



**BOARD OF SUPERVISORS  
AGENDA LETTER**

**Agenda Number:**

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Submitted on:**  
**(COB Stamp)**

**Department Name:** Sheriff  
**Department No.:** 032  
**For Agenda Of:** November 7, 2023  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

**TO:** Board of Supervisors  
**FROM:** Sheriff’s Office Sheriff Bill Brown (805-681-4290)  
Contact Info: Lieutenant John Maxwell (805-681-4185)  
**SUBJECT:** Sheriff’s Volunteer Response (SVR) Agreement between the Santa Barbara Sheriff’s Office and the City of Santa Barbara.

**County Counsel Concurrence**

As to form: Yes

**Other Concurrence:**

Risk Management,

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve, ratify, and authorize the Chair to execute an Agreement with the City of Santa Barbara to provide law enforcement and custody operations coverage for special events (SVR), including the 2023 Old Spanish Days Fiesta, and other events as needed for the period of August 3, 2023 through June 30, 2024, with revenues not to exceed \$50,000.
- b) Determine this action is exempt from California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(5), which are organizational or administrative activities of governments that will not result in direct or indirect physical changes to the environment.

**Summary Text:**

The Santa Barbara County Sheriff’s Office has been requested by the City of Santa Barbara to provide supplemental law enforcement and custody operations services for special events including the 2023 Old Spanish Days Fiesta, and other events as needed through June 30, 2024. The Board of Supervisors is being requested to authorize the agreement with the City of Santa Barbara for cost recovery of staffing necessary for the provision of services related to the 2023 Old Spanish Days Fiesta, and other events as needed for the period of August 3, 2023 through June 30, 2024.

**Background:**

Historically, the Santa Barbara Sheriff’s Office has assisted the City of Santa Barbara and the Santa Barbara Police Department during planned special events, including the annual celebration known as “Old Spanish Days Fiesta”. For these events, the Sheriff’s Office partners with the Santa Barbara Police Department to provide services including, but not limited to: community engagement, traffic control, crowd control, enforcement of applicable laws and ordinances, custody and in-field booking operations and other services to help ensure safe and enjoyable events for the community. This SVR Agreement will conclude at the end of this fiscal year, on June 30, 2024.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

Narrative:

The below total estimated revenue represents full cost recovery of staff time incurred for special events occurring within the City of Santa Barbara for FY 2023/24, including the 2023 Old Spanish Days Fiesta. Total revenues are not expected to exceed \$50,000.

<u>Revenue</u>	<u>Total Estimated Revenue</u>	
General Fund		
State		
Federal		
Fees		
Other:	\$	50,000.00
Total	\$	50,000.00

**Key Contract Risks:**

Contract risks are low. The Service Agreement contains indemnification and insurance provisions under Exhibit C of the agreement.

**Staffing Impacts:**

None

**Legal Positions:**

0

**FTEs:**

0

**Special Instructions:**

Please send a Minute Order to the Santa Barbara County Sheriff’s Office, attention CFO Hope Vasquez and the Contract Services Bureau, attention Lt. John Maxwell.

Please return a fully executed copy of the service agreement to the Sheriff’s Office, attention Contract Services Bureau, Lt. John Maxwell and to the Santa Barbara Police Department, attention Commander Joshua Morton.

**Attachments:**

Attachment A: SVR Agreement between the Santa Barbara Sheriff's Office and the City of Santa Barbara.

**Authored by:**

Lieutenant John Maxwell, Contract Services Bureau  
County of Santa Barbara Sheriff's Office