



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Public Health  
**Department No.:** 041  
**For Agenda Of:** June 4, 2024  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Mouhanad Hammami, Director  
Director(s) Public Health Department (805) 681-5102  
Contact Info: Anne Carlisle, Manager of Communicable Disease Control & Prevention (805) 681-5280  
**SUBJECT:** Sexually Transmitted Diseases Program Management and Collaboration Project Grant Number 21-10585 First Amendment

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve, ratify, and authorize the Chair to execute Amendment 1 to Grant Agreement Number 21-10585 A1 with California Department of Public Health (CDPH) that funds the implementation of the Disease Intervention Specialist (DIS) Workforce Development Project to decrease the amount by \$326,116 for a revised amount of \$489,174, and to extend the term of the grant by one year through January 31, 2026 (Attachment A);
- b) Approve and authorize the Public Health Director, or designee, to make any required certifications and Project Representative changes in accordance with the Grant Agreement; and
- c) Determine that the recommended action is not a “project” within the meaning of the California Environmental Quality Act and is exempt per CEQA Guideline Section 15378(b)(4) since the recommended action is a government fiscal activity that does not involve commitment to any specific project which may result in a potentially significant physical impact on the environment.

**Summary Text:**

This item is on the agenda to execute an amendment to the Disease Intervention Specialist (DIS) Workforce Development Agreement Number 21-10585 A1 with California Department of Public Health (CDPH) to reduce the funding amount of \$326,116 and to extend the grant period through January 31, 2026. Funding for this project supports the County of Santa Barbara Public Health Department’s (PHD)

efforts to reduce sexually transmitted infections (STDs), HIV, Tuberculosis (TB), and other infectious diseases by enhancing its workforce.

**Background:**

On May 3, 2022 your Board approved CDPH Grant Agreement 21-10585 for the enhancement of our DIS Workforce. The funding was made possible through a federal grant award from the Centers for Disease Control. Funding is intended to support local health departments to increase capacity to conduct disease investigation (case investigation and contact tracing), linkage to prevention and treatment, case management and oversight, and outbreak response for STDs, HIV, TB and other infectious diseases.

The PHD has used this funding to implement the following activities:

- Expanding and training frontline public health staff for capacity building
- Conducting DIS workforce training and skills building for redundant support
- Evaluating and improving recruitment, training, and outbreak response efforts

The Department’s plan was to use Extra Help Laboratory Assistants to continue on-going work while frontline staff cross-trained on multiple infectious diseases (STDs, HIV, TB, etc.) to build a comprehensive disease intervention specialist workforce. Because the Extra Help Laboratory Assistant classification pay had not been updated until recently, the Department was unable to hire and therefore the project had a very slow start.

On August 21, 2023 PHD was notified by CDPH that the Centers for Disease Control (CDC) Prevention that \$400 million in unobligated DIS Workforce supplemental funds had been rescinded and that there will be no additional funding for the DIS workforce supplement in 2024 and as initially anticipated. The first three years of funding are not impacted, and any unspent funds will be available until the scheduled project period end date.

The recommended actions today are to approve the change in the grant term end date from December 31, 2025 to January 31, 2026 and the removal of \$326,116 in unobligated funds for years 4 and 5 (FYs 24-25 and 25-26).

**Performance Measure:**

CDPH requires that the PHD follow its submitted and approved work plan. Progress on activities is reported to CDPH bi-annually.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

	Jul 1, 2021- Dec 31, 2021	Jan 1, 2022- Dec 31, 2022	Jan 1, 2023- Dec 31, 2023	Jan 1, 2024- Dec 31, 2024	Jan 1, 2025- Jan 31, 2026	Total Allocation
Original Contract	163,058	163,058	163,058	163,058	163,058	815,290
Amendment	163,058	163,058	163,058			489,174
Actuals/Projections		\$ 22,204	\$ 116,270	\$ 241,727	\$ 108,973	489,174

The DIS Workforce Development Grant Agreement was originally for five calendars years beginning in July 2021. Although the Amendment to the Grant Agreement defunds the last two years, it allows for the

first three years of funding to be used from July 1, 2021 to January 31, 2026. Since the project started late, the majority of costs will be incurred in the last three years, thus not impacting the original plan. The chart shows the original Grant Agreement amounts, the Amended Grant Agreement amounts, actual costs to date, and estimates for January 1, 2024 through January 31, 2026. The FY 2024-2025 Recommended budget includes these changes and estimates \$249,700 will be used.

**Key Contract Risks:**

PHD has a long-standing contractual relationship with the CDPH. Funding for this amendment is made available from CDC funding issued to CDPH.

**Staffing Impacts:**

**Legal Positions:**

0

**FTEs:**

0

**Special Instructions:**

Please email one (1) electronic Minute Order to [phdcu@sbcpd.org](mailto:phdcu@sbcpd.org).

**Attachments:**

- A. DIS Workforce Development Grant Agreement Number 21-10585
- B. DIS Workforce Development Grant Agreement Number 21-10585 A1
- C. DIS Workforce Development Grant Activities
- D. Certifications

**Authored by:**

Adriana Almaguer, Departmental Business Specialist