



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Health
Department No.: 041
For Agenda Of: October 20, 2020
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Van Do-Reynoso, MPH, PhD, Director
Director Public Health Department
Contact Info: Suzanne Jacobson, (805) 681-5183
Deputy Director
SUBJECT: Conversion of Purchase Contract BL05011 to a Board Contract with the
Community Health Centers of the Central Coast for Targeted Outreach to slow the
spread of COVID-19.

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors consider the following recommendations:

- a) Approve, ratify, and authorize the Chair to execute an Agreement for Services of Independent Contractor Community Health Centers of the Central Coast (Attachment A), to continue providing targeted and critical outreach on COVID-19 to vulnerable populations. This Agreement converts a Purchase Order Contract to a Board Contract, in a total amount not to exceed \$50,000, inclusive of \$50,000 under Purchase Contract BL05011 (Attachment B), but which otherwise cancels, nullifies, and supersedes Purchase Contract BL05011; and
- b) Determine that the proposed action does not constitute a "Project" within the meaning of California Environmental Quality Act (CEQA), pursuant to Section 15378(b)(4) of the CEQA Guidelines, because it consists of the creation of a government funding mechanism or other government fiscal activities, which does not involve any commitment to any specific project which may result in a potentially significant impact on the environment.

Summary Text:

This item is on the agenda for your Board to approve and ratify an Agreement with the Community Health Centers of the Central Coast (CHCCC) to provide for targeted and critical outreach and education to assist special and vulnerable populations to better understand COVID-19 as part of the County's COVID-19 response efforts. The County currently has a Purchase Order (No. BL05011) with

CHCCC for targeted and critical outreach and support to support COVID-19 response. However, because other existing agreements throughout the County exceed the threshold of \$200,000 for a County-wide vendor maximum, the Public Health Department (PHD) is requesting Board approval to enter into this Agreement. The Agreement total contract maximum is not to exceed \$50,000, inclusive of the \$50,000 under Purchase Order BL05011, but which otherwise cancels, nullifies, and supersedes Purchase Order BL05011. Approval of the recommended action will allow PHD to continue to collaborate with the CHCCC for this important outreach as part of the County’s COVID-19 response efforts.

Background: As part of the County’s response to stop the spread of the Coronavirus, the County used its emergency contract authority for an agreement with CHCCC to assist the Public Health Department (PHD) with targeted and critical outreach to help at-risk community members to understand what COVID-19 is and how to protect against it. CHCCC has recruited promotoras to engage target populations, to provide education on social distancing, safety practices, and identify important resources on testing and health care. CHCC is assisting with strategies and resources for quarantining or isolating individuals that test positive or are exposed to a positive case of COVID-19. CHCCC is also helping those quarantined or isolated with access to food, medication, and other essentials, if needed. As may be applicable, CHCCC is sharing information on the Housing for the Harvest program.

Thus, the request is for your Board to approve and ratify the Agreement with the Community Health Centers of the Central Coast (CHCCC) to continue targeted outreach and education for COVID-19 for at-risk communities (Attachment A). This Agreement converts a Purchase Contract to a Board Contract, for a total amount not to exceed \$50,000, inclusive of \$50,000 under Purchase Contract BL05011, but which otherwise cancels, nullifies, and supersedes Purchase Contract BL05011.

Performance Measure:

N/A

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Funding Sources	Estimated		On-Going Cost:	Total Agreement Cost
	FY 2020-21 Cost:			
General Fund				
State				
Federal	\$ 50,000.00	\$ -	\$	50,000.00
Patient Service Fees				
Total	\$ 50,000.00	\$ -	\$	50,000.00

It is anticipated that the PHD will expend \$50,000 during FY 2020-21 on this Agreement, which will be funded through federal funds received from the Epidemiology and Laboratory Capacity (ELC) allocation for coronavirus response through the California Department of Public Health (CDPH) from the Paycheck Protection Program and Health Care Enhancement Act HR 266.

Key Contract Risks

This Agreement is considered low risk because Contractor has a long-standing relationship with County and the Agreement may be terminated at the County's convenience.

Staffing Impacts:

Legal Positions:

0

FTEs:

0

Special Instructions:

Please execute two (2) original Agreements with Community Health Centers of the Central Coast and retain one (1) original Agreement and one (1) Minute Order for pick-up by the department. Please email Kelly.Lazarus@sbcphd.org when available for pickup.

Attachments:

- A. Agreement for Services of Independent Contractor Community Health Centers of the Central Coast.
- B. Purchasing Contract (BL05011)

Authored by:

Suzanne Jacobson, Deputy Director