Support maintenance fund budget.

Staffing Impacts: None

Special Instructions:

Clerk of the Board: Please send copy of minute order to:

- 1) Hope Vasquez, Chief Financial Officer, Sheriff's Office
- 2) General Services Purchasing Manager

Attachments:

Rotorcraft Support Inc. contract

Authored by:

Brian Olmstead, Lieutenant, Sheriff's Office