Budget Journal Entry

Document Number:	BJE - 0010302	Batch ID:	2994388	Created On:	2/3/2025 2:56:00 PM
Document Description:	PetSmart Charities Adoption Grant	Processed On:	:	Created By:	Jeffrey Brown
Post On:	3/4/2025	Processed By:			
References					

Audit Trail:

Actualizing JE:

Budget Revision Request

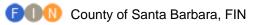
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Agenda Item:	Agenda Date: 3/4/2025 Approval: BOS 4/5 Has Board Letter: Yes
Related Event:	:
Title:	PHD - Increase Miscellaneous Revenue and Adjust Changes to Restricted for PetSmart Charities Grant
Budget Action:	: Decrease budgeted revenues of \$10,000 in Public Health Department General Fund in Changes to Restricted offset by an increase in Miscellaneous Revenue. Establish appropriations of \$15,000 in Public Health Department General Fund to increase Restricted Purpose of Fund fund balance funded by PetSmart Charities grant.
Justification:	Ratifying and approving the \$25,000 grant award received from PetSmart Charities in December 2024 will authorize the Public Health Department's Animal Services

ustification: Ratifying and approving the \$25,000 grant award received from PetSmart Charities in December 2024 will authorize the Public Health Department's Animal Services agency to use the PetSmart Charities adoption grant to fund operations supporting animal adoptions in FY 24/25 and FY 25/26. Upon grant execution and ending on January 19, 2026, \$10,000 is requested to be budgeted to replace previously budgeted one-time use of fund balance in FY 24/25, and \$15,000 is requested to be designated to support animal adoptions in FY 25/26.

Budget Revision Request Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
0001 - General	041 - Public Health		45 - Miscellaneous Revenue	25,000.00	0.00
0001 - General	041 - Public Health		92 - Changes to Restricted	(10,000.00)	0.00
0001 - General	041 - Public Health		92 - Changes to Restricted	0.00	15,000.00
	Fund: 0001 - Gene	eral, Depart	15,000.00	15,000.00	

Accounting



Budget Journal Entry

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	<u>OUnit</u>	Proj	Budget Period	Description
0001	041	2420	5892	25,000.00		0200			202412	PetSmart Charities Adoption Grant
0001	041	2430	9799		10,000.00	0200			202506	PetSmart Adoption Grant Reduce Use of Fund Bal
0001	041	2530	9799		15,000.00	0200			202506	PetSmart Adoption Grant Designate Remaining Bal
			Total	25,000.00	25,000.00					

Signatures

Signed By	Approval Level	Department/Agency-Fund Group	Signed On	Valid
Jeffrey Brown		041-Public Health	2/19/2025 11:36:06 AM	Y
Stacy Covarrubias	Fund/Department	041-Public Health Funds	2/19/2025 12:05:43 PM	Y
Daniel Williams	CEO Analyst	All Depts-All Funds	2/19/2025 12:32:56 PM	Y
Sara Weal	FACS Supervisor	All Depts-All Funds	2/19/2025 1:42:22 PM	Y
Shawna Jorgensen	Chief Deputy Controller	All Depts-All Funds	2/20/2025 2:01:54 PM	Y
Katrina Fernandez	Budget Director	All Depts-All Funds	2/20/2025 2:08:57 PM	Y

