

**SECOND AMENDMENT TO AGREEMENT FOR SERVICES OF INDEPENDENT CONTRACTOR FOR
SB 163 WRAPAROUND SERVICES AND FAMILY URGENT RESPONSE SYSTEM**

Santa Barbara County
Department of Social Services

Second Amendment

This is a *Second* Amendment (*Second* Amendment to the Agreement) to the Agreement for Services of Independent Contractor, by and between the **County of Santa Barbara** (COUNTY) and **Casa Pacifica Centers for Children and Families** (CONTRACTOR).

WHEREAS, on June 28, 2022, COUNTY approved the Agreement for Services of Independent CONTRACTOR, number BC#22-061, (Agreement) with CONTRACTOR for the provision of Child Welfare Services Senate Bill 163 Wraparound Services and Family Urgent Response System;

WHEREAS, the initial term of the Agreement commenced on July 1, 2022, and was set to expire on June 30, 2023;

WHEREAS, on July 11, 2023, the COUNTY executed the First Amendment to the Agreement with CONTRACTOR to extend the initial term for one additional year commencing on July 1, 2023, through June 30, 2024 (First Extension Period); and

WHEREAS, the parties now desire to amend the Agreement as amended by First Amendment to the Agreement to extend the term for one additional year commencing on July 1, 2024, through June 30, 2025 (Second Extension Period).

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, COUNTY and CONTRACTOR agree as follows.

The Agreement as amended by First Amendment to the Agreement is amended as follows:

1. Section 4, **TERM**, of the Agreement as amended by First Amendment to the Agreement is amended by adding the following language:

For the Second Extension Period, CONTRACTOR shall commence performance on **July 1, 2024** and end performance upon completion, but no later than **June 30, 2025** unless otherwise directed by COUNTY or unless earlier terminated.

2. Section 5, **COMPENSATION OF CONTRACTOR**, of the Agreement is amended to state in its entirety:

In full consideration for CONTRACTOR's services, CONTRACTOR shall be paid for performance under this Agreement in accordance with the terms of EXHIBIT B, *including EXHIBIT B-1, for the period of July 1, 2022 through June 30, 2023, EXHIBIT B-2 for the period of July 1, 2023 through June 30, 2024, and EXHIBIT B-3 for the period of July 1, 2024 through June 30, 2025*, attached hereto and incorporated herein by reference. Billing shall be made by invoice, which shall include the contract number assigned by COUNTY and which is delivered to the address given in Section 2, **NOTICES**, above following completion of the increments identified on EXHIBIT B. Unless otherwise specified on EXHIBIT B, payment shall be net thirty (30) days from presentation of invoice.

3. Section A of EXHIBIT B, Payment Arrangements, is amended to state in its entirety:
 - A. For CONTRACTOR services to be rendered under this Agreement, CONTRACTOR shall be paid a total contract amount, including cost reimbursements, not-to-exceed **\$1,357,122** for the period of July 1, 2022 through June 30, 2023, not-to-exceed **\$1,430,468** for the period of July 1, 2023 through June 30, 2024, *and not-to-exceed **\$1,430,468** for the period of July 1, 2024 through June 30, 2025.*

4. Section B of EXHIBIT B, Payment Arrangements, is amended to state in its entirety:
 - B. Payment for services and /or reimbursement of costs shall be made upon CONTRACTOR's satisfactory performance, based upon the scope and methodology contained in **EXHIBIT A** as determined by COUNTY. Payment for services and/or reimbursement of costs shall be based upon the units of service, as defined in **EXHIBIT B-1** for the period of July 1, 2022 through June 30, 2023, **EXHIBIT B-2** for the period of July 1, 2023 through June 30, 2024, *and **EXHIBIT B-3** for the period of July 1, 2024 through June 30, 2025, as applicable.* Invoices submitted for payment that are based upon **EXHIBIT B-1, B-2, or B-3** must contain sufficient detail to enable an audit of the charges and provide supporting documentation if so specified in **EXHIBIT A**.

5. Section C of EXHIBIT B, Payment Arrangements, is amended to state in its entirety:
 - C. On the 15th of the month following the provision of services, CONTRACTOR shall submit to the COUNTY DESIGNATED REPRESENTATIVE an invoice or certified claim on the County Treasury for the service performed over the period specified. These invoices or certified claims must cite the assigned Board Contract Number. COUNTY DESIGNATED REPRESENTATIVE shall evaluate the quality of the service performed and if found to be satisfactory and within the cost basis of **EXHIBIT B-1** for the period of July 1, 2022 through June 30, 2023, **EXHIBIT B-2** for the period of July 1, 2023 through June 30, 2024, *and **EXHIBIT B-3** for the period of July 1, 2024 through June 30, 2025, as applicable,* shall initiate payment processing. COUNTY shall pay invoices or claims for satisfactory work within 30 days of receipt of correct and complete invoices or claims from CONTRACTOR.

6. Add **EXHIBIT B-3**, for Fiscal Year 2024-2025 as attached.

In all other respects, the Agreement as amended by First Amendment to the Agreement remains unchanged and shall remain in full effect.

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Second Amendment to the Agreement between the **County of Santa Barbara** and **Casa Pacifica Centers for Children and Families**.

IN WITNESS WHEREOF, the parties have executed this Second Amendment to the Agreement to be effective on the date executed by COUNTY.

ATTEST:

Mona Miyasato
County Executive Officer
Clerk of the Board

By: _____
Deputy Clerk

COUNTY OF SANTA BARBARA:

By: _____
Steve Lavagnino, Chair
Board of Supervisors

Date: _____

RECOMMENDED FOR APPROVAL:

Social Services

By: _____
Department Head

CONTRACTOR:

Casa Pacifica Centers for Children and Families

By: _____
Authorized Representative

Name: Shawna Morris, MPA

Title: Chief Executive Officer

APPROVED AS TO FORM:

Rachel Van Mullem
County Counsel

By: _____
Deputy County Counsel

APPROVED AS TO ACCOUNTING FORM:

Betsy M. Schaffer, CPA
Auditor-Controller

By: _____
Deputy

APPROVED AS TO FORM:

Greg Milligan, ARM
Risk Management

By: _____
Risk Management

EXHIBIT B-3

FY 2024/-2025

July 1, 2024 through June 30, 2025

I. REVENUE SOURCES:		Total	FURS	Wraparound SB 163 Funded
1	Contributions	\$ -		
2	Foundations/Trusts	\$ -		
3	Miscellaneous Revenue	\$ -		
4	Behavioral Wellness Funding	\$ -		
5	Other Government Funding	\$ -		
6	DSS SB 163	\$ 1,430,468	\$ 440,743	\$ 989,726
7	Other (Insurance Carriers)	\$ -		
8	Other (specify)	\$ -		
9	Other (specify)	\$ -		
10	Total Other Revenue	\$ 1,430,468	\$ 440,743	\$ 989,726

I.B Client and Third Party Revenues:				
11	Client Fees	\$ -		
12	SSI	\$ -		
13	Other (specify)	\$ -		
14	Total Client and Third Party Revenues (Sum of lines 19 through 23)	\$ -	\$ -	\$ -
15	GROSS PROGRAM REVENUE BUDGET	\$ 1,430,468	\$ 440,743	\$ 989,726

III. DIRECT COSTS		Total	FURS	Wraparound SB 163 Funded
III.A. Salaries and Benefits Object Level				
16	Salaries (Complete Staffing Schedule)	\$ 802,321	\$ 275,441	\$ 526,880
17	Employee Benefits	\$ 168,487	\$ 57,843	\$ 110,645
18	Payroll Taxes	\$ 61,378	\$ 21,071	\$ 40,306
19				
20	Salaries and Benefits Subtotal	\$ 1,032,186	\$ 354,355	\$ 677,831

III.B Services and Supplies Object Level				
21	Recruiting	\$ 700	\$ 200	\$ 500
22	Auto expense	\$ 38,000	\$ 1,000	\$ 37,000

23	Child Related Costs	\$ 10,000	\$ -	\$ 10,000
24	Computer expenses	\$ 31,000	\$ 6,000	\$ 25,000
25	Conferences and meetings	\$ 700	\$ 200	\$ 500
26	Education and Training	\$ 6,000	\$ 2,000	\$ 4,000
27	Equipment maint. and rental	\$ 500	\$ -	\$ 500
28	Insurance	\$ 21,000	\$ 3,000	\$ 18,000
29	Office expenses	\$ 700	\$ 200	\$ 500
30	Outside services	\$ 9,500	\$ 500	\$ 9,000
31	Quality Assurance	\$ 18,500	\$ 2,500	\$ 16,000
32	Rent	\$ 61,500	\$ 11,500	\$ 50,000
33	Repairs and maintenance	\$ 3,000	\$ 200	\$ 2,800
34	Supplies	\$ 700	\$ 200	\$ 500
35	Taxes and licenses	\$ 700	\$ 200	\$ 500
36	Utilities	\$ 9,200	\$ 1,200	\$ 8,000
37		\$ -		
38		\$ -		
39		\$ -		
40		\$ -		
41		\$ -		
42	Services and Supplies Subtotal	\$ 211,700	\$ 28,900	\$ 182,800

	III.C. Client Expense Object Level Total (Not Medi-Cal Reimbursable)	\$ -	\$ -	\$ -
43		\$ -		
44		\$ -		
45		\$ -		
46	SUBTOTAL DIRECT COSTS	\$ 1,243,886	\$ 383,255	\$ 860,631
	IV. INDIRECT COSTS			
47	Administrative Indirect Costs (Reimbursement limited to 15%)	\$ 186,583	\$ 57,488	\$ 129,095
48	GROSS DIRECT AND INDIRECT COSTS	\$ 1,430,468	\$ 440,743	\$ 989,726