



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Behavioral Wellness
Department No.: 043
For Agenda Of: July 25, 2017
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Alice Gleghorn, PhD, Director
Director(s) Department of Behavioral Wellness, 805-681-5220
Contact Info: Ernest Thomas, Facilities Manager
Department of Behavioral Wellness, 805-681-5236

SUBJECT: Southern Coast Janitorial FY 17-20 First Amendment

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Approve and authorize the Chair to execute a First Amendment to the Agreement for Services of Independent Contractor with **Southern Coast Janitorial** (a local vendor), to add enhanced language to improve service delivery with no change to the maximum contract amount not to exceed **\$137,460** per fiscal year and a total contract maximum of **\$412,380** for the period of July 1, 2017 to June 30, 2020; and
- B. Determine that the above actions are government fiscal activities or funding mechanisms which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, and are therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA guidelines.

Summary Text:

Behavioral Wellness contracts with local companies for the provision of janitorial services at various facilities throughout Santa Barbara County. The contract with Southern Coast Janitorial provides janitorial services including special clean-ups needed at our Crisis Stabilization Unit (CSU) and Psychiatric Hospital Facility (PHF) in compliance with Title 9 and Title 22 regulatory requirements. In addition, in March 1, 2017 we added a Quality Care Management (QCM) site as a new facility needing

ongoing janitorial services. Approval of the recommended actions will allow Behavioral Wellness to enhance language in the contract to better meet the compliance needs of the department.

Background:

Southern Coast Janitorial currently provides specialty care janitorial services for the Behavioral Wellness CSU and PHF in compliance with stringent state and federal regulations. This past year Behavioral Wellness needed additional specialty clean-ups at both sites, as requested by the Behavioral Wellness Facilities Manager. Southern Coast Janitorial also provides regular janitorial services for Santa Maria Mental Health Clinics and the newly added QCM site in Goleta.

Due to 24/7 services provided at both the CSU and PHF and since adherence to Title 9 and Title 22 regulations is a vital requirement it is essential to add language to the contract to allow Behavioral Wellness CSU and PHF staff to reach contractor lead janitorial staff 24/7 in the event that emergency janitorial services are required.

Performance Measure:

For FY 16-17, Southern Coast Janitorial provided consistent 24/7 services for PHF in accordance with State licensing requirements. They provide all required janitorial services for the Santa Maria Clinic in accordance with the contract requirements. They also provided ten (10) additional emergency clean up services between both the CSU and PHF.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Funding Sources	Current FY 16-17 Cost:	Annualized On-going Cost FY 17-20:	Total One-Time Project Cost
General Fund			
State			
Federal			
Fees			
Other:			
Total			

Narrative: The amendment to the contract will not change the maximum amount of the contract.

Key Contract Risks:

There is a risk of Medi-Cal and Medicare audit findings if janitorial services are inadequate at the CSU or the PHF to comply with Federal and State requirements.

Special Instructions:

Please return one (1) Minute Order and one (1) copy of the executed contracts to Denise Morales: dmorales@co.santa-barbara.ca.us.

Attachments:

- Attachment A - Southern Coast FY 17-20 BC AM 1
- Attachment B - Southern Coast FY 17-20 BC

Authored By:

D. Morales