



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: CEO
Department No.: 012
For Agenda Of: 4/19/16
Placement: Departmental
Estimated Tme: 10 minutes
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department: Mona Miyasato, County Executive Officer, 568-3400
Director(s):
Contact Info: Terri Maus-Nisich, Assistant CEO, 568-3400

SUBJECT: Human Services Commission – Award of FY 2016-17 General Fund “Mini Grants”

County Counsel Concurrence

As to form: Yes

Other Concurrence:

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Receive and consider recommendations from the County of Santa Barbara Human Services Commission (HSC) for the award of human services grants to grantees for the use of County General Funds for FY 2016-2017 for agency capacity building "Mini Grants" totaling \$59,000; and
- B. Receive and consider public comment related to the Human Services Commission award recommendations for the use of County General Funds for FY 2016-2017; and
- C. Determine that the programs recommended for funding are necessary to meet the social needs of the population of the County; and
- D. Approve the award of the "Mini Grants" recommended by the HSC totaling \$59,000 as specified in Attachment A and authorize such expenditures, subject to appropriation of the Board of Supervisors during the FY 2016-17 budget process; and
- E. 3. Find that the proposed actions are not a project under the California Environmental Quality Act (CEQA) pursuant to Sections 15378(b) (4) and 15378(b)(5) of the CEQA

Guidelines, because they are government fiscal, organizational or administrative activities that will not result in direct or indirect physical changes in the environment.

Summary Text:

The Human Services Commission requests the Board consider approving \$59,000 in FY2016-17 general funds for nine (9) capacity building “Mini Grants” of \$5,000 - \$7,000 per agency. The Board of Supervisors funds human services grants annually with County General Funds. The funding has historically been on a three-year cycle. The human services grant funds budgeted for fiscal year 2015-2016 and expected to be budgeted for 2016-2017 and 2017-2018 is \$1,200,000 annually, which includes administration fees used to support the County’s administration of these grants. For this new three-year cycle the Board supported three types of grants; 1) Best Practices (basic services with best practices models), 2) Basic Services (safety net programs), and 3) Mini Grants for agency capacity building to improve outreach and internal management of service providers. For the new three-year cycle, the Board allocated the majority of funding to support Best Practices Programs (\$450,000) and Basic Services Programs (\$500,000) annually, subject to appropriation. Mini Grant applicants are considered annually during the three-year cycle. The Board allocated \$59,000 for Mini Grants annually, subject to appropriation. For FY 2016-17, there were 34 applications requesting \$218,390 (Attachment A). Attachment A also shows the countywide distribution of recommended awards.

Background:

The Santa Barbara County HSC was established in 1977. The all-volunteer Commission is comprised of three Commissioners per Supervisorial District who have experience with human services activities in the County. The Supervisors appoint the Commissioners. Meetings are generally held the first Thursday of every month with sub-committees meeting as necessary. All Commission meetings and standing committee meetings are publicly noticed according to the Brown Act and held at a mid-County location accessible to north and south County participants and interested citizens.

2016 Mini Grant Process and Recommendations

In January the Commission’s Allocations Committee members reviewed and ranked applications, supporting agencies in north and South County. The Allocations Committee held publicly noticed deliberations on Friday, February 5, 2016. The Committee’s recommendations were presented to the full Commission at its March 3, 2016 publicly noticed meeting. All applicants were personally informed of both public meetings. The Commission voted unanimously to support the Allocations Committee’s recommendations.

Mini Grants are intended to assist organizations in building their capacity to administer their programs. Examples of grants include staff and board training, software or data base improvements, volunteer recruitment and training and media campaigns to reach out to the community about their services. The Human Services Allocations Committee followed specific criteria when reviewing the applications. They supported agencies moving toward evidence-based practices, those with strong applications that included collaboration, had clear outcomes or products, and serve high need populations. The Committee also considered the geographical distribution of funding requests.

The chart below depicts the Human Services Commission’s recommendations for the Mini Grants.

Organization	Program	Requested amount	Funds Recommended
Carrillo Counseling	Media campaign	\$7,000	\$7,000
CASA Court Appointed Special Advocates	Media campaign North County	\$7,000	\$7,000
Community Counseling & Education Center	Clinical Training Program	\$5,000	\$5,000
Food Bank of SB	Software upgrade for Food Banks	\$7,000	\$7,000
Future Leaders of America	Volunteer Training & Coordinator	\$6,000	\$6,000
Peoples’ Self-Help Housing	Volunteer initiatives; database development	\$7,000	\$7,000
Santa Maria Valley Youth & Family	Staff training on best practices	\$7,000	\$7,000
Santa Ynez Valley People Helping People	Organizational development	\$6,950	\$7,000
United Boys & Girls Club	Youth Outreach	\$7,000	\$6,000
Mini Grants	34 requested, 9 recommended	\$218,390	\$59,000

Performance Measure:

The Human Services Commission’s Contract Compliance Committee requires all applicants to submit clear description of services and outcomes at the beginning of the fiscal year and report on them in the third or fourth quarter once the work is complete. The Program Administrator is in ongoing contact with agencies who receive funds and reviews outcomes which are then reported to the Committee.

Fiscal and Facilities Impacts:

Budgeted: Included in the recommended budget for 2016-17. **Fiscal Analysis:**

<u>Funding Sources</u>	<u>FY 2016--17 Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund	\$59,000.00	\$0.00	\$59,000.00
State			
Federal			
Fees			
Other:			
Total	\$ 59,000.00	\$ -	\$ 59,000.00

Key Contract Risks (if applicable):

N/A

Staffing Impacts:

Legal Positions: 0

FTEs: 0

Special Instructions:

Attachments:

Attachment A: FY2016-17 Human Services Commission Mini Grant Funding Requests and Recommendations

Authored by:

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