

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 06/01/03
Department Name: Social Services
Department No.: 044
Agenda Date: 06/24/03
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Charlene Chase, Director
Social Services Department

STAFF CONTACT: Peggy Rueda
X. 4446

SUBJECT: Workforce Investment Act (WIA) Youth Employment & Training Service Contracts

Recommendation(s):

That the Board of Supervisors:

- a) Execute an agreement with the City of Santa Maria, a local vendor, for in-school services, for the period July 1, 2003 through July 5, 2005 in the amount of \$140,000.
- b) Execute an agreement with the City of Santa Maria, a local vendor, for out-of-school services, for the period July 1, 2003 through July 5, 2005 in the amount of \$200,000.

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with Goal No. 7: Strengthen the Safety and Well-Being of Children and Their Families to Ensure a Strong Future for our Community.

Executive Summary and Discussion:

The Workforce Investment Act targets low-income youths, in-school and out-of-school who are basic-skills deficient, disabled, in foster care or homeless, parenting/pregnant, and/or who have been involved in the juvenile justice system. As required by the Act, the distribution of these funds requires a request for proposal (RFP) process. The current RFP was publicized through direct mail, e-mail mailing lists, and public notices in local newspapers. As a result 42 RFP packets were distributed and 17 applications for funding were received by the RFP deadline (nine in-school and eight out-of-school).

Proposals were reviewed and scored based on criteria outlined in the RFP. The recommended contractors, those receiving the highest scores, all have extensive experience in working with low-income youth and

grant funded programs. Program activities conducted by the contractors are subject to performance standards developed by the U.S. Department of Labor for employment outcomes, educational attainments, and skill acquisitions. In addition unique performance based outcomes have been included in each of the contracts. 10% of each contract is withheld until the documented attainment of the performance measures. Due to a 20% decrease in funding, fewer youth than in previous years will be served. The City of Santa Maria in partnering with local community based organizations (Women’s Economic Ventures, Four Square Youth, and Center for Employment Training) will offer services to in-school and out-of-school youth in Santa Maria Valley. Some of the activities include:

- Remedial English & math skills assistance
- Comprehensive job placement
- Hands-on occupational training
- Tutoring
- Mentorships
- Career Camps
- Life skills training needed to cope with the transition to the world of work

The chart below outlines the specifics for these contracts as well as those previously approved by the Board of June 3rd.

Contractor	Amount	In-School or Out-of-School	Area of Coverage	Youth to be Served
City of Santa Maria Partnered with Women’s Economic Ventures (WEV) & Four Square Youth Programs	\$140,000	In-School	Santa Maria Valley	76
City of Santa Maria Partnered with Center for Employment Training (CET) & Four Square Youth Programs	\$200,000	Out-of-school	Santa Maria Valley	57
Community Action Commission (CAC)*	\$150,000	Out-of-school	South Coast – Lompoc Valley & Santa Ynez	40
People Helping People (PHP) *	\$75,000	In-School	Santa Ynez Valley	45
Channel Islands YMCA – Noah’s Anchorage Branch (Isla Vista Teen Center)*	\$73,000	In-School	Isla Vista, Goleta, SB	85
Santa Barbara County Education Office (SBCEO)*	\$162,000	In-School	Lompoc, Santa Barbara, Carpinteria	50

* These contracts were approved on June 3rd.

Mandates and Service Levels:

Services to be provided under this Agreement are in conformance with Section 664 of the Final Federal Regulations governing Youth Activities under the Workforce Investment Act (August 11, 2000).

Fiscal and Facilities Impacts:

Approval and execution of this two-year contract will result in direct contract expenditures of no more than \$306,000 in Fiscal Year 2003/04 and \$34,000 in Fiscal Year 2004/05. Appropriations for Fiscal Year

2003/04 have been included in the Departments recommended 2003/2004 Budget. Appropriations for Fiscal Year 2004/05 will be included in that year's budget. Funding for these contracts comes from the Department's Workforce Investment Act (WIA) federal allocation and they include rollover ability so the Department will be able to reserve adequate funding from its 2003/04 allocation to fund the \$34,000 to be paid in 2004/05. The contract includes a clause that allows the County to reduce the contracted not to exceed amount if revenues are not realized at the department's anticipated amount. The Fiscal Year 2003/2004 revenues and appropriations for this Contract as well as our entire WIA program are included in the Workforce Investment Act cost center of the Public Assistance Programs Division. This program requires no County funds as it is 100% funded by federal funds.

Attachments:

Agreements for Services of Independent Contractor

Special Instructions:

After execution by the Chair, please return one (1) originally signed agreement for each contractor, the Department copy of each agreement, and one (1) copy of the minute order attention: Hilary Yost

Concurrence:

Auditor-Controller
County Counsel
Risk Management