



**BOARD OF SUPERVISORS  
AGENDA LETTER**

**Agenda Number:**

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Fire Department  
**Department No.:** 031  
**For Agenda Of:** September 12, 2017  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** 4/5 – Donation  
Majority – Joint Use  
Agreement

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**TO:** Board of Supervisors

**FROM:** Department Eric L. Peterson, Fire Chief 805-681-5507  
Director(s)  
Contact Info: Lynne Dible, Chief Financial Officer 805-681-5506

**SUBJECT:** **Donation of Surplus County Vehicles; and,  
Approval of Joint Use Agreement between Allan Hancock Joint Community  
College District and the Santa Barbara County Fire Department**

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence: Risk Management**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors consider the following:

- a) Approve the donation of surplus County vehicle #3804 and vehicle #3805 to Allan Hancock Joint Community College District (District); and,
- b) Approve and authorize the Joint Use Agreement between the District and Santa Barbara County Fire Department (Department);
- c) Find that the proposed action and the Joint Use Agreement is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline section 15378(b) (2) in that the action and the Agreement involves a continuing administrative or maintenance activity, and CEQA Guidelines section 15378(b)(5), in that the Agreement involves an organizational or administrative activity of government that will not result in the direct or indirect physical change in the environment.

**Summary Text:**

The District has developed and improved the Lompoc Valley Center Public Safety Complex for the purpose of providing training facilities for local public agencies. The Department uses this facility extensively for its Fire Academy and training activities each year, and has been working with the District to expand training opportunities and enhance the long-standing partnership which includes the recently executed Instructional Service Agreement.

The Department would like to donate and transfer title of two surplus Type I engines to the District at an agreed upon market value of \$101,886. This donation allows the surplus vehicles to be put to a purposeful use for many years as a valuable training tool that will benefit the County as a whole. In addition, the donation value will also be recognized by the District as an offset to the accumulated facility use account balance resulting from the Department’s use of the training facility during the period 1/1/2015 – 6/30/2017, and its overall value to the program.

The Department also wishes to enter into a 3-year Joint Use Agreement with the District, allowing for the future use of the Public Safety Complex facilities for on-going education and training purposes. Under this 3-year Agreement, the Department and the District will continue to work together to expand the Department’s site presence and the overall educational offerings.

**Background:**

The proposed donation includes two surplus Type I engines, equipped, which are fully depreciated, scheduled for salvage and recently replaced. The District recognizes structured equipment/vehicle donations as an offset to facility use costs and also for the value they provide to the overall on-going fire training program. Government Code §25365 authorizes the Board of Supervisors, by a four-fifths vote, to donate County property to any government agency. General Services has reviewed this vehicle donation action. A Letter of Interest from Allan Hancock College is attached, requesting consideration for the vehicle and equipment donation.

The second item, the Joint Use Agreement between the Allan Hancock Joint Community College District and the County of Santa Barbara, will extend and expand upon the continued facility use partnership the District and Department have had since 2014, when the public safety training facilities opened. Education Code §81420 authorizes California Community College districts to enter into agreements for the joint use of the District’s real property and buildings.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State			
Federal			
Fees			
Other: Fund 2280	\$ 7,500.00	\$ 7,500.00	\$ 13,182.00
<b>Total</b>	<b>\$ 7,500.00</b>	<b>\$ 7,500.00</b>	<b>\$ 13,182.00</b>

**Narrative:**

The estimated Current FY Cost of \$7,500.00 and the Annualized On-going Cost of \$7,500.00 are for expenses that will be incurred under the Joint Use Agreement per Section 3.6 Direct Cost, and an estimated increase in liability insurance, if needed.

The Total One-Time Project Cost of \$13,182.00 represents the salvage value credit received by the Fire Department for vehicle #3805, which will be returned to the General Services vehicle fund; there was no salvage value credit received for vehicle #3804.

**Staffing Impacts:**

None

**Special Instructions:**

Upon Board approval and execution, the Clerk is asked to provide to the Fire Department, attention Lynne Dible, one copy of the Joint Use Agreement with original signatures and one copy of the minute order.

**Attachments:**

- A. Letter of Interest from Allan Hancock College – Fire Engines & Associated Equipment Donation
- B. Joint Use Agreement between the Allan Hancock Joint Community College District and the Santa Barbara County Fire Department
- C. Allan Hancock College – Board Approval and Authorization, Joint Use Agreement with the County of Santa Barbara Fire Department, August 14, 2017

**Authored by:**

Lynne Dible, Fire Department

**cc:**

Eric L. Peterson, Fire Chief

Rob Heckman, Deputy Chief

Martin Johnson, Support Services Division Chief