



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Probation
Department No.: 022
For Agenda Of: June 18, 2024
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors *Joseph E. Benton*

FROM: Department Holly L. Benton, Chief Probation Officer (805) 803-8537
Director(s)
Contact Info: Spencer Cross, Deputy Chief Probation Officer (805) 882-3675

SUBJECT: Agreement with Goodwill Industries of Ventura and Santa Barbara Counties for Prison to Employment Services

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Approve, ratify and authorize the Chair to execute an Agreement for Services of Independent Contractor with Goodwill Industries of Ventura & Santa Barbara Counties (Goodwill) (a local vendor), that presently provides employment development and subsidized employment services to probation clients, and through this Agreement will provide Prison to Employment (P2E 2.0) services for a total contract amount not to exceed \$264,554.30 from June 18, 2024, through December 31, 2025; and
- B. Authorize the Chief Probation Officer or designee to approve subsequent immaterial changes to the Agreement including authorizing additional services, amending program staffing requirements, amending service locations, and adding program goals, outcomes, and measures, and reallocation of funds between funding sources. Authorize the Chief Probation Officer or designee to approve line-item budget changes to Attachment B-1 of the Agreement in an amount not to exceed 10% of the stated line-item budgeted amounts for each service. Immaterial changes can be made as long as the total contract amount of the Agreement is not increased, and subject to the Board's ability to rescind this delegated authority at any time, and provided that in no event shall any such amendment extend the term of the Agreement; and

- C. Determine that these activities are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), finding that these activities are covered by the common sense exception that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that these activities may have a significant effect on the environment, the activities are not subject to CEQA.

Summary Text:

This item is before your Board to execute an Agreement with Goodwill to provide P2E 2.0 services. Goodwill currently has an agreement with the County to provide employment preparation, occupational skills training, job development and placement services, job retention and support services, and subsidized employee services to Probation Department (Probation) clients. This Agreement for P2E 2.0 services allows for Goodwill to provide additional job readiness services to Probation clients including, but not limited to, the following: linkages to community service; direct assistance with transportation; assistance with housing; assistance with educational testing; and referrals to healthcare services.

Background:

On September 1, 2019, the Workforce Development Board (WDB) received an initial grant for P2E services and subsequently collaborated with Probation to enter into an agreement with Goodwill to execute the employment services. That grant ended on June 30, 2022. For the first round of the grant, approximately 51 individuals were referred to the program. Fifty percent (50%) of the individuals referred entered employment, completed training, obtained industry-recognized certificates, General Education Development (GED), or were placed in a State-Approved Apprenticeship.

The WDB has received new grant funding to implement P2E 2.0 and has re-established a collaboration with Probation to address the employment needs of unemployed and underemployed adults who are under probation supervision in Santa Barbara County. On February 20, 2024, the WDB and Probation entered into a Memorandum of Understanding (MOU) to carry out the P2E 2.0 services with an agreement with Goodwill.

The services provided by P2E 2.0 will be provided to individuals under probation supervision in Santa Barbara County to improve employment outcomes through the creative and effective alignment of training, education and other services in Santa Barbara County. The P2E 2.0 services are designed to alleviate challenges to employment encountered by formerly incarcerated and justice-involved individuals and reduce recidivism by strategically aligning training, education, and other support services with the industries and employers that play a pivotal role in regional employment. The Agreement with Goodwill to provide P2E 2.0 supports the ongoing prison-to-employment endeavor to enhance connections between the correctional system and local workforce.

Performance Measures:

1. Enroll at least 15 unduplicated participants in P2E 2.0 services over the term of this Agreement.
2. Ensure no less than 50% of individuals enrolled in employment services secure employment.

Fiscal and Facilities Impacts:

Budgeted: Yes **Fiscal Analysis:**

Funding Sources	FY 2024-25 & FY		
	FY 2023-24 Cost:	2025-26 Cost:	Total Contract Cost
General Fund			
State			
Federal			
Fees			
Other:	\$ 64,700.00	\$ 199,854.30	\$ 264,554.30
Total	\$ 64,700.00	\$ 199,854.30	\$ 264,554.30

Narrative: The attached multi-year Agreement pertains to providing services to address the employment needs of unemployed and underemployed individuals reentering the community from local jails and state prisons. The total contract amount is funded by an operational transfer from the Department of Social Services (DSS) Workforce Innovation and Opportunity Act (WIOA) (WDB) fund. This includes \$64,700 allocated for FY 2023-24, with the remaining balance of \$199,854.30 designated for FYs 2024-25 and 2025-26, making the total contract maximum not to exceed \$264,554.30.

Funding for the FY 2023-24 portion of the Agreement has been allocated within the Probation Department’s adjusted budget for FY 2023-24, while funds for the FY 2024-25 portion have been allocated in the Probation Department’s proposed budget for FY 2024-25. Funding for the FY 2025-26 portion of the Agreement will be incorporated into the Probation Department’s proposed budget for FY 2025-26.

Key Contract Risks:

Funding from the Prison to Employment (P2E) 2.0 Grant is used to support this contract. These funds have specific statutory requirements and failure to adhere to them may result in an audit finding. To mitigate this risk, statutory requirements are included in the Scope of Work and Payment Agreement sections of the Agreement with Goodwill to provide P2E 2.0 services. The Probation Fiscal Unit also monitors monthly invoices and support documentation to ensure compliance.

Staffing Impacts:

Legal Positions:
No effect

FTEs:
No effect

Special Instructions:

Please return one (1) fully signed original of the Agreement to:
 Probation Department
 Attn: Fiscal Services Unit
 117 E. Carrillo St.
 Santa Barbara, CA 93101

Attachments:

Attachment A – Agreement for Services of Independent Contractor; Goodwill Industries of Ventura and Santa Barbara Counties, Terms of Agreement from June 18, 2024 – December 31, 2025, to provide Prison to Employment (P2E) 2.0 services.

Authored by:

Emir Saafir, Probation Manager