



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: CEO
Department No.: 012
For Agenda Of: 03/12/19
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Mona Miyasato, County Executive Officer, 568-3400
Director(s)
Contact Info: Robert Lewin, Director Office of Emergency Management, 681-5526

SUBJECT: Authorized Agents for County During Disasters

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a. Adopt the attached Resolution (Attachment A) designating the County officials listed in the Resolution to execute applications, grants, financial information, conduct site inspections, represent the County at briefings, and conduct all matters necessary for financial recovery to the County for emergency or disaster recovery and relief from the federal government under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or from the State under the California Disaster Assistance Act;
- b. Adopt and direct the Clerk of the Board or designee to execute the attached Designation of Applicant's Agent Resolution (Attachment B);
- c. Direct the Clerk of the Board or designee to submit to the California Office of Emergency Services the attached letter (Attachment C) identifying the Authorized Agents by name and title; and
- d. Determine the above actions are not a "Project" within the meaning of the California Environmental Quality Act (CEQA), pursuant to Section 15378(b)(5) of the CEQA Guidelines, because the actions consist of organizational or administrative activities of

the government that will not result in direct or indirect physical changes in the environment.

Summary Text:

This item is before the Board to adopt a resolution designating the County Executive Officer, Assistant County Executive Officer, Director of Emergency Management, Business Manager of the County Executive Office, County Auditor-Controller, Assistant Auditor-Controller, Director of Public Works, Deputy Director of Public Works, and Road Commissioner as the County's Authorized Agents for purposes of securing disaster relief funding from the state and/or federal government. This resolution was last passed by your Board on March 15, 2016, and is required to be renewed.

Background:

The California Office of Emergency Services (CalOES) requires that local jurisdictions that have disaster, response and recovery transactions with CalOES provide CalOES a list of "Authorized Agents." These Authorized Agents may take any actions necessary to obtain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

This action provides CalOES with a current list of Authorized Agents. Every three years, CalOES requires local governments to provide a list Authorized Agents. The County may submit either only the titles of the persons whom will serve as Authorized Agents or those persons' titles and names. Staff recommends submitting only the Authorized Agents' titles. Submitting only the Authorized Agents' titles allows the Board's authorization to remain valid if an individual leaves a position and is replaced by another individual. CalOES requires the County to submit a cover letter with each Authorized Agents' name and title.

This action will be valid for three years.

Titles

County Executive Officer
Assistant County Executive Officer
Director of Emergency Management, Office of Emergency Management
Business Manager, County Executive Office
County Auditor-Controller
Assistant Auditor-Controller
Director, Public Works Department
Deputy Director, Public Works Department
Road Commissioner

Fiscal and Facilities Impacts:

There are no fiscal impacts associated with the adoption of this resolution.

Special Instructions:

Clerk of the Board to return the following to: Office of Emergency Management, Attn: Sonia Thompson, Department Business Specialist

1. Minute Order
2. A copy of the executed Board Resolution
3. An executed duplicate original of the Designation of Applicant's Agent Resolution

Attachments:

- A. Resolution identifying Authorized Agents for Santa Barbara County.
- B. Designation of Applicant's Agent Resolution, Cal OES 130.
- C. Letter naming the Authorized Agents by name and title.

Authored by:

Robert Lewin, Director of Office of Emergency Management

cc:

Betsy Schaffer, County Auditor-Controller

Ed Price, Assistant Auditor-Controller

Scott McGolpin, Director, Public Works Department

Thomas Fayram, Deputy Director, Public Works Department