

NOTICE OF EXEMPTION

TO: Santa Barbara County Clerk of the Board of Supervisors

FROM: Department of Public Works – Transportation Division
(Lead Department/Division)

Based on a preliminary review of the project the following activity is determined to be exempt from further environmental review requirements of the California Environmental Quality Act (CEQA) of 1970, as defined in the State and County Guidelines for the implementation of CEQA.

APN(s): N/A **Case No.:** N/A

LOCATION: 105 East Anapamu Street, 4th Floor Board of Supervisors Hearing Room

PROJECT TITLE: Destruction of Records, All Supervisorial Districts

PROJECT DESCRIPTION: The Public Works Department is requesting an order to destroy records that are no longer necessary for operations, per Section 26202 of the Government Code. The records include various closed project files dated July 13, 2004 through March 9, 2010. The Department has determined that these records have no further administrative, legal or fiscal value. The Department's policy is to maintain records for no longer than five years. The Board must approve this action with a 4/5 vote

EXEMPT STATUS: (Check One)

- Ministerial
- Statutory
- Categorical Exemption [15301(c)]
- Emergency Project
- No Possibility of Significant Effect [Sec. 15061(b, 3)]
- Not a Project [Section 15378(b)(2)]

Cite specific CEQA Guideline Section: Section 15378 project means the whole of an action, which has the potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect change, and that is any of the following: (b), Project does not include: (2) Continuing administrative or maintenance activities, such as purchases for supplies, personal-related actions, general policy and procedure making...

Reasons to support exemption findings (attach additional material, if necessary):

The Santa Barbara County Board of Supervisors is the responsible agency approve to the destruction of County records. The Destruction of records is not a project by definition. The term project refers to the general policy making activity which is being approved and which may be subject to several discretionary approvals by governmental agencies. The term project does not mean each separate governmental approval. Further, the request to destroy these records will not create any unusual circumstances which would create a possibility that there would be a significant effect.

Lead Agency Contact Person: Chris Sneddon, Deputy Director, Phone: (805) 568-3064

Department Representative: Morgan M. Jones, Senior Engineering Environmental Planner

Acceptance Date: **June 2, 2015**

[Date of final action on project]

Distribution: Hearing Support Staff for posting



Morgan M. Jones

May 18, 2015
Date

NOTE: A copy of this document must be posted with the County's Planning & Development Department at least 6 days prior to consideration of the activity by the decision-makers to comply with County CEQA guidelines and a copy must be filed with the County Clerk of the Board after project approval to begin a 35 day statute of limitations on legal challenges.

Distribution:

Date filed with Planning & Development

Date filed with Clerk of Board