



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: May 4, 2021
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors
FROM: General Services Janette D. Pell, Director (560-1011)
Contact Info: Skip Grey, Assistant Director (568-3083)
SUBJECT: Electric Vehicle Charging Station Installation – Amendment 1; Districts 1, 2, and 4

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve, ratify, and authorize the Chair to execute Amendment No. 1 to the Contract (BC20138) with PowerFlex Systems, Inc. increasing the term of the Contract by 386 days to December 31, 2021 for Santa Barbara County Electric Vehicle Charger Installation Project No. 19016; and
- b) Find that, on February 25, 2020, the Board determined the project to be exempt from California Environmental Quality Act (CEQA) pursuant to 14 CRR 15303 because it consists of constructing and locating a limited number of new, small facilities or structures and/or installation of small new equipment and facilities in small structures, that a Notice of Exemption was filed on that basis, and that the recommended actions are within the scope of that Notice of Exemption.

Summary Text:

This item is before the Board to increase the term of a contract with PowerFlex Systems, Inc. by 386 days to a total contract term of 486 days. This contract was originally awarded in the amount of \$700,370 for the installation of electric vehicle charging station equipment in the Downtown Administrative, Lompoc, and Calle Real Campus parking lots. The project has been delayed due to the COVID-19 Pandemic and the County and PowerFlex both agree to extend the term to December 31, 2021 to ensure sufficient time to complete the project.

Background:

As part of the County’s efforts to convert the light-duty vehicle fleet of gasoline fueled County vehicles to cleaner and more efficient electric vehicles, a portion of that effort was to install electric vehicle charging station equipment at four locations on County property. This includes the downtown administrative campus parking lot located at 123 East Anapamu St, Santa Barbara, the Calle Real Campus at both 315 Camino Del Remedio (Public Health Building), and 234 Camino Del Remedio, (Social Services Building) in Santa Barbara, as well as 110 West Laurel St, in Lompoc. On September 1, 2020 PowerFlex Systems, Inc. was awarded the contract for the installation of the EV chargers. Work has been progressing and a number of the chargers have been installed at the Lompoc location. Due to delays associated with COVID-19, the contractor needs additional time to complete the work. The County has agreed and is requesting approval of this amendment to extend the time for completion from 100 days to 486 days which takes the contract end date to December 31, 2021. It is anticipated to be completed in advance of that date but in order to account for any future delays due to unknown circumstances, the December 31, 2021 date is being requested.

Fiscal and Facilities Impacts:

Budgeted: Yes. Previously approved.

Fiscal Analysis:

<u>Funding Sources</u>	<u>FY 2020-21</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund	\$ 700,370.00		\$ 700,370.00
Other - APCD Grant Funds	\$ 148,029.00		\$ 148,029.00
General Fund - APCD Grant Match	\$ 52,808.00		\$ 52,808.00
Total Project	\$ 901,207.00	\$ -	\$ 901,207.00

Narrative:

Funding for this project has already been approved. This is only a request for additional time on the contract. On February 25, 2020, the Board of Supervisors approved the necessary budget revision to increase appropriations within the general fund and authorize funding in the amount of up to \$698,000 for the engineering design and installation of 71 of the vehicle chargers. In addition, the Board approved a budget revision to increase appropriations within the general fund and authorize funding in the amount of \$52,808 for the County’s matching contribution to a \$148,029 Electric Vehicle Charging Station Infrastructure Program Grant from the Santa Barbara County Air Pollution Control District for installation and design of up to 16 EV chargers for the Lompoc campus.

Key Contract Risks:

Unforeseen issues due to COVID could delay the project further but the extension to December, 2021 contract end date is anticipated to mitigate that risk.

Special Instructions:

Please send (2) duplicate executed originals of the Construction Contract to Roy Hapeman, General Services, Courthouse East Wing.

Attachments:

1. Amendment No. 1
2. Original construction contract between the County of Santa Barbara and PowerFlex Systems, Inc.
3. Original Notice of CEQA Exemption

Authored by: Skip Grey, General Services