



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Sheriff
Department No.: 032
For Agenda Of: 6/01/10
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: 4/5ths

TO: Board of Supervisors

FROM: Department Sheriff Bill Brown
Director(s)
Contact Info: Chief Financial Officer Douglas Martin Ext. 4293

SUBJECT: Waiver of Competitive Bid Process for Purchase of Law Enforcement Equipment

County Counsel Concurrence

As to form: No

Auditor-Controller Concurrence

As to form: No

Other Concurrence: Purchasing

As to form: Yes

Recommended Actions:

- a) That the Board of Supervisors authorizes the Purchasing Agent to procure evidence storage lockers for the Sheriff's Department without being required to conduct a formal bid process for the period ending June 30, 2010
- b) Approve Budget Revision 0000911 recognizing the release of asset forfeiture funds and appropriating expenditures within the Santa Barbara Sheriff's Department.

Summary Text:

The Santa Barbara Sheriff's Department has determined that improvements in the storage of evidence collected at the scene of crimes are warranted. Different types of storage lockers are in use at the six different Sheriff stations throughout the County. Several of the locations have in use custom-built storage facilities that were constructed years ago and do not meet current evidence retention standards. The total cost of the purchase with sales tax will be approximately \$49,000. This exceeds the Purchasing Agent's authority without going to bid for the item.

Background: This proposal is an opportunity to standardize the evidence storage capacity and process at all Sheriff Stations. Since the department already has this system in place at the Main Station and Lompoc, it is prudent to allow the Purchasing Manager to issue a purchase order without going to bid. If the department had to go to bid, we would have to replace evidence storage systems at all locations, incurring more cost and replacing equipment that is current and serviceable.

Fiscal and Facilities Impacts:

Budgeted: No

Narrative:

Budget Revision Request (BRR) #0000911 releases \$49,000 from the Sheriff's Department asset forfeiture trust fund and appropriates it in the Capital Equipment line item 8300. There is no cost to the General Fund for this purchase.

Special Instructions:

Please provide a minute order to Douglas Martin, Chief Financial Officer and Purchasing Manager, General Services.

Attachments:

Budget Revision Request #0000911

Authored by:

Doug Martin, ext 4293

cc: