



BOARD OF SUPERVISORS  
AGENDA LETTER

Clerk of the Board of  
Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Agenda Number:

Department Name: County Executive  
Office -Office of  
Emergency Management  
Department No.: 012  
For Agenda Of: September 18, 2012  
Placement: Departmental  
Estimated Tme: 15 Minutes  
Continued Item: No  
If Yes, date from: N/A  
Vote Required: Majority

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**TO:** Board of Supervisors  
**FROM:** Department Michael D. Harris, Emergency Operations Chief  
Director(s) County Executive Office – Office of Emergency Management  
Contact Info: Michael D. Harris (805) 681-5526  
**SUBJECT: Receive Progress Briefing on Emergency Management Activities and Receive Governor’s Award Presented to County CERT Committee.**

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**County Counsel Concurrence**

As to form: N/A

Other Concurrence: N/A

As to form: No

**Auditor-Controller Concurrence**

As to form: N/A

**Recommended Actions:** That the Board of Supervisors:

- A. Receive a progress briefing from staff of the Office of Emergency Management on departmental activities.
- B. Receive the Governor’s Award for “California’s Service Group of the Year” presented previously to the Santa Barbara County CERT Committee.

**Summary Text:**

The Office of Emergency Management (OEM) is a department within the County Executive Office. OEM is responsible to all residents in Santa Barbara County Operational Area for emergency preparedness and coordination of resources during an emergency. OEM achieves its mission by cooperatively working with emergency coordinators at the eight incorporated cities, along with UCSB, various first responders, and cooperating agencies.

Department Mission Statement:

*“The mission of the Santa Barbara County Office of Emergency Management is to lead the County of Santa Barbara and the jurisdictions, businesses, partnering non-profits and residents in the Operational Area in mitigating against, preparing for, responding to, and recovering from the effects of emergencies and disasters that threaten lives, property and the environment.”*

Recently the Governor’s Office of Volunteers awarded Santa Barbara County’s efforts in obtaining volunteers for the Community Emergency Response Team (CERT) program. The chair of the CERT Committee and the Emergency Manager for UCSB, Jim Caesar, will present the Governor’s award to the Board through the Chair. The CERT Committee has been instrumental in facilitating the CERT training of over 3,000 local residents in both English and Spanish.

**Background:**

During an emergency or disaster, OEM’s role becomes evident. OEM coordinates the actions between the various agencies and jurisdictions, and leads through the public information officer in the development of public information that is rapidly disseminated, accurate and timely. These actions occur from the Emergency Operations Center (EOC). The EOC is a tool for supporting management and policy direction of the incident. The EOC director collaborates with the policy group, including policy and management staff from impacted jurisdictions and agencies at the local, state and federal levels. The EOC director is empowered to provide overall management of major emergencies and disasters and to utilize all resources available to mitigate the emergency.

When major emergencies or disasters are not occurring, OEM continues its efforts in working with agencies and jurisdictions to improve preparedness. To structure the Operational Area approach to preparedness, OEM works in partnership with cities and agencies to develop an Operational Area Strategic Plan (Attachment 1). The Strategic Plan identifies six “Focus Areas”:

1. Public Education and Awareness
2. Preparedness (Governmental and Non-Governmental)
3. Emergency Public Information
4. Volunteers
5. Authority, Management and Operational Area Coordination
6. Resources and Personnel

Staff will provide a report to the Board on progress in these Focus Areas.

**Performance Measure:**

N/A

**Fiscal and Facilities Impacts:**

There are no impacts associated with receiving this staff report or accepting the Governor's Award.

**Fiscal Analysis:**

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund	\$ 580,157		
State	\$ 45,000		
Federal	\$ 1,466,000		
Fees	\$ 241,000		
Other:	\$ 46,431		
Total	\$ 2,378,588	\$ -	\$ -

Narrative: There are no fiscal impacts associated with accepting this staff report.

OEM has seven team members. Two emergency managers are assigned to oil and gas emergency planning. Their positions and associated costs are reimbursed by industry. Three emergency managers are reimbursed for their costs through various funding sources such as Homeland Security Grant Program, FEMA Emergency Management Performance Grant (requires a match), Offshore Petroleum Emergency Response Grant, Nuclear Power Plant Planning Grant. The Administrative Office Professional III (AOP III) receives some Homeland Security and EMPG funding. However, the AOP III, Emergency Operations Chief and other program costs associated with the direct operations of the EOC are predominantly General Fund and serve as a required match to the FEMA grant.

Two part-time contractors work with OEM. One part-time contractor administers to the Operational Area public education and awareness program for Spanish-speaking residents and is paid through a grant from the Aware & Prepare Initiative. The second part-time contractor works on the Operational Area's emergency management computer program (WebEOC), and is paid through savings achieved when the software vendor's contract amount was reduced.

**Special Instructions:**

N/A

**Attachments:**

None

**Authored by:**

Michael D. Harris