

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:

Prepared on: 3/7/06
Department Name: Public Health Department
Department No.: 041
Agenda Date: 3/21/06
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Elliot Schulman, MD, MPH, Director and Health Officer
Public Health Department

STAFF CONTACT: Jan E. Glick, Director Ext. 5284
Animal Services

SUBJECT: Request for Waiver of Competition in Purchase of Animal Services Truck Beds

Recommendation(s):

That the Board of Supervisors:

Approve a waiver of the competitive bid requirement and authorize the Purchasing Manager to enter into an agreement with SHOR-LINE (not a local vendor) for three "Animobile 99" truck beds in the amount of \$13,142 each for a total amount of \$39,426.

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with:

- Goal No. 1: An Efficient Government Able to Respond Effectively to the Needs of the Community.
- Goal No. 2: A Safe and Healthy Community in Which to Live, Work, and Visit.

Executive Summary and Discussion:

Three Animal Services trucks are scheduled for replacement this fiscal year. The Public Health Department (PHD) will be purchasing three ¾-ton trucks. To equip the trucks for Animal Services use, the PHD is requesting the purchase of three animal rescue/transport unit truck beds. Such truck beds are necessary for the humane transportation of animals, and for the safety of Animal Control Officers.

The Purchasing Manager has determined that SHOR-LINE's "Animobile 99" will meet the needs of Animal Services. The "Animobile 99" model is constructed of durable fiberglass and is the only model which is suitable for use in a ¾-ton truck. It includes superior humane qualities such as:

- A safety door kit containing six (6) fully insulated spacious compartments with heavy duty stainless steel latches designed to securely contain various animals,
- Interior lighting and "Direct Flow" ventilation system within the animal compartments,

- Coated grill floors assisting in maintaining clean and dry animals while in transport, and
- An adequate and easily accessible rear storage unit needed for additional safety supplies.

The recommended vendor is SHOR-LINE, a company based in Kansas City, MO. SHOR-LINE is the only vendor that makes a animal rescue/transport truck bed unit suitable for a ¾-ton truck. There is no local vendor for such units. SHOR-LINE, a successful company in the animal health industry since 1972, is the recommended producer of the needed truck beds. The product is fully warranted from defects and workmanship for one year from date of purchase.

The Purchasing Manager has determined that the asking price of \$13,142 for each transport unit truck bed is very competitive. A bid process would not serve the County in that SHOR-LINE is the only vendor with the needed type of animal rescue/transport truck bed unit. Ordering them immediately will enable the department to put the vehicles into service months sooner than would be the case if there would be a formal bid process. The cost of the transport units exceeds the authority of the Purchasing Manager to proceed without bidding, per County Code Chapter 2, Article IV, Section 2-39. Permission is requested from your Board for the authority to proceed with the purchase without the use of a formal bid process.

Mandates and Service Levels:

Not affected.

Fiscal and Facilities Impacts:

Approval of this waiver will not increase General Fund Contribution. Animal Services has purchased three replacement trucks this year. These trucks need to be upgraded for humane transportation of animals and for the safety of Animal Control Officers. Animal Services is requesting three “Animobile 99” truck beds in the amount of \$39,426. The funding of the truck beds will be paid from the remainder of vehicle depreciation (\$5,145) with the difference paid by a FY 04/05 Designation from the Deborah K Oldham Estate Trust (\$34,281). Pending approval, a Budget Revision will be submitted with actual costs incurred.

Special Instructions:

Please return a copy of the minute order to John McMillin, Purchasing Manager AND to PHD Contracts Unit, 300 North San Antonio Road, Building 8, Santa Barbara, CA 93110 **Attn: Margaret Granger (805) 681 5367.**

Concurrence:

Purchasing Manager