

Attachment 3

BJE 0007328

Budget Journal Entry

Document Number: BJE - 0007328 Batch ID: 2489436 Created On: 12/2/2020 8:05:26 AM
 Document Description: Office 365 Implementation Processed On: Created By: Wesley Welch
 Post On: 12/15/2020 Processed By:

References

Audit Trail: Actualizing JE:

Budget Revision Request

Agenda Item: Agenda Date: 12/15/2020 Approval: BOS 4/5 Has Board Letter: Yes

Related Event:

Title: Office 365 Implementation

Budget Action: Increase Appropriations of \$1,148,000 in General County Programs General Fund for Other Financing Uses funded by release of Committed Technology Replacement Fund Balance. Increase Appropriations of \$1,148,000 in General Services Information Technology Svcs Fund for Services and Supplies funded by and Operating Transfer In from the General Fund.

Justification: On June 22, 2020, the Executive Information Technology Council (EITC) recommended Board approval for a proposal to award the Office 365 Implementation project to DynTek and to fund Phase A of the project in the amount of \$190,400, plus a 5% contingency of \$9,520, for an amount not to exceed \$199,920.

On July 14, 2020, the Board of Supervisors approved the O365 Implementation project.

On November 18, 2020, the Executive Information Technology Council (EITC) recommended Board approval of the option for DynTek Phase B – Implementation services and to fund Phase B in an amount not to exceed \$902,421, per agreement signed on July 14, 2020, plus a 5% contingency of \$45,121, for an amount not to exceed \$947,542. Upon Board approval on December 15, 2020 this budget revision will transfer the total Phase A and Phase B funding from the Technology Replacement Fund to the Information Technology Services Fund.

Budget Revision Request Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
1915 - Information Technology Svcs	063 - General Services		40 - Other Financing Sources	1,148,000.00	0.00
1915 - Information Technology Svcs	063 - General Services		55 - Services and Supplies	0.00	1,148,000.00
		Fund: 1915 - Information Technology Svcs, Department: 063 - General Services Total:		<u>1,148,000.00</u>	<u>1,148,000.00</u>
0001 - General	990 - General County Programs		70 - Other Financing Uses	0.00	<u>1,148,000.00</u>
0001 - General	990 - General County Programs		93 - Changes to Committed	1,148,000.00	0.00

Budget Journal Entry

Fund: 0001 - General, Department: 990 - General County Programs Total: 1,148,000.00 1,148,000.00

Accounting

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	Unit	Proj	Budget Period	Description
0001	990	2420	9833	1,148,000.00		8300			202106	Office 365 Implementation
0001	990	2530	7901		1,148,000.00	8300			202106	Office 365 Implementation
1915	063	2420	5910	1,148,000.00		5500	4000		202106	Office 365 Implementation
1915	063	2530	7459		1,148,000.00	5500	4000		202106	Office 365 Implementation
			Total	<u>2,296,000.00</u>	<u>2,296,000.00</u>					

Signatures

Signed By	Approval Level	Department/Agency-Fund Group	Signed On	Valid
Lynne Dible	Fund/Department	063-General Services Funds	12/2/2020 9:53:43 AM	Y
Brian Duggan	Fund/Department	063-General Services Funds	12/2/2020 9:54:48 AM	Y
Wesley Welch	CEO Analyst	All Depts-All Funds	12/2/2020 10:57:49 AM	Y
Richard Morgantini	CEO Analyst	All Depts-All Funds	12/2/2020 11:12:00 AM	Y
Sara Weal	FACS	All Depts-All Funds	12/2/2020 3:18:00 PM	Y
C. Price	Chief Deputy Controller	All Depts-All Funds	12/2/2020 3:22:18 PM	Y
Jeff Frapwell	Budget Director	All Depts-All Funds	12/2/2020 5:15:24 PM	Y