



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Public Works  
**Department No.:** 054  
**For Agenda Of:** June 18, 2019  
**Placement:** Administrative  
**Estimated Tme:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department Director: Scott D. McGolpin, Public Works Director, 568-3010  
Contact Info: Chris Sneddon, Deputy Public Works Director, 568-3064

**SUBJECT:** **Agreements for Services of Independent Contractors: Pacific Materials Laboratory, Fugro USA Land Inc., Earth Systems, NV5, Pavement Engineering, Twining Inc., and MNS Engineers Inc., for Materials Testing Services, All Supervisorial Districts**

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the attached Agreements for Services of Independent Contractors for engineering consulting services, each Agreement with a term of June 18, 2019 through June 30, 2021, and each Agreement for an amount not to exceed \$100,000, with each of the following consultants:
  - i) Pacific Materials Laboratory (a local vendor), 35-A South La Patera Lane Goleta CA 93116;
  - ii) Fugro USA Land Inc. (a Tri-County vendor), 4820 McGrath Street, South 100, Ventura CA 93003;
  - iii) Earth Systems Pacific (a local vendor), 2049 Preisker Lane, Suite E Santa Maria CA 93454;
  - iv) NV5 (a Tri-County vendor), 1868 Palma Drive, Suite A Ventura CA 93003;
  - v) Pavement Engineering (a Tri-County vendor), 485 Sacrament Drive, Suite A, San Luis Obispo CA 93401
  - vi) Twining Inc. (a Tri-County vendor), 1879 Portola Road, Suite G, Ventura CA 93003
  - vii) MNS Engineers Inc. (a local vendor), 201 N. Calle Cesar Chavez, Suite 300, Santa Barbara, CA 93103

- b) Approve and authorize the Director of Public Works or designee to issue Notices to Proceed as described in each Agreement and to make immaterial changes in accordance with Section 36 in each Agreement; and
- c) Find that none of the proposed Agreements constitute a “Project” within the meaning of the California Environmental Quality Act pursuant to 14 CCR 15378 (b)(5) as they are administrative activities of governments that will not result in direct or indirect physical changes in the environment.

**Summary Text:**

This item is on the agenda to approve agreements with Pacific Materials Laboratory, Fugro USA Land Inc., Earth Systems, NV5, Pavement Engineering, Twining Inc., and MNS Engineers Inc. to provide engineering for materials testing and inspection on an as-needed basis. For each of these firms, the County’s \$200,000 purchasing threshold per vendor will be exceeded when combined with existing County contracts; therefore, Board approval is required before Public Works can authorize additional services through Notices to Proceed.

To initiate work, staff will issue Notices to Proceed by project as necessary, and will specify tasks, deliverables, timelines, and budget to direct Contractor activities and control costs effectively. The Notices to Proceed will be based on agreed upon work required for each project developed by Public Works staff. The Contractor would then invoice Public Works upon completion of tasks for the services provided. The Public Works Director or designee will approve and issue each Notice to Proceed.

**Background:**

Staff solicited local Material Testing Companies that have been used successfully in the past. These companies have been selected in the past based on qualification reviews and their local presence and local proximity to the County construction jobs to reduce travel time expenses. However, the \$200,000 purchase threshold for countywide contracts precludes the continued use of these consultants’ services without Board approval. The requested contracts for engineering services will provide for continuation of their ongoing services for various projects in Transportation.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b>Funding Source</b>	<b>Total One-Time Project Cost</b>
Road Fund	\$700,000
Total	\$700,000

**Narrative:**

Engineering consulting costs are included in each capital improvement or maintenance project budget. The funds are budgeted in Dept. 054, Fund 0016 and 0017, Org. Unit 0500, various Programs and Account 7460.

**Key Contract Risks:**

Key risk factors for these agreements are low.

**Special Instructions:**

One original of each contract to be filed with the Clerk of the Board. Please return two duplicate original signature pages for each contract, along with a certified stamped minute order approving these actions to Public Works Transportation Administration, ATTN: Gena Valentine, ext. 3064.

**Attachments:**

(One original Agreement and two duplicate original signature pages for each contract)

Attachment A: Agreement for Services of Independent Contractor with Pacific Materials Laboratory Inc.

Attachment B: Agreement for Services of Independent Contractor with Fugro USA Land, Inc.

Attachment C: Agreement for Services of Independent Contractor with Earth Systems Pacific, Inc.

Attachment D: Agreement for Services of Independent Contractor with NV5

Attachment E: Agreement for Services of Independent Contractor with Pavement Engineering

Attachment F: Agreement for Services of Independent Contractor with Twining

Attachment G: Agreement for Services of Independent Contractor with MNS Engineers

**Authored by:**

Bill Tracy, Inspector, Public Works Transportation, 681-5694