

Attachment B—May 28, 2020 Minutes of the Board of Retirement

**SANTA BARBARA COUNTY
EMPLOYEES' RETIREMENT SYSTEM**

3916 State Street, Suite 100
Santa Barbara, CA 93105

Phone (805) 568-2940
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Gregory E. Levin, CPA
Chief Executive Officer



BOARD OF RETIREMENT

Chair- Frederick Tan
Vice Chair- Harry E. Hagen
Secretary-Michael Vidal
Trent Benedetti
Zandra Cholmondeley
Steve Lavagnino
Rob Adam Perry
Ted Sten
Xiaoli Zhang-King
Alternates
Gary Blair
Ryan Sullivan

**MINUTES OF THE BOARD OF RETIREMENT
May 28, 2020
Santa Barbara County Employees' Retirement System
3916 State Street, Suite 100
Santa Barbara, California**

Pursuant to Executive Order of the Governor of the State of California suspending the Brown Act's requirement of in person public meetings, the Board meeting was held by remote video conference. CEO Greg Levin facilitated the meeting from the SBCERS conference room and trustees, staff, counsel and consultants participated in the meeting remotely from multiple locations. Members of the public were provided access to the meeting by a YouTube link and were provided multiple means to provide public comment.

Roll Call at 9:03 a.m.

Members Present: Benedetti, Cholmondeley, Hagen, Perry, Sten, Tan, Vidal, Zhang-King
Members Absent: Lavagnino
Alternates Present: Blair
Alternates Absent: Sullivan
Counsel Present: Blakeboro
Clerk Present: Couture

Pledge of Allegiance led by CEO.

PUBLIC COMMENT

No public comment.

CONSENT

C-1. Adopt Retirement Report

	<u>Name</u>	<u>Department</u>	<u>Total Service Credit</u>	<u>Sick Leave Credit (incl. in Total)</u>	<u>ARC</u>
	Jon Amate	Behavioral Wellness	25.91527	0.51227	
	Rebecca Badenell	SM Cemetery District	12.33836	0.44801	
	Leanne Baldwin	Child Support Services	31.71919	0.00801	
	Bill Barnes	Sheriff	16.70382	0.01746	
	Debra Beach	Human Resources	36.74871	0.55458	
	Michael Bigger	Treasurer Tax	36.14870	0.20589	
	Mack Bleavins	Sheriff	25.90314	0.92706	
	David Brookshire	Sheriff	33.97951	0.36181	
D R	Robert Castro	Sheriff	7.93595	0.03288	
	Janet Chin	Sheriff	13.13644	0.40421	
	Jack Christen	CSFPD	17.78260	0.27423	
	Katina Clark	County Roads	24.11585	0.10482	
	Cecilia Cordova	Public Health	28.05919	0.07933	
	Elizabeth Cosand	Social Services	19.14389	0.00006	
R	Timothy Crouse	Sheriff	28.71001	1.00000	
D R	Fred Crowder	Agricultural Commissioner	5.65164	0.13236	
	Tami Cupp	Public Health	14.26842	0.02242	
	Jerry Czuleger	County Counsel	35.37760	0.82755	
	Ruben Farias	Probation	27.19696	0.62332	
	Bobby Fortier	Sheriff	32.55157	1.00000	
	Robert Garnica Jr.	Sheriff	31.24106	0.05509	
	Maria Gil	Superior Court	40.49802	0.59491	
	Elaine Goggin	Social Services	14.52706	0.49966	
	Daniel Hernandez	Probation	19.49455	0.13785	
Dis-Pend	Eddie Hsueh	Sheriff	33.28863	1.0000	
R	Gail Hurd	General Services	22.50756	0.48166	
D R	Diane Itzenhauser	Child Support Services	3.79517	0.03977	
	Jo Dean Johnson	General Services	25.21920	0.32565	
	Marisela Katsapis	Social Services	23.10987	0.00442	
	Kevin Lake	Public Works	22.85246	0.31386	
	Robert Leaver	General Services- ITS	28.34119	0.91502	

D	Josef Lemire	Public Health	1.26339	0.00168	
	Javier Limon	General Services	26.54111	0.61670	
	Ruben Lopez	Public Works	39.11540	0.40924	
	Katherine Macy	Public Health	27.91308	0.52731	
	Margaret Martinez	Social Services	32.27439	0.07731	
	Mark Masoner	General Services	19.85149	0.62110	
	Juanita McAdams	Sheriff	19.45667	0.00098	
	Martin McKenzie	County Counsel	35.61687	1.00000	
	James Menno	APCD	28.86645	0.13066	
	Timothy Morgan	Sheriff	18.88007	0.52386	
	Mark Mosqueda	Social Services	24.40340	0.52685	
	Monica Mosqueda	Social Services	41.61442	0.77067	
	Alan Nakashima	Public Works	19.55332	0.49332	
	Katherine Nipper	Public Works	18.56322	0.02944	
	Paul Nipper	Social Services	19.65967	0.45506	
R	Douglas Nottingham	Clerk-Recorder-Assessor	13.29456	0.00181	
	Linda Peterson	Behavioral Wellness	10.69702	0.20256	
	Rick Prancevic	District Attorney	21.61295	0.02765	
	Tony Ramirez	SM Cemetery District	33.73703	0.45807	
	Jill Ricotta	Public Defender	26.04194	0.00107	
	Linda Sheryl Rosenberger	Superior Court	37.66355	0.61910	
	Matthew Rosenberger	Sheriff	26.37876	0.36051	
	Dawn Salmon	Public Health	18.26346	0.09624	5.00000
	Halpern Salmon	SBCERS	13.90931	0.17525	1.00000
Dis Pend.	Gregory Sanders	Sheriff	29.04653	0.96212	
Dis.	Deborah Schultz	Public Health	5.23467	0.04137	
	Mike Sullivan	Summerland Sanitary District	26.80664	0.00000	
	Clayton Turner	Sheriff	31.10618	1.00000	
	Silvia Uribe	District Attorney	28.34199	0.91502	
	Paula Waldman	District Attorney	28.12963	0.00126	
	Teresa Washington	Child Support Services	35.35159	0.50724	
	Daniel Wilson	Parks	22.87160	0.00128	

D=Deferred R=Reciprocal Dis. = Disability Dis. Pend = Disability Pending

<u>Beneficiary on Payroll</u>	<u>Decedent Retiree</u>	<u>Department</u>	<u>Retirement Date</u>	<u>Date of Death</u>
William Black	Lorna Black	Superior Court	03/31/2008	01/31/2020

C-2. **Trustee Training Opportunities**—Authorize the attendance of interested trustees at upcoming training events requiring Board pre-approval, as requested.

MOTION: Approve item C-1 with revisions noted and item C-2.

Motion: Benedetti

Second: Sten

Approved by voice vote.

Yes: Benedetti, Cholmondeley, Hagen, Perry, Sten, Tan, Vidal, Zhang-King

Absent: Lavagnino

DISABILITY RETIREMENT

D-1. Richard Furtado, Applicant for Service-connected Disability Retirement:
Adopt the proposed Findings of Fact, Conclusions of Law and Decision granting Richard Furtado a service-connected disability retirement.

DISCUSSION: Disability Manager Cristal Rodriguez presented the item.

MOTION: Adopt the proposed Findings of Fact, Conclusions of Law and Decision granting Richard Furtado a service-connected disability retirement.

Motion: Vidal

Second: Zhang-King

Approved by voice vote.

Yes: Benedetti, Cholmondeley, Hagen, Perry, Sten, Tan, Vidal, Zhang-King

Absent: Lavagnino

D-2. Deborah Schultz, Applicant for Non-service-Connected Disability Retirement:
Adopt the proposed Findings of Fact, Conclusions of Law and Decision granting Deborah Schultz a non-service-connected disability.

DISCUSSION: Disability Manager Cristal Rodriguez presented the item.

MOTION: Adopt the proposed Findings of Fact, Conclusions of Law and Decision granting Deborah Schultz a non-service-connected disability.

Motion: Cholmondeley

Second: Sten

Approved by voice vote.

Yes: Benedetti, Cholmondeley, Hagen, Perry, Sten, Tan, Vidal, Zhang-King

Absent: Lavagnino

- D-3. Michael Domingues, Applicant for Non-service-Connected Disability Retirement:
Grant the application of Michael Domingues for non-service-connected disability retirement, subject to timely requested hearing by an interested party.

DISCUSSION: Disability Manager Cristal Rodriguez presented the item.

MOTION: Grant the application of Michael Domingues for non-service-connected disability retirement, subject to timely requested hearing by an interested party.

Motion: Zhang-King

Second: Perry

Approved by voice vote.

Yes: Benedetti, Cholmondeley, Hagen, Perry, Sten, Tan, Vidal, Zhang-King

Absent: Lavagnino

- D-4. Receive and file Disability Retirement Monthly Status Report

The Board took no action.

BOARD

1. **CEO Operations Report**—Gregory E. Levin, CPA CEO

Presentation by Gregory Levin, SBCERS CEO, on significant operational activities of SBCERS.

DISCUSSION: Gregory Levin, SBCERS CEO, presented the item and responded to questions from the Board.

MOTION: Direct the CEO to recommend revisions to the Board of Retirement Trustee Election Policy, bring those recommended revisions to the Operations Committee at its June 10, 2020 meeting, and present approved revisions to the Board of Retirement at its June 25, 2020 meeting.

Motion: Cholmondeley

Second: Vidal

Approved by voice vote.

Yes: Benedetti, Cholmondeley, Hagen, Perry, Sten, Tan, Vidal, Zhang-King

Absent: Lavagnino

2. **Fiscal Year Ending June 30, 2021 Budget First Reading**—Staff

Presentation of the Proposed (Preliminary) Budget for the Fiscal Year Ending June 30, 2021 by Chief Executive Officer Gregory Levin. Discussion for consideration of modifications to be implemented in the Final Budget, which will be presented for adoption at the June 25, 2020 meeting.

DISCUSSION: Gregory Levin, SBCERS CEO, presented the item and responded to questions from the Board. The Board asks for further clarification on the Communications line item at the June 25, 2020 meeting.

The Board took no action.

3. **Partial Hours Member Load**—Staff

Presentation by Kaleigh Ganske, Financial Systems Analyst, on the Partial Hours Load assumption. Anne Harper, Consulting Actuary from Cheiron will also be in attendance to answer questions.

DISCUSSION: Kaleigh Ganske, Financial Systems Analyst, presented the item and responded to questions from the Board. Anne Harper, Consulting Actuary from Cheiron was also present and responded to questions from the Board.

The Board took no action.

4. **Board Policy Development Policy**—Staff

Presentation by Gregory Levin, SBCERS CEO, on the Board Policy Development Policy.

DISCUSSION: Gregory Levin, SBCERS CEO, presented the item.

MOTION: Approve the Board Policy Development Policy as recommended by the Board of Retirement Operations Committee.

Motion: Cholmondeley

Second: Sten

Approved by voice vote.

Yes: Benedetti, Cholmondeley, Hagen, Perry, Sten, Tan, Vidal, Zhang-King

Absent: Lavagnino

5. **Budget Approval Process**—Staff

Presentation by Gregory Levin, SBCERS CEO, on the Budget Approval Process.

DISCUSSION: Gregory Levin, SBCERS CEO, presented the item.

MOTION: Approve the Budget Approval Process with amendments as recommended by the Board of Retirement Operations Committee.

Motion: Vidal

Second: Zhang-King

Approved by voice vote.

Yes: Benedetti, Cholmondeley, Hagen, Perry, Sten, Tan, Vidal, Zhang-King

Absent: Lavagnino

6. **Communications Policy**—Staff

Presentation by Gregory Levin, SBCERS CEO, on the Communications Policy.

DISCUSSION: Gregory Levin, SBCERS CEO, presented the item.

MOTION: Approve the Communications Policy as recommended by the Board of Retirement Operations Committee.

Motion: Cholmondeley

Second: Vidal

Approved by voice vote.

Yes: Benedetti, Cholmondeley, Hagen, Perry, Sten, Tan, Vidal, Zhang-King

Absent: Lavagnino

7. **Conflict of Interest Code**—Staff

Presentation by Gregory Levin, SBCERS CEO, on the Conflict of Interest Code.

DISCUSSION: Gregory Levin, SBCERS CEO, presented the item.

MOTION: Approve the Conflict of Interest Code with amendments as recommended by the Board of Retirement Operations Committee.

Motion: Cholmondeley

Second: Sten

Approved by voice vote.

Yes: Benedetti, Cholmondeley, Hagen, Perry, Sten, Tan, Vidal, Zhang-King

Absent: Lavagnino

8. **Code of Conduct**—Staff

Presentation by Gregory Levin, SBCERS CEO, on the Code of Conduct.

DISCUSSION: Gregory Levin, SBCERS CEO, presented the item.

MOTION: Approve the Code of Conduct with amendments as recommended by the Board of Retirement Operations Committee.

Motion: Sten

Second: Cholmondeley

Approved by voice vote.

Yes: Benedetti, Cholmondeley, Hagen, Perry, Sten, Tan, Vidal, Zhang-King

Absent: Lavagnino

9. **Santa Maria Office Move**—Staff

Presentation by Gregory Levin, SBCERS CEO, on a potential move of the System's Santa Maria office location.

DISCUSSION: Gregory Levin, SBCERS CEO, presented the item.

MOTION: Authorize the CEO to proceed with the lease of space at 2236 S. Broadway, Suite D in Santa Maria.

Motion: Sten

Second: Zhang-King

Approved by voice vote.

Yes: Benedetti, Cholmondeley, Hagen, Perry, Sten, Tan, Vidal, Zhang-King

Absent: Lavagnino

CLOSED SESSION

10. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

Pursuant to Government Code Sections 54956.8, 54956.81

Property: Assessor's Parcel Number: 128-129-004
2236 S. Broadway, Suite D
Santa Maria, CA 93455

Agency Negotiators: Gregory Levin, SBCERS CEO

Negotiating Parties: Tony Andreini, Colliers International

Under Negotiation: Price and Terms of Lease Agreement

11. **ANNUAL EVALUATION OF PERFORMANCE—CEO**
Pursuant to Government Code Section 54957(b)(1)

OPEN SESSION

The CEO announced that the Board met in Closed Session and chose not to discuss item 10. The Board discussed item 11 and took no reportable action.

The meeting adjourned at 12:40 p.m.

ATTEST:

Clerk

Chair

Secretary