

**Budget Revision Requests**  
**3/15/2016**

Revision No.: 0004352  
Departments: Public Health  
Title: Transfer appropriations in Public Health's General Fund for Services and Supplies  
Budget Action: Transfer appropriations of \$75,011 in Public Health's General Fund from Salaries and Benefits and Capital Assets to Services and Supplies for animal care and other departmental expenses funded by salary savings.

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Revision No.: 0004357  
Departments: Sheriff  
Title: Replacement of copier in Inmate Welfare.  
Budget Action: Transfer appropriations of \$5,400 in Sheriff Inmate Welfare fund from Services & Supplies to Capital Assets for the replacement of existing drug and alcohol programs copier.

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Revision No.: 0004359  
Departments: General Services, Public Health  
Title: Public Health: Salary Savings transfer for General Services Capital & Maintenance Projects  
Budget Action: Transfer appropriations of \$416,750 in the Public Health Health Care Fund from Salaries and Benefits to Other Financing Uses for operating transfers to General Services. Increase appropriations of \$236,750 in the General Services General Fund for Services & Supplies and \$180,000 in the General Services Capital Outlay Fund for Services & Supplies (\$30,000) and Capital Projects (\$150,000) funded by an operating transfer from the Health Care Fund.

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## Budget Revision Requests

Document Number: BJE - 0004352    Agenda Item:    Agenda Date: 3/15/2016    Approval: BOS 3/5    Has Board Letter: No

Title:            Transfer appropriations in Public Health's General Fund for Services and Supplies

Budget Action: Transfer appropriations of \$75,011 in Public Health's General Fund from Salaries and Benefits and Capital Assets to Services and Supplies for animal care and other departmental expenses funded by salary savings.

Justification: This budget revision is necessary to avoid object level overdraws in Public Health's General Fund Services and Supplies. Projected costs show that appropriations will be needed for animal food, medical supplies, household supplies, computers and other special departmental expenses. This budget revision also re-classifies equipment, that does not meet the threshold requirements to be considered a fixed asset, from Capital Assets to Services and Supplies for security camera's at the Santa Maria Animal Shelter.

### Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	041 - Public Health		50 - Salaries and Employee Benefits	0.00	(60,000.00)
0001 - General	041 - Public Health		55 - Services and Supplies	0.00	75,011.00
0001 - General	041 - Public Health		65 - Capital Assets	0.00	(15,011.00)
Fund: 0001 - General, Department: 041 - Public Health Total:				<u>0.00</u>	<u>0.00</u>

### Signatures

<u>Signed By</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Approval Level</u>	<u>Valid</u>
Suzanne Jacobson	2/18/2016 8:35:49 AM	041 - Public Health	Fund/Department	Y
Brad Hendricks	2/18/2016 8:57:59 AM	041 - Public Health		Y
Richard Morgantini	2/18/2016 11:20:57 AM	012 - County Executive Office	CEO Analyst	Y
Pancho Occiano	2/22/2016 1:24:17 PM	061 - Auditor-Controller	FACS	Y
Julie Hagen	2/23/2016 3:55:06 PM	061 - Auditor-Controller	Chief Deputy Controller	Y
Thomas Alvarez	3/3/2016 1:03:35 PM	012 - County Executive Office	Budget Director	Y

## Budget Revision Requests

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Document Number: BJE - 0004357    Agenda Item:    Agenda Date: 3/15/2016    Approval: BOS 3/5    Has Board Letter: No

Title: Replacement of copier in Inmate Welfare.

Budget Action: Transfer appropriations of \$5,400 in Sheriff Inmate Welfare fund from Services & Supplies to Capital Assets for the replacement of existing drug and alcohol programs copier.

Justification: Replacement of existing drug and alcohol programs copier.

### Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0075 - Inmate Welfare	032 - Sheriff		55 - Services and Supplies	0.00	(5,400.00)
0075 - Inmate Welfare	032 - Sheriff		65 - Capital Assets	0.00	5,400.00
Fund: 0075 - Inmate Welfare, Department: 032 - Sheriff Total:				<u>0.00</u>	<u>0.00</u>

### Signatures

<u>Signed By</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Approval Level</u>	<u>Valid</u>
Douglas Martin	2/18/2016 1:10:52 PM	032 - Sheriff	Fund/Department	Y
Paul Clementi	2/23/2016 8:06:48 AM	012 - County Executive Office	CEO Analyst	Y
Pancho Occiano	2/23/2016 2:55:37 PM	061 - Auditor-Controller	FACS	Y
Julie Hagen	2/23/2016 3:56:00 PM	061 - Auditor-Controller	Chief Deputy Controller	Y
Thomas Alvarez	3/3/2016 1:06:51 PM	012 - County Executive Office	Budget Director	Y

## Budget Revision Requests

Document Number: BJE - 0004359    Agenda Item:    Agenda Date: 3/15/2016    Approval: BOS 4/5    Has Board Letter: No

Title: Public Health: Salary Savings transfer for General Services Capital & Maintenance Projects

Budget Action: Transfer appropriations of \$416,750 in the Public Health Health Care Fund from Salaries and Benefits to Other Financing Uses for operating transfers to General Services. Increase appropriations of \$236,750 in the General Services General Fund for Services & Supplies and \$180,000 in the General Services Capital Outlay Fund for Services & Supplies (\$30,000) and Capital Projects (\$150,000) funded by an operating transfer from the Health Care Fund.

Justification: This budget revision will transfer appropriations in the amount of \$416,750 from salary savings (non-General Funds) to other financing uses to set up operating transfers to the General Services - General Fund and Capital Project Fund for necessary maintenance and capital projects. The maintenance projects have been deemed necessary by General Services to make needed repairs, perform preventive maintenance, and enhance staff and client safety. In addition, a failing boiler system for the Public Health Department San Antonio Building will necessitate a capital project to study alternatives for replacement. The analysis and preliminary work is expected to commence this fiscal year and to continue as an ongoing Capital Improvement Project in FY 2016-17.

### Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0042 - Health Care	041 - Public Health		50 - Salaries and Employee Benefits	0.00	(416,750.00)
0042 - Health Care	041 - Public Health		70 - Other Financing Uses	0.00	416,750.00
Fund: 0042 - Health Care, Department: 041 - Public Health Total:				0.00	0.00
0001 - General	063 - General Services		40 - Other Financing Sources	236,750.00	0.00
0001 - General	063 - General Services		55 - Services and Supplies	0.00	236,750.00
Fund: 0001 - General, Department: 063 - General Services Total:				236,750.00	236,750.00
0030 - Capital Outlay	063 - General Services		40 - Other Financing Sources	180,000.00	0.00
0030 - Capital Outlay	063 - General Services		55 - Services and Supplies	0.00	30,000.00
0030 - Capital Outlay	063 - General Services		65 - Capital Assets	0.00	150,000.00
Fund: 0030 - Capital Outlay, Department: 063 - General Services Total:				180,000.00	180,000.00

### Signatures

<u>Signed By</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Approval Level</u>	<u>Valid</u>
Suzanne Jacobson	2/29/2016 2:35:41 PM	041 - Public Health	Fund/Department	Y
Brian Duggan	2/29/2016 2:45:28 PM	063 - General Services	Fund/Department	Y
Richard Morgantini	2/29/2016 2:47:01 PM	012 - County Executive Office	CEO Analyst	Y
Pancho Occiano	2/29/2016 2:59:43 PM	061 - Auditor-Controller	FACS	Y
Julie Hagen	3/2/2016 12:51:37 PM	061 - Auditor-Controller	Chief Deputy Controller	Y
Thomas Alvarez	3/3/2016 1:20:18 PM	012 - County Executive Office	Budget Director	Y

Contingency Fund Status  
03-15-16

7/1/2015 Beginning Balance	Detail of Board Approved Changes:	\$ 3,393,255.74	Status
FY 2015-16 Adopted Budget Development Policy	FY 2015-16 General Fund Contribution per Budget Development Policy	\$ 750,000.00	Completed
<b>FY 2015-16 Board Adjustments</b>			
7/21/2015 NCJ & AB 900 Operations Study		\$ (75,000.00)	Completed
8/25/15 NCJ Operations Study Additional Consultant Services		\$ (20,000.00)	In Process
9/17/15 Approved by A/C's office: Increase Imprest Cash Account in Animal Services Fund 0001 as per County Petty Cash Policy		\$ (100.00)	Completed
1/19/16 Warming & Day Centers increased operations		\$ (128,000.00)	In Process
1/19/16 Return Unused Project Funds to Contingency Fund		\$ 177,494.00	Completed
6/30/2016 Adjusted Budget Ending Balance		<u>\$ 4,097,649.74</u>	