

# SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 8/3/05  
**Department Name:** First 5 Children and Families  
**Department No.:** 990  
**Agenda Date:** 8/16/05  
**Placement:** Administrative  
**Estimate Time:** 5 minutes  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** Rita Madden, Chair of the First 5 Children and Families Commission

**STAFF** Pat Wheatley, Executive Director, Children & Families Commission of Santa Barbara County

**CONTACT:** 884-8085

**SUBJECT:** Additional support staff for the Children & Families Commission of Santa Barbara County

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## Recommendation(s):

That the Board of Supervisors:

1. Adopt the attached personnel resolution, effective August 15, 2005 to add one (1.0 FTE) Departmental Analyst-Program (Range 5526, monthly \$3818-\$4661) to coordinate Preschool for All efforts in Santa Barbara County for First 5.

## Alignment with Board Strategic Plan:

The recommendation to retain staff for the Children and Families Commission is aligned with the Board's strategic plan goals No. 3-A strong, professionally managed County organization and No. 7-a community that fosters the well-being of families and children.

**Executive Summary and Discussion:** The First 5 Children & Families Commission of Santa Barbara County has authorized the expenditures for an additional staff position, Departmental Analyst-Program. The development of the Preschool for All project in Santa Barbara County, as a parallel to state-wide Preschool for All efforts, has necessitated the Children and Families Commission of Santa Barbara County to authorize the expenditures for this additional staff position. Local and State Preschool for All effort requires concentrated attention to community involvement, coordination with targeted school districts, planning,

researching of best practices and implementation. The position may be located in either Santa Maria or Santa Barbara.

The primary function of the Departmental Analyst-Program is to oversee the development and implementation of Preschool for All efforts, facilitating the county-wide taskforce and supporting efforts to prepare the county for the provision of universal preschool. Other functions include developing and implementing plans to analyze, evaluate and enhance the public's understanding of the Commission's purpose, goals and objectives, while utilizing best practices in program development. The incumbent will work in coordination with the Commission's outcome based computerized monitoring of funded programs and will work to develop an evaluation system linking program outcomes and their budgets. They will prepare regular reports for the Children and Families Commission linking results and performance measures with measurable outcomes. The incumbent also will offer technical assistance to agencies and collaboratives, provide contract monitoring for funded programs, and will conduct outreach campaigns to inform the community about Preschool for All.

**Mandates and Service Levels:**

Funding of First 5 Santa Barbara Children and Families Commission must be directed to the comprehensive needs of children between the ages of 0-5. There will be mandates required by the State Children and Families Commission for regular reporting of outcomes from Proposition 10 Initiative funding to the State Children and Families Commission, County Commission, allied departments, and organizations.

**Fiscal and Facilities Impacts:**

The addition of this position will have no impact upon the General Fund. First 5 Santa Barbara County has allocated the full cost of this position from Proposition 10 funds regularly received by this County.

**Special Instructions:**

Send one copy of the minute order adding a Departmental Analyst position and one signed copy of the adopted Resolutions to the Human Resources Department and First 5 Santa Barbara County.

**Concurrence:**

Human Resources  
Auditor-Controller

Attachment:

1-Personnel Resolution to Add Position Allocation

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA**

IN THE MATTER OF AMENDING RESOLUTION )  
NO. 05-196, AS AMENDED, BEING THE SALARY )  
RESOLUTION OF THE COUNTY OF SANTA BARBARA )

RESOLUTION NO. \_\_\_\_\_

WHEREAS, Salary Resolution No. 05-196 established a Classification Plan, and authorized Departmental Position Allocation effective July 4, 2005; and,

WHEREAS, this Board of Supervisors finds that there is good cause for amending said Resolution No. 05-196, as amended, in the manner provided in this Resolution;

NOW, THEREFORE, IT IS HEREBY RESOLVED, as follows:

1. Resolution No. 05-196, adopted by this Board on July 5, 2005, is hereby amended by amending that (those) portion(s) of Section(s) 4 to read as follows effective August 15, 2005:

**SECTION 4. Departmental Position Allocation**

<u>DEPARTMENT/BUDGET UNIT</u>	<u>CLASS</u>	<u>P/T</u>	<u>NO. OF POSITIONS</u>	<u>TITLE</u>
<u>NON-DEPT/PROP 10 (#0110)</u> Add 1 new	002160		004	DEPT ANALYST PROGRAM

2. Except as amended by this Resolution, Resolution No. 05-196 as amended, continues unchanged as in full force and effect.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Barbara, State of California, this \_\_\_\_\_ day of \_\_\_\_\_, 2005, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Chair, Board of Supervisors

ATTEST:  
MICHAEL F. BROWN  
CLERK OF THE BOARD

APPROVED AS TO FORM:  
STEPHEN SHANE STARK  
COUNTY COUNSEL  
NOVEMBER 1993  
8/16/05

By: \_\_\_\_\_ (SEAL)  
Deputy Clerk