



January 15, 2021

Joyce Dudley, District Attorney
Santa Barbara County
1112 Santa Barbara Street
Santa Barbara, CA 93101-2008

Subject: NOTIFICATION OF APPLICATION APPROVAL
Human Trafficking Advocacy Program
Subaward #: HA20 03 0420, Cal OES ID: 083-00000

Dear Ms. Dudley:

Congratulations! The California Governor's Office of Emergency Services (Cal OES) has approved your application in the amount of \$154,500, subject to Budget approval. A copy of your approved subaward is enclosed for your records.

Cal OES will make every effort to process payment requests within 45 days of receipt.

This subaward is subject to the Cal OES Subrecipient Handbook. You are encouraged to read and familiarize yourself with the Cal OES Subrecipient Handbook, which can be viewed on Cal OES website at www.caloes.ca.gov.

Any funds received in excess of current needs, approved amounts, or those found owed as a result of a close-out or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal OES.

Should you have questions on your subaward please contact your Program Specialist.

VSPS Grants Processing

Enclosure

c: Subrecipient's file

SPECIAL CONDITION

Grant Award Agreement No. HA20 03 0420 is hereby approved with the following condition:

- **The 2018 VOCA funds in the amount of \$77,250 must be expended by July 31, 2021 and the final 2-201 must be received by Cal OES by August 31, 2021.**
- **Subrecipients are required to submit Operational Agreements (OAs) with their Application or an OA summary form. OAs must cover the entire performance period. In review of your OA Summary form, four of OAs expire before the end of the performance period. You are required to resubmit an updated summary form no later than 30days after they are renewed.**

Failure to comply with these requirements may result in the withholding and disallowance of grant payments, the reduction or termination of the grant award and/or the denial of future grant funds.

Cal OES #	083-00000-16	FIPS #	83-00000	VS#		Subaward #	HA20 03 0420
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**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
GRANT SUBAWARD FACE SHEET**

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:


- 1. **Subrecipient:** Santa Barbara County 1a. DUNS#: 131851219
- 2. **Implementing Agency:** Santa Barbara County Office of the District Attorney 2a. DUNS#: 131851219
- 3. **Implementing Agency Address:** 1112 Santa Barbara Street Santa Barbara 93101-2008
(Street) (City) (Zip+4)
- 4. **Location of Project:** Santa Barbara Santa Barbara 93101-2008
(City) (County) (Zip+4)
- 5. **Disaster/Program Title:** Human Trafficking Advocacy Program
- 6. **Performance Period:** 1/1/2021 to 12/31/2021
(Start Date) (End Date)
- 7. **Indirect Cost Rate:** 10% de minimis Federally Approved ICR (if applicable): _____ %

Item Number	Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
8.	2018	VOCA		\$77,250					\$77,250
9.	2019	VOCA		\$77,250					\$77,250
10.	Select	Select							\$77,250
11.	Select	Select							
12.	Select	Select							
Total	Project	Cost		\$154,500	\$154,500				\$154,500

13. Certification - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. CA Public Records Act - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

15. Official Authorized to Sign for Subrecipient:

Name: Joyce E. Dudley Title: District Attorney
 Payment Mailing Address: 1112 Santa Barbara Street City: Santa Barbara Zip Code+4: 93101-2008
 Signature:  Date: 9/14/20

16. **Federal Employer ID Number:** 956002833

(FOR Cal OES USE ONLY)

I hereby certify by my personal knowledge that budgeted funds are available for the period stated above.

Mary Rucker 1/11/2021
 (Cal OES Fiscal Officer) (Date)

Heather Carlson 1/11/2021
 (Cal OES Director or Designee) (Date)

ENY: 2020-21 Chapter: 6 SL: 18408
 Item: 0690-102-0890 Pgm: 0385
 FAIN #: 2018-V2-GX-0029 10/01/17-09/30/21
 Fund: Federal Trust AL#: 16.575
 Program: Human Trafficking Advocacy Program
 Match Req.: 20%, C/IK based on TPC-Match waived
 Project ID: OES18VOCA000012
 SC: 2020-18408 Amount: \$ 77,250

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ENY: 2020-21 Chapter: 6 SL: 18409
 Item: 0690-102-0890 Pgm: 0385
 FAIN #: 2019-V2-GX-0053 10/01/18-09/30/22
 Fund: Federal Trust AL#: 16.575
 Program: Human Trafficking Advocacy Program
 Match Req.: 20%, C/IK based on TPC-Match waived
 Project ID: OES19VOCA000012
 SC: 2020-18409 Amount: \$ 77,250

RECEIVED
 SEP 14 2020
 BY: 717506

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUPPLEMENTAL GRANT SUBAWARD INFORMATION**

1. Cal OES Contact Information Section:

Governor's Office of Emergency Services
Mark S. Ghilarducci, Director
3650 Schriever Avenue
Mather, CA 95655
(916) 845-8506 (phone)

2. Federal Awarding Agency Section:

Fund Year	Federal Program Fund / AL#	Federal Awarding Agency	Total Federal Award Amount	Total Local Assistance Amount
2018	Victims of Crime Act (VOCA) / 16.575	Office for Victims of Crime	\$396,642,274	\$380,776,583
2019	Victims of Crime Act (VOCA) / 16.575	Office for Victims of Crime	\$266,680,824	\$256,013,591
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$

3. Project Description Section:

- Project Acronym (Please choose from drop down):
Human Trafficking Advocacy Program (HA)

- Project Description (Please type the Project Description):

•
Provide funds to an advocate to provide services to victims of human trafficking in prosecutorial arena.

4. Research & Development Section:

- Is this Subaward a Research & Development grant? Yes No

PROJECT CONTACT INFORMATION

Subrecipient: Santa Barbara County Subaward #: HA20 03 0420

Provide the name, title, address, telephone number, and e-mail address for the project contacts named below.

1. The **Project Director** for the project:

Name: Joyce Dudley Title: District Attorney
Telephone #: (805) 568-2306 Email Address: jdudley@co.santa-barbara.ca.us
Address/City/Zip + 4: 1112 Santa Barbara Street, Santa Barbara, CA 93101-2008

2. The **Financial Officer** for the project:

Name: Michael Soderman Title: Chief Financial Officer
Telephone #: (805) 568-2303 Email Address: mdsoderman@co.santa-barbara.ca.us
Address/City/Zip + 4: 1112 Santa Barbara Street, Santa Barbara, CA 93101-2008

3. The **person** having **Routine Programmatic** responsibility for the project:

Name: Megan Rheinschild Title: Victim Witness Program Director
Telephone #: (805) 568-2408 Email Address: mriker@co.santa-barbara.ca.us
Address/City/Zip + 4: 1112 Santa Barbara Street, Santa Barbara, CA 93101-2008

4. The **person** having **Routine Fiscal** responsibility for the project:

Name: Michael Soderman Title: Chief Financial Officer
Telephone #: (805) 568-2303 Email Address: mdsoderman@co.santa-barbara.ca.us
Address/City/Zip + 4: 1112 Santa Barbara Street, Santa Barbara, CA 93101-2008

5. The **Executive Director** of a Community Based Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Joyce Dudley Title: District Attorney
Telephone #: (805) 568-2306 Email Address: jdudley@co.santa-barbara.ca.us
Address/City/Zip + 4: 1112 Santa Barbara Street, Santa Barbara, CA 93101-2008

6. The **Official Designated** by the Governing Board to enter into the Grant Subaward for the City/County or Community-Based Organization, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: Joyce Dudley Title: District Attorney
Telephone #: (805) 568-2306 Email Address: jdudley@co.santa-barbara.ca.us
Address/City/Zip + 4: 1112 Santa Barbara Street, Santa Barbara, CA 93101-2008

7. The **Chair** of the **Governing Body** of the Subrecipient:

Name: Gregg Hart Title: Chair, Board of Supervisors
Telephone #: (805) 568-2191 Email Address: ghart@countyofsb.org
Address/City/Zip + 4: 105 East Anapamu, Santa Barbara, CA 93101

SIGNATURE AUTHORIZATION

Subaward #: HA20 03 0420

Subrecipient: Santa Barbara County

Implementing Agency: Santa Barbara County District Attorney ^{OFFICE OF THE} JF

*The **Project Director** and **Financial Officer** are **REQUIRED** to sign this form.

***Project Director:** Joyce Dudley

Signature: 

Date: 9-14-20

***Financial Officer:** Michael Soderman

Signature: 

Date: 9/14/20

The following persons are authorized to sign for the **Project Director**


Signature

John Savrnoch
Printed Name

Printed Name

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

The following persons are authorized to sign for the **Financial Officer**


Signature

Megan Rheinschild
Printed Name

Printed Name


Signature

Nicole Myung
Printed Name

Printed Name

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

CERTIFICATION OF ASSURANCE OF COMPLIANCE
Victims of Crime Act (VOCA) Victim Assistance Formula Grant Program

I, Joyce E. Dudley hereby certify that
(official authorized to sign; same person as Section 15 on Grant Subaward Face Sheet)

Subrecipient: Santa Barbara County

Implementing Agency: Santa Barbara County District Attorney

Project Title: Human Trafficking Advocacy Program

is responsible for reviewing the *Subrecipient Handbook* and adhering to all of the Grant Subaward requirements (state and/or federal) as directed by Cal OES including, but not limited to, the following areas:

I. Federal Grant Funds

Subrecipients expending \$750,000 or more in federal grant funds annually are required to secure an audit pursuant to Office of Management & Budget (OMB) Uniform Guidance 2 Code of Federal Regulations (CFR) Part 200, Subpart F and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the *Subrecipient Handbook* for more detail.

- The above named Subrecipient receives \$750,000 or more in federal grant funds annually.
- The above named Subrecipient does not receive \$750,000 or more in federal grant funds annually.

II. Equal Employment Opportunity – (Subrecipient Handbook Section 2151)

It is the public policy of the State of California to promote equal employment opportunity (EEO) by prohibiting discrimination or harassment in employment because of race, color, religion, religious creed (including religious dress and grooming practices), national origin, ancestry, citizenship, physical or mental disability, medical condition (including cancer and genetic characteristics), genetic information, marital status, sex (including pregnancy, childbirth, breastfeeding, or related medical conditions), gender, gender identity, gender expression, age, sexual orientation, veteran and/or military status, protected medical leaves (requesting or approved for leave under the Family and Medical Leave Act or the California Family Rights Act), domestic violence victim status, political affiliation, and any other status protected by state or federal law. **Cal OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: Henry Ventura

Title: Equal Opportunity Manager

Address: 1226 Anacapa Street, Santa Barbara, CA 93101-2008

Phone: (805) 568-2805

Email: hventura@co.santa-barbara.ca.us

III. Drug-Free Workplace Act of 1990 – (Subrecipient Handbook, Section 2152)

The State of California requires that every person or organization subawarded a grant or contract shall certify it will provide a drug-free workplace.

IV. California Environmental Quality Act (CEQA) – (Subrecipient Handbook, Section 2153)

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all Cal OES-funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

V. Lobbying – (Subrecipient Handbook Section 2154)

Cal OES grant funds, grant property, or grant-funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

VI. Debarment and Suspension – (Subrecipient Handbook Section 2155)

(This applies to federally-funded grants only.)

Cal OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VII. Proof of Authority from City Council/Governing Board – (Subrecipient Handbook Section 1350)

The above-named organization (Applicant) accepts responsibility for and must comply with the requirement to obtain a signed resolution from the City Council/Governing Board in support of this Program. The Applicant must provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Subaward, including civil court actions for damages, shall be the responsibility of the grant Subrecipient and the authorizing agency. The State of California and Cal OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal OES shall not be used to supplant expenditures controlled by the City Council/Governing Board.

The Applicant is required to obtain written authorization from the City Council/Governing Board that the official executing this Grant Subaward is, in fact, authorized to do so. The Applicant is also required to maintain said written authorization on file and readily available upon demand.

VIII. Civil Rights Compliance

The Subrecipient complies with all laws that prohibit excluding, denying or discriminating against any person based on actual or perceived race, color, national origin, disability, religion, age, sex, gender identity, and sexual orientation in both the delivery of services and employment practices and does not use federal financial assistance to engage in explicitly religious activities.

IX. Special Condition for Grant Subaward with Victims of Crime Act (VOCA) Victim Assistance Formula Grant Program Funds

1. Applicability of Part 200 Uniform Requirements

The Subrecipient must comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2019 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2019 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2019 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and Subawards ("Subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the Subrecipient must retain – typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies – and to which the Subrecipient must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the Subrecipient is to contact OJP promptly for clarification.

2. Compliance with DOJ Grants Financial Guide

The Subrecipient must to comply with the DOJ Grants Financial Guide. References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The Subrecipient must comply with the DOJ Grants Financial Guide.

3. Requirements Pertaining to Prohibited Conduct Related to Trafficking in Persons (including reporting requirements and OJP authority to terminate award)

The Subrecipient must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of Subrecipients, Subrecipients ("Subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the Subrecipient or of any Subrecipient.

The details of the Subrecipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by Subrecipients and Subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

4. Civil Rights and Nondiscrimination

The Subrecipient understands that the federal statutes and regulations pertaining to civil rights and nondiscrimination and, in addition:

- a. The Subrecipient understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
- b. The Subrecipient understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110 (e)) ; section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291 (b)(13)), which will apply to all awards made by the Office of Violence Against Women, also may apply to an award made otherwise; and

- c. The Subrecipient understands they must comply with the specific assurances set out in 29 C.F.R. §§ 42.105 and 42.204.
5. Compliance with Applicable Rules Regarding Approval, Planning, and Reporting of Conferences, Meetings, Trainings, and Other Events

The Subrecipient must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

6. Compliance with General Appropriations-Law Restrictions on the Use of Federal Funds (FY 2019)

The Subrecipient must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2019, are set out at <https://ojp.gov/funding/Explore/FY19AppropriationsRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a Subrecipient would or might fall within the scope of an appropriations-law restriction, the Subrecipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

7. Reporting Potential Fraud, Waste, & Abuse

The Subrecipient must promptly refer to DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, Subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award – (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct. Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 1425 New York Avenue, N.W. Suite 7100, Washington, DC

20530; and/or (3) by facsimile directed to the DOJ OIG Fraud Detection Office (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

8. Restrictions and Certifications Regarding Non-Disclosure Agreements and Related Matters

No Subrecipient under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

a. In accepting this award, the Subrecipient:

- o Represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
- o Certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

b. If the Subrecipient does or is authorized under this award to make Subawards, procurement contracts, or both:

- o It represents that (1) it has determined that no other entity that the Subrecipient's application proposes may or will receive award funds (whether through a Subaward, procurement contract, or subcontract under a procurement contract) either requires or has required internal

confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and (2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

- o It certifies that, if it learns or is notified that any Subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

9. Encouragement of Policies to Ban Text Messaging while Driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Subrecipient understands that DOJ encourages Subrecipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

10. OJP Training Guiding Principles

Any training or training materials that the Subrecipient develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.

11. Requirement to report actual or imminent breach of personally identifiable information (PII)

The Subrecipient must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it – (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The Subrecipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

12. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000

The Subrecipient must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that – for purposes of federal grants administrative requirements – OJP considers a procurement "contract" (and therefore does not consider a Subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at

<https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.

13. Requirement for Data on Performance and Effectiveness Under the Award

The Subrecipient must collect and maintain data that measure the performance and effectiveness of activities under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act, and other applicable laws.

14. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The Subrecipient must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The Subrecipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the Subrecipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

15. Victims of Crime Act Requirements

The Subrecipient must comply with the conditions of the Victims of Crime Act (VOCA) of 1984, sections 1404(a)(2), and 1404(b)(1) and (2), 34 U.S.C. 20103(a)(2) and (b)(1) and (2) (and the applicable program guidelines and regulations), as required.

16. Demographic Data

The Subrecipient must collect and maintain information on race, sex, national origin, age, and disability of victims receiving assistance, where such information is voluntarily furnished by the victim.

17. Performance Reports

The Subrecipient must submit quarterly performance reports on the performance metrics identified by OVC, and in the manner required by OVC. This information on the activities supported by the award funding will assist in assessing the effects that VOCA Victim Assistance funds have had on services to crime victims within the jurisdiction.

18. Access to Records

The Subrecipient must authorize the Office for Victims of Crime (OVC) and/or the Office of the Chief Financial Officer (OCFO), and its representatives, access to and the right to examine all records, books, paper, or documents related to the VOCA grant.

19. All Subawards ("Subgrants") must have specific federal authorization

The Subrecipient must comply with all applicable requirements for authorization of any Subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "Subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any Subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All Subawards ("Subgrants") must have specific federal authorization), and are incorporated by reference here.

20. Unreasonable restrictions on competition under the award; association with federal government

SCOPE. This condition applies with respect to any procurement of property or services that is funded (in whole or in part) by this award regardless of the dollar

amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used.

- a. No discrimination, in procurement transactions, against associates of the federal government

Consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 (requiring awards to be "manage[d] and administer[ed] in a manner so as to ensure that Federal funding is expended and associated programs are implemented in full accordance with U.S. statutory and public policy requirements") and 200.319(a) (generally requiring "[a]ll procurement transactions [to] be conducted in a manner providing full and open competition" and forbidding practices "restrictive of competition," such as "[p]lacing unreasonable requirements on firms in order for them to qualify to do business" and taking "[a]ny arbitrary action in the procurement process") -- no Subrecipient may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.

- b. Monitoring

The Subrecipient's monitoring responsibilities include monitoring of compliance with this condition.

- c. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

- d. Rules of construction

- 1) The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor, grant Subrecipient or -Subrecipient, agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.

- 2) Nothing in this condition shall be understood to authorize or require any Subrecipient or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

21. Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ, the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award is to benefit a set of individuals under 18 years of age.

The Subrecipient must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

22. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination – 28 C.F.R. Part 42

The Subrecipient must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

23. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The Subrecipient must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

24. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The Subrecipient must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to

Subrecipient organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to Subrecipients and Subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

25. Restrictions on "Lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the Subrecipient, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the Subrecipient to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, Subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a Subrecipient would or might fall within the scope of these prohibitions, the Subrecipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

26. Subgrant Award Report (SAR)

The Subrecipient must submit a SAR to OVC for each Subrecipient of the VOCA victim assistance funds, within ninety (90) days of awarding funds to the Subrecipient. Subrecipients must submit this information through the automated system.

27. Effect of Failure to Address Audit Issues

The Subrecipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the Subrecipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other

outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

28. Additional DOJ Awarding Agency Requirements

The Subrecipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the Subrecipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

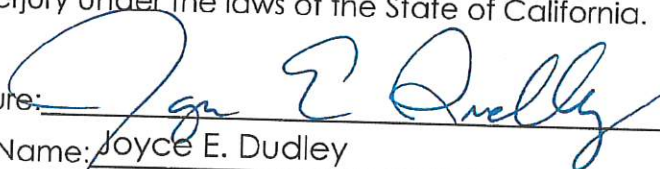
29. Hiring Documents

The Subrecipient must keep, maintain, and preserve all documentation (such as Form I-9s or equivalents) regarding the eligibility of employees hired using the funds.

All appropriate documentation must be maintained on file by the project and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Subrecipient may be ineligible for Subaward of any future grants if the Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant Subrecipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: 

Authorized Official's Typed Name: Joyce E. Dudley

Authorized Official's Title: District Attorney

Date Executed: 9/8/2020

Federal Employer ID #: 95-6002833 Federal DUNS # 131851219

Current System for Award Management (SAM) Expiration Date: 12/25/20 ^{11/23/21} JF

Executed in the City/County of: Santa Barbara

AUTHORIZED BY: (not applicable to State agencies)

- City Financial Officer
- County Financial Officer
- City Manager
- County Manager
- Governing Board Chair

Signature: 

Typed Name: Gregg Hart

Title: Chair, Santa Barbara County Board of Supervisors

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: Santa Barbara County				Subaward #: HA20 03 0420			
A. Personal Services – Salaries/Employee Benefits	VOCA 18	VOCA 19	Fund3	Fund4	Fund5	Fund6	COST
1.0 FTE Victim Witness Program Advocate II Salary (\$2,584.80 x 26 PP) x 1 = \$67,205 Retirement 32% of Salary = \$21,506 FICA/MediCare 7.65% of Salary = \$5,141 Health Ins/Disability/SDI 26% of Salary = \$17,212 <i>CHARGING UP</i>	\$67,205	\$11,461					\$67,205
	\$10,045	\$5,141					\$21,506
		\$17,212					\$5,141
							\$17,212
0.224 FTE Victim Witness Program Supervisor Salary (\$3,045.6 x 26 PP) \$79,186 x ^{.224} 0.224 FTE = \$17,750 Retirement x 32% of Salary = \$5,680 FICA/MediCare: 7.65% = \$1358 Health Ins/Disability/SDI 20% = \$3,588 <i>.2021</i>		\$17,750					\$17,750
		\$5,680					\$5,680
		\$1,358					\$1,358
		\$3,588					\$3,588
Personal Section Totals	\$77,250	\$62,189					\$139,439
PERSONAL SECTION TOTAL							\$139,439

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: Santa Barbara County				Subaward #: HA20 03 0420			
B. Operating Expenses	VOCA 18	VOCA 19	Fund3	Fund4	Fund5	Fund6	COST
Cell Phones + Telephone Services (\$72 x 3 month x 1 months) = \$216		\$216					\$216
WSIN Human Traffickign Summit x 2 staff Lodging \$150.16 x 3 days x 2 staff = \$901		\$901					\$901
MTDC @ 10% De Minimis ((Personal+Operating) x .10) = \$14,318 10% Used for Overhead Costs, Administrative Salary, Utilities, IT Software, Office Suplies, Printing and Other.		\$13,944					\$13,944
<p><i>Handwritten:</i></p> <p>PERS \$139,439</p> <p>OP 1,117</p> <hr/> <p>\$140,556</p> <p>X .10</p> <hr/> <p>\$14,055</p> <p>charging less AT</p>							
Operating Section Totals	0	\$15,061					\$15,061
OPERATING SECTION TOTAL							\$15,061

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: Santa Barbara County				Subaward #: HA20 03 0420			
C. Equipment	VOCA 18	VOCA 19	Fund3	Fund4	Fund5	Fund6	COST
Equipment Section Totals							
EQUIPMENT SECTION TOTAL							
Category Totals							
Same as Section 12G on the Grant Subaward Face Sheet	\$77,250	\$77,250					
Total Project Cost							\$154,500

JF

AT

VSPS Budget Summary Report

HA20 Human Trafficking Advocacy Program
 Santa Barbara County
 Human Trafficking Advocacy Program

Subaward #: HA20 03 0420
 Performance Period: 01/01/21 - 12/31/21
 Latest Request: , Not Final 201

A. Personal Services - Salaries/Employee Benefits

<u>F/S/L</u>	<u>Funding Source</u>	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	18VOCA	77,250	0	77,250	0	77,250
F	19VOCA	62,189	0	62,189	0	62,189
Total A. Personal Services - Salaries/Employee Benefits:		139,439	0	139,439	0	139,439

B. Operating Expenses

<u>F/S/L</u>	<u>Funding Source</u>	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	18VOCA	0	0	0	0	0
F	19VOCA	15,061	0	15,061	0	15,061
Total B. Operating Expenses:		15,061	0	15,061	0	15,061

C. Equipment

<u>F/S/L</u>	<u>Funding Source</u>	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	18VOCA	0	0	0	0	0
F	19VOCA	0	0	0	0	0
Total C. Equipment:		0	0	0	0	0

	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
Total Local Match:	0	0	0	0	0
Total Funded:	154,500	0	154,500	0	154,500
Total Project Cost:	154,500	0	154,500	0	154,500

Subrecipient: Santa Barbara County Subaward #: HA20 03 0420

Budget Narrative

The budget for the Human Trafficking Advocacy Program incorporates the equivalent of salary and benefit costs totaling \$139,439 for one 1.00 FTE Victim Witness Program Advocate-II and .224 FTE Victim Witness Program Supervisor for the grant year. \$28,376 of the Salary and benefit costs of the Program Supervisor is the VOCA match. *WAIVED THIS YEAR* The Advocate is housed primarily at the Santa Maria Police Department and Office at the Juvenile Court complex but will be available countywide to provide timely services to suspected victims in Lompoc and Santa Barbara. The advocate possess a working knowledge of the community and its resources and will provide the full range of mandated and optional Victim/Witness services including Victim Compensation Assistance. The Advocate is responsible for outreach activities to the targeted community and all direct provision of comprehensive Victim/Witness services.

Operating expenses include costs of \$216 associated with Staff Cell Phone Services and a Training for staff. Due to COVID, in person training is uncertain, but an allocation is included. In the event additional training is necessary the department will assume costs associated with additional trainings. The budget also includes 10% De Minimis for overhead costs associated with the grant operations: IT Software, Administrative Staff support, office supplies, printing.

Project Narrative

Identification and Response to Human Trafficking

Referrals to the HA Advocate can come from any stakeholder agency in need of multi-agency system coordination to ensure a victim's long-term success. Rape Crisis, Child Welfare Services, Santa Barbara County Probation, local Law Enforcement and Juvenile Court staff routinely refer cases to our HA Advocate to intervene and provide intensive victim services. Our existing HA Advocate is funded PT @ 1.0 FTE. The assigned Program Supervisor oversees the program @ .224 FTE though is increasingly called upon to manage the activities of the advocate and assist her to navigate the complex needs that victims and survivors face. That can include researching appropriate housing and recovery services, arranging emergency funding assistance and transportation. The Advocate navigates the multiple systems of care, offers consistent emotional support, and works to restore a measure of security and safety for the victim. The Advocate is co-located at the primary law enforcement agency in Santa Maria, which has the highest crime rate and highest numbers of trafficked victim sin the County. Her proximity to law enforcement affords her the opportunity to intervene early when there is a suspicion of human trafficking. She often accompanies law enforcement for the initial interview.

Despite COVID, the Advocate and Supervisor have continued uninterrupted services to victims of human trafficking, including participating in proactive law enforcement led operations to identify potential traffickers and

Subrecipient: Santa Barbara County Subaward #: HA20 03 0420

victims. They also respond 24/7 to crisis calls regarding potential human trafficking victims.

Roles and Responsibilities

The Victim Witness Program recruited a full time bilingual Victim-Witness Advocate in April of 2015 who continues in her role serving victims of human trafficking. The HA funding allow the Advocate full-time dedication to ongoing advocacy efforts. The Assigned Advocate is bilingual and possesses a Bachelor's Degree in Sociology and Criminology. She has been employed as a Victim Witness HA Advocate since April 2015. She has completed the CCVAA Entry and Advanced Advocate Trainings and several specialized Human Trafficking local and regional trainings. She has attended several workshops focused on skill-building, trauma informed services, survivor experiences, cross discipline collaboration, and case studies. The Advocate is housed in the Santa Maria Office at the Juvenile Court complex and the Santa Maria Police Department but available countywide to provide timely services to suspected victims in Lompoc and Santa Barbara. The advocate works closely with law enforcement and community partners and provides the full range of mandated and optional Victim/Witness services including Victim Compensation Assistance. The Advocate is responsible for outreach activities to the targeted community and all direct provision of comprehensive Victim/Witness services.

The advocate is supervised by the Program Supervisor (.224 FTE). The Supervisor possesses a Masters in Marriage and Family Therapy and was a Human

Subrecipient: Santa Barbara County Subaward #: HA20 03 0420

Trafficking specialist in the State Attorney's Office in Kansas prior to beginning employment with the District Attorney's Office. She provided regional and statewide trainings implementing a collaborative response to human trafficking, delivering both webinars and providing public outreach as a keynote speaker. She has six years of direct experience providing advocacy to victims of crime. She attended the Entry Level and Advanced Training for Victim Advocates and has attended multiple Trafficking Conference including the GEMS Train the Trainer and Shared Hope International JUST Conference. She has presented at the Shared Hope International Conference to highlight best practices working with CSEC Youth in the Juvenile Justice and Mental Health Systems. The Supervisor has been integral to the development of the DA Human Trafficking Advocacy Program since October of 2014. The Victim Witness Project Director oversees the grant goals and objectives of the grant. She has 26 years of experience working in the Santa Barbara County Victim-Witness Assistance Program. Under the direction of the District Attorney, the director facilitates the Federally Funded OVC Countywide Human Trafficking Task Force and is the point of contact in the District Attorney's Office for coordinating and delivering training and outreach on the subject. Furthermore, the VW Program and the Program Director and Supervisor are points of contact for local and federal law enforcement agencies who encounter a victim of trafficking in the region. The Victim Witness Program Director is the countywide administrator of the Sexual Assault Response Team (SART) and oversees its coordination and functioning. The SART Team is another

Subrecipient: Santa Barbara County Subaward #: HA20 03 0420

resource available to and accessed by the Human Trafficking Task Force partner agencies. The SART team is an integral player in timely response to suspected trafficking cases. The Program has three regional victim-centered sites where medical-legal examinations and forensic interviews occur in suspected cases of abuse.

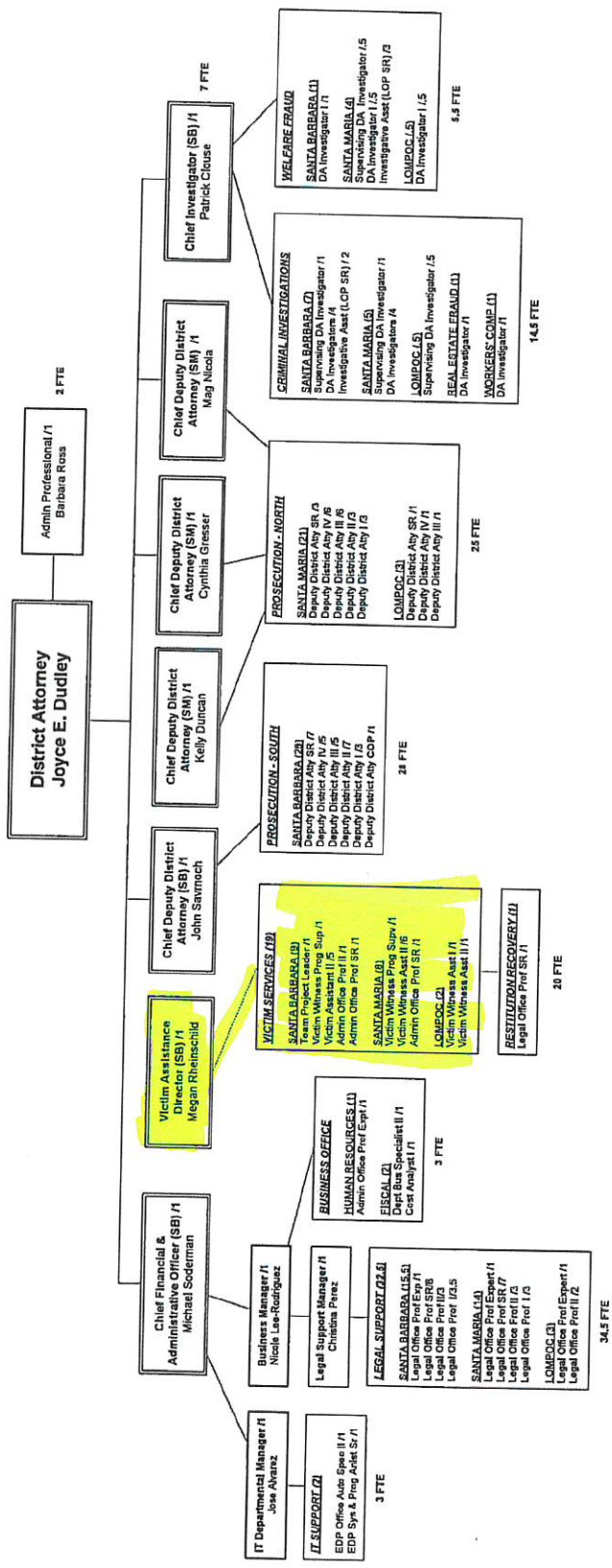
Volunteers:

We have three in-house volunteers at the District Attorney's Office Victim Witness, and two housed within one of our collaborating agencies. Our in-house volunteers with the District Attorney's Office Victim Witness Program work approximately 40 hours per week combined. They have varied backgrounds working with nonprofits in our community and two of them are completing their studies at UCSB. They are available for miscellaneous projects as well as carrying actual caseloads and outreach to victims.

Operational Agreements (OA) Summary Form

List of Agencies/Organizations/Individuals	Date OA Signed (xx/xx/xxxx)		Dates of OA	
			From:	To:
1. Countywide Human Trafficking Task Force/DA	06/02/19	10/01/19	to	09/30/22
2. Santa Barbara County Sheriff's Department	05/30/19	10/01/19	to	09/30/22
3. Lompoc Police Department		10/01/20	to	09/30/21
4. Santa Barbara Police Department		10/01/20	to	09/30/21
5. Santa Maria Police Department	06/04/19	10/01/19	to	09/30/22
6. Santa Barbara County Behavioral Wellness	07/18/19	10/01/19	to	09/30/22
7. Santa Barbara County Probation	06/03/19	10/01/19	to	09/30/22
8. UCSB Police Department	06/03/19	10/01/19	to	09/30/22
9. North County Rape Crisis and Child Protection Center		10/01/20	to	09/30/21
10. Santa Barbara Rape Crisis Center		10/01/20	to	09/30/21
11. Department of Homeland Security	06/03/19	10/01/19	to	09/30/22
12.			to	
13.			to	
14.			to	
15.			to	
16.			to	
17.			to	
18.			to	
19.			to	
20.			to	

Use additional pages if necessary.



DA Positions Org Chart FY 2019-20

140.5 FTE Adopted Budget FY 2019-20*
 * 141.5 FTE Org Chart Total Includes 1.0 FTE COP

Rita Truman McGaw
M.S., Marriage and Family Therapy
ritamcgaw@gmail.com
805-620-8419

Rita has been working with commercially sexually exploited youth for nearly 10 years. She is trained in trauma informed, holistic, expressive, and attachment-based therapies.

She is currently working to develop and expand Santa Barbara County's Human Trafficking Advocacy Program and is working closely with law enforcement to shape Santa Barbara County's Human Trafficking Task Force. She is a part of several human trafficking specific multi-disciplinary teams for protocol creation, policy development and service provision.

Rita is co-located and co-deployed with Special Investigations Detectives on human trafficking related operations, investigations, and crisis call-outs. She is responsible for the Sexual Assault Response Team crisis line every night and on weekends. She responds to calls for coordination of exams and interviews with law enforcement, nurses and interviewers

Work Experience

10/2014 –Present

Santa Barbara County District Attorney's Office Victim Witness Santa Barbara, CA
Program Supervisor Victim Witness, Supervisor Human Trafficking Advocacy,
Administrative Support OVC Human Trafficking Grant, Supervisor SART Coordinator

- Reviews all Suspected Child Abuse Reports in Santa Barbara County and assess for DA notification.
- Attends trainings put on by the National Center for Missing and Exploited Children around Assessment and Reporting of Child Abuse and CSEC Youth, trained in Child Forensic Interviewing Techniques for CSEC Youth by the FBI, trained by The California District Attorneys Association around ALL Victim Witness processes.
- Provides training and consultation to law enforcement and other victim service providers regarding the Victim/Witness Assistance Program and its services; participates in monthly Sexual Assault and Domestic Violence Multi-Agency Team meetings and trainings to provide input regarding policies and procedures; and makes public presentations to outside agencies.
- Plans, coordinates, monitors, and evaluates the operational activities of Victim/Witness branch office(s); maintains automated statistical records of victim services in accordance with program guidelines; and monitors work for adherence to procedures, rules, and regulations.

- Approve, track and budget victim assistance from the Victim Witness Emergency Fund.
- Selects, trains, and evaluates the performance of staff; assigns and reviews work; and coordinates volunteer activities and programs.
- Counsels and assesses the needs of victims of violent crimes; provides crime victims with crisis intervention, resource and referral information, orientation to the criminal justice system, and court support services; informs crime victims of case status; and assists victims of crime in filling out applications for compensation.
- Ensures the timely processing of subpoenas for witnesses; coordinates the appearance of witnesses called to testify on behalf of the prosecution; assists witnesses to facilitate their ability to appear in court; and provides information and guidance to witnesses regarding the criminal justice system.

08/2012- 08/2014

KVC Behavioral Healthcare Leavenworth/Lawrence, KS
 Clinical Outpatient Therapist, KVC Wellness Initiative Project Leader, Human Trafficking Awareness Educator & Trainer, Trauma Systems Therapy Sustainability Board Member, Trained in Parent Management Training (PMT)

Human Trafficking Projects and Initiatives

- Collaborate with Kansas Attorney General's Office around law-enforcement training, development and implementation of protocols.
- Lead therapist and "*Rapid Responder*" offering trauma informed therapy to identified or potential victims of human trafficking currently in foster care.
- Wrote "*Rapid Responder*" assessment tools used throughout Kansas by law enforcement and social service employees.
- Wrote and facilitated webinar/conference trainings on the subject of *Parenting Trafficked Youth*.

Outpatient Therapist

- Provide therapeutic services by offering in home family, individual and group therapy to all referred clients.
- Taught child abuse prevention and provided therapeutic intervention and treatment.
- Taught domestic/intimate partner violence prevention and provided intervention and treatment.
- Wrote *Wellness Initiative*- Offering groups to teens and victims of human trafficking.
- Provided in crisis intervention and supports.
- Document all therapy services and report to partner agencies.
- Offer guidance to partner agencies regarding nature of treatment, client's needs and progress.

05/2013- 08/2014

Private Practice

Rita McGaw Therapy, LLC
Lawrence, KS

- Provide psychotherapy and psycho-educational group therapy to individuals, couples and families.
- Provide therapy to individuals and couples struggling with a myriad of issues like anxiety, infidelity, life cycle transitions, parenting and depression.

Education

- Master of Science in Marriage & Family Therapy from Friends University, Kansas City, Kansas.
- Bachelor of Arts in Theatre & Film, Lawrence, Kansas.

Trainings

- CCVAA Entry-Level Victim Witness Advocate, Advanced Victim Witness Advocate and Train the Trainer.
- Sexual Assault Response Team (SART) Conference 2014-2018.
- GEMS Train the Trainer (2015).
- Alameda County HEAT Conference Panel Presenter (2015).
- Certified Facilitator "Ending the Game" Carissa Phelps (2016).
- Shared Hope International JUST Conference participant (2015).
- Shared Hope International JUST Conference Presenter (2016).
- Association of Threat Assessment Professionals (ATAP) Conference 2017 & 2018.

Biannet Garcia
bvgarcia@co.santa-barbara.ca.us

Summary of Qualifications:

2018 JUST Conference Shared Hope, San Diego, CA
2018 Prosecuting Human Trafficking Case webinar
2018 Interacting with Traumatized Clients webinar
2018 What Is Trauma webinar
2018 Human Trafficking Advocate Training, OC HTTF Ventura CA
2017 Human Trafficking: Inside the Survivors' Mind webinar
2017 Shining a Spotlight on the Sexual Abuse of Males webinar
2017 Central Valley 8th Annual Conference on Human Trafficking - Be Free: Building Bridges, Clovis
2017 Human Trafficking All-site SUBJECT MATTER EXPERT Forum, San Clemente
2016 HEAT Conference, Fresno
2016 JUST Conference Shared Hope, Washington, DC
2016 Victim Witness Advocate Training Certificate, CCVAA
2016 Sexual Assault Advocacy Training Certificate, North County Rape Crisis Center
2016 Word on the Street Facilitator Certificate, Central CA Training Academy
2015 CSEC 101 and 102 Training
2015 2018 Human Trafficking Advocate Training, OC HTTF, Solvang, CA
2011 Bachelor of Arts in Sociology and Criminology, Chapman University
2004 Domestic Violence & Emergency Response Advocate Certificate, Domestic Violence Solutions

Work Experience:

2015 to Present: Santa Barbara County District Attorney's Office, Victim Witness Program
Human Trafficking/ CSEC Victim Advocate

- First responder advocate with local law enforcement on suspected human trafficking cases and operations; provide trauma informed support/ services to suspected victims, provide trauma informed victim centered support to law enforcement. Emergency assistance to victims; transportation, victim's basic needs (food, clothing, shelter), crisis intervention and resource and referrals.
- Coordinate our Multidisciplinary Treatment H.A.R.T. (Helping Achieve Resiliency Treatment) Court for minors in delinquency court who are victims, suspected victims or at high risk of being victims of Human Trafficking/CSEC.
- Train and collaborate with local, state and federal law enforcement agencies, victim service providers and other non-profit organizations to enhance their knowledge of or expand service delivery to victims of human trafficking and suspected cases in a trauma victim centered approach via outreach, trainings or presentations.
- Provide victims an orientation to the criminal justice system and process, support during the investigative prosecutorial process and assistance for the victim compensation assistance program.
- Participates in: Multidisciplinary Team Meetings for suspected or confirmed cases, Human Trafficking Task Force meetings and Law Enforcement briefings, on-going training.

2008-2015: Legal Aid Foundation of Santa Barbara County

Intake Supervisor

- Supervised all Intake Coordinators in all three county wide Legal Aid Offices. Produced all the quarterly and annual reports for grants and reporting requirements.
- Interviewed potential clients for eligibility, case type, conflict of interest and referrals. Provide case management support to the attorneys. Maintain client case files and data in computer database.
- Investigate facts and research issues under the supervision of the attorneys.
- Complete domestic violence restraining orders, accompany and at times translated at court hearings.

2004 - 2007: Domestic Violence Solutions Santa Barbara County

Interim Program Coordinator, Mariposa House Transitional Housing Program

- Supervision of program, case management, statistical data gathering and reporting. Inspected apartments, accompanied clients to court or any other medical or legal appointments.
- Provided training for local law enforcement agencies, government, non-profit, and other human service agencies.

Children's Program Coordinator , Mariposa House Transitional Housing Program and Emergency Shelter

- Worked directly with residents and their children, provided case management services for mothers and children, crisis intervention, peer counseling, advocacy, community resource and referral information. Accompanied clients to court, medical or legal appointments. Facilitated weekly mono-lingual Spanish and English parenting and educational groups.

- Responded with law enforcement to domestic violence calls for on scene advocacy, support, and referrals.

- Provided training for local law enforcement and other human service agencies.

- Supervision and training of new hires.

2003- 2004: The Council on Alcoholism and Drug Abuse, Teen Court, Santa Maria
Case Manager (Internship over 600 hours)

- Facilitated the Teen Court peer review hearings.
- Facilitated educational classes and drug/alcohol groups.
- Individual case management intake and assessments.
- Supported high risk vulnerable youth in crisis situations.

Education

2011, Chapman University, Santa Maria, CA
Bachelors Degree in Sociology with a Minor in Criminology

2003 Allan Hancock College, Santa Maria, CA

Associates in Science in Human Services

Over 45 hours of specialized training courses such as Serving Diverse Populations and Crisis Intervention.

LANGUAGES:

Bilingual in reading and writing in both English and Spanish.



Victim Witness Program Supervisor

Class Code:
7613

Bargaining Unit: Admin, Tech, Office &
Health Services, Supervisory

COUNTY OF SANTA BARBARA
Established Date: May 1, 1999
Revision Date: Aug 1, 2002

SALARY RANGE

\$32.53 - \$39.02 Hourly
\$2,610.99 - \$3,132.53 Biweekly
\$5,657.14 - \$6,787.14 Monthly
\$67,885.67 - \$81,445.68 Annually

DESCRIPTION:

Under general direction, directs the daily activities of a branch office(s) of the District Attorney's Victim/Witness Program; supervises staff; provides assistance to witnesses and victims of violent crimes; and performs related duties as required.

DISTINGUISHING CHARACTERISTICS: This is a working supervisor classification responsible for both the staff and victim advocacy/reimbursement activities for a branch office(s) of the Victim/Witness Program. It is distinguished from Victim/Witness Program Assistant II by the latter's sole responsibility for providing victim/witness services. Victim/Witness Program Supervisor is further distinguished from Victim/Witness Program Manager by the latter's responsibility for the administration of the county-wide Victim/Witness Program.

EXAMPLES OF DUTIES:

1. Plans, coordinates, monitors, and evaluates the operational activities of a Victim/Witness branch office(s); maintains automated statistical records of victim services in accordance with program guidelines; and monitors work for adherence to procedures, rules, and regulations.
2. Selects, trains, and evaluates the performance of staff; assigns and reviews work; and coordinates volunteer activities and programs.
3. Counsels and assesses the needs of victims of violent crimes; provides crime victims with crisis intervention, resource and referral information, orientation to the criminal justice system, and court support services; informs crime victims of case status; and assists victims of crime in filling out applications for compensation.
4. Ensures the timely processing of subpoenas for witnesses; coordinates the appearance of witnesses called to testify on behalf of the prosecution; provides

- assistance to witnesses to facilitate their ability to appear in court; and provides information and guidance to witnesses regarding the criminal justice system.
5. Provides training and consultation to law enforcement and other victim service providers regarding the Victim/Witness Assistance Program and its services; participates in monthly Sexual Assault and Domestic Violence Multi-Agency Team meetings to provide input regarding policies and procedures; and makes public presentations to outside agencies regarding the criminal justice system and the Victim/Witness Program.

EMPLOYMENT STANDARDS:

1. Four years of experience within the criminal justice or social service systems in interviewing, counseling or referring others to community resources, including one year of leadworker/supervisory experience; or,
2. one year of experience equivalent to Victim/Witness Program Assistant II with Santa Barbara County, including leadworker/supervisory experience or training; or,
3. a combination of training, education, and experience that is equivalent to one of the employment standards listed above and that provides the required knowledge and abilities.

Additional Qualifications: Possession of a valid California Class C Driver's License is required.

Knowledge of: Interviewing techniques; characteristics of human behavior; the criminal justice system; victim issues, including victim rights, family violence, sexual assault, restitution, and compensation; and community resource agencies.

Ability to: learn and apply principles and practices of supervision; plan, assign, coordinate, organize, and prioritize work; train and supervise staff; establish work standards and evaluate staff performance; establish and maintain effective working relationships with others; learn and apply legal procedures; respond supportively to the needs of victims and witnesses; maintain confidentiality of sensitive information; communicate effectively verbally and in writing; make oral presentations to large and small groups; make referrals to community resources; elicit facts surrounding victimization; work well with members of the criminal justice system, community agencies, and with victims and witnesses of various socio-economic levels; work in an organized and accurate manner; and operate a personal computer.

ADDITIONAL CLASS INFORMATION:

Class # 7613
EEOC 6
Medical A
VtsPts: No
Bargaining Unit 25

EST: 5.99
REV: 8.02



Victim Witness Program Assistant II

Class Code:
7610

Bargaining Unit: Admin, Tech, Office &
Health Services, Non-Supervisory

COUNTY OF SANTA BARBARA
Established Date: Nov 1, 1985
Revision Date: May 1, 2003

SALARY RANGE

\$27.69 - \$33.12 Hourly
\$2,222.86 - \$2,658.59 Biweekly
\$4,816.20 - \$5,760.28 Monthly
\$57,794.44 - \$69,123.33 Annually

DESCRIPTION:

Under general supervision, assists victims of crimes by providing information, support, referral, and advocacy services; assists in completing victim compensation claims; and performs related duties as required.

DISTINGUISHING CHARACTERISTICS: Victim Witness Program Assistant I/II is a flexibly classed series. The Victim Witness Program Assistant I differs from the Victim Witness Program Assistant II in that the latter is assigned more complex cases including felonies, and cases with long proceedings and multiple victims, while the former is assigned primarily misdemeanor and less complex cases.

EXAMPLES OF DUTIES:

1. Interviews and provides crisis and resource referral counseling for crime victims, their families, and witnesses before and during court process; assesses clients' needs for medical, psychological, legal, financial, shelter, or employment services; provides victims with information on shelters, temporary restraining orders, and availability of counseling or other social services; advocates for victims, ensuring that client needs are addressed within the community and criminal justice systems.
2. Provides clients with an explanation of court process, potential dispositions, education and training regarding the criminal justice system.
3. Transports, escorts, and supports victims during court appearances.
4. Prepares applications for victim compensation by obtaining necessary information and documents completing and submitting forms to the State Victim's Compensation Program.
5. Initiates and maintains computerized case files to document case activities.

6. Confers with attorneys and law enforcement on the issues affecting a victim's ability and willingness to cooperate with the investigation and prosecution or other pertinent issues.
7. Conducts outreach presentations on victimization with emphasis on prevention; supervises volunteers assigned to the program; promotes the program by preparing written articles and public service announcements, as well as speaking before and participating in community agencies.
8. Handles complicated cases including felonies, and cases with long proceedings, multiple victims/witnesses, and more complex legal steps.

EMPLOYMENT STANDARDS:

1. Three years of experience within the criminal justice or social service systems in interviewing, counseling, or referring others to community resources. For the II level, education in the behavioral sciences or criminal justice is desirable and may be substituted for up to two years of the required experience (24 units in either/both fields = 1 year of experience; 48 semester units in either/both fields = 2 years of experience); or,
2. two years of experience equivalent to Victim Witness Program Assistant I. Educational units in either field may be substituted for up to one year of the required experience (24 units in either/both fields = 1 year of experience) as a Victim Witness Program Assistant I; or,
3. a combination of training, education, and experience that is equivalent to one of the employment standards listed above and that provides the required knowledge and abilities.

Additional Qualifications: Possession of a valid California Class C Driver's License. Some positions require the ability to speak, read, and write fluently in Spanish.

Knowledge of: interviewing techniques; characteristics of human behavior; criminal justice system; English grammar, usage and punctuation.

Ability to: read and understand California Statutes as they apply to victims' rights; respond supportively to the needs of victims and witnesses; work in an organized and accurate manner; obtain information through interview and observation; find and use community resources; transport and accompany victims; write reports, publicity articles, and public service announcements; create and maintain computer files and learn database software; act as a liaison between criminal justice personnel and victims; create and deliver informational presentations before groups of people; participate in community agencies; apply, and explain legal procedures; work well with a wide variety of people; maintain confidentiality of sensitive information.

ADDITIONAL CLASS INFORMATION:

Class # 7610
EEOC 6
Medical A
VtsPts: No
Bargaining Unit 24

EST: 11.85
REV. 5.03

Santa Barbara County Human Trafficking Taskforce Memorandum of Understanding

I. INTRODUCTION

This Memorandum of Understanding (MOU) stands to establish intent by the Santa Barbara District Attorney's Office, Santa Barbara County Sheriff's Department and Law Enforcement Participating Agencies outlining support for the continuation of the Santa Barbara County Human Trafficking Taskforce (SBCHTTF), including participation with the proposed Human Trafficking Investigations Unit (HTIU). Each agency will assist in collecting all documentation necessary to meet the Bureau of Justice Assistance (BJA) Enhanced Collaborative Model to Combat Human Trafficking grant evaluation and reporting requirements. To this end, each agency agrees to participate as described herein.

II. HUMAN TRAFFICKING INVESTIGATIONS UNIT

The Santa Barbara County HTIU will be a collaborative investigative asset, directly addressing human trafficking crimes occurring within and through Santa Barbara County. The HTIU concept is cost effective, because it utilizes the minimum amount of law enforcement manpower required, and it heavily leverages existing law enforcement resources toward the objectives of the Santa Barbara County Human Trafficking Task Force.

III. PARTICIPATING AGENCIES

Santa Barbara County District Attorney's Office – Victim Witness Program
Santa Barbara County Sheriff's Department
Santa Barbara County Probation Department
Guadalupe Police Department
Lompoc Police Department
Santa Maria Police Department
Santa Barbara Police Department
UC Santa Barbara Police Department
Federal Bureau of Investigations
Department of Homeland Security/Homeland Security Investigations
United States Attorney's Office – Central District of California

IV. GOALS

The BJA funded SBCHTTF project will advance the capabilities of the Human Trafficking Task

Force to meet the following goals:

1. Provide dedicated task force leadership and collaborative strategic planning;
2. Conduct proactive investigations of sex trafficking and labor trafficking crimes within Santa Barbara County, in coordination with local, state, regional, and federal law enforcement and regulatory agencies;
3. Identify and quantify Human Trafficking crimes occurring within Santa Barbara County, as defined by the TVPA, and offer a comprehensive array of restorative services to meet each victim's individualized needs directly or via partner agencies;
4. Support prosecution of human trafficking crimes at state and federal levels;
5. Build on existing collaborative relationships between existing task force partnerships that will participate in combatting Human Trafficking and provide victim services to enhance community capacity to identify and report human trafficking crimes by conducting training, public awareness, and outreach activities.

V. PARTNER AGENCY ROLES & RESPONSIBILITIES

A. SANTA BARBARA COUNTY DISTRICT ATTORNEY'S OFFICE – VICTIM WITNESS

1. Act as the grant recipient from OVC and serve as the lead victim service provider;
2. Provide oversight and management of the MOU agreements with victim service providers per the final approved OVC budget;
3. Commit the Victim Witness Program Director to be responsible for program implementation of grant objectives, assist in the development of Task Force protocols, formalize MOU's, and work directly with Grant Evaluator on program evaluation and data collection for sharing and reporting purposes;
4. Commit one Victim Advocate to oversee the provision of an array of comprehensive, culturally competent, trauma-informed services to program victims;
5. Facilitate and coordinate law enforcement trainings, and coordinate training and outreach to the community;

6. Continue to commit key staff to actively participate in and appear at Human Trafficking Task Force meetings;
7. Send key staff to relevant training and professional development opportunities as they arise;
8. Work with Grant Evaluator to continually evaluate and improve the Task Force's performance throughout the life of the award;
9. Submit progress reports through TIMS in a timely manner.

B. SANTA BARBARA COUNTY SHERIFF'S DEPARTMENT

1. Act as the grant recipient from BJA and serve as the lead law enforcement agency;
2. Commit one Investigator to work collaboratively with all key partner law enforcement agencies, pro-actively generate investigations, spearhead protocols for undercover operations, provide outreach and training, and to contact and interview all potential human trafficking victims identified by the activities of the Task Force;
3. Santa Barbara County Sheriff's Department will facilitate meetings between law enforcement agencies;
4. Work with Task Force Evaluator to continually evaluate and improve the Task Force's performance throughout the life of the award;
5. Provide additional law enforcement and administrative support as needed on a case-by-case basis;
6. Facilitate the training of law enforcement officers in the identification of potential human trafficking victims, procedures for referral of victims to service providers and the SBCHTTF, and the techniques for successful investigation of complex human trafficking cases;
7. Refer trafficking victims to Santa Barbara County Victim Witness Assistance program to access comprehensive services;
8. Coordinate with task force partners to report new data and update previously reported data, providing accurate and complete statistical information on investigations, victims,

and training activities in the BJA Performance Measurement Tool (PMT).

C. SANTA BARBARA COUNTY PROBATION DEPARTMENT

1. Provide support for SBCHTTF membership and meeting attendance;
2. Facilitate the training of Probation Officers in the identification of potential human trafficking victims, procedures for referral of victims to service providers and the SBCHTTF;
3. Cross refer to Santa Barbara Sheriff's Office HTIU for determination of potential trafficking, to insure optimal coordination between countywide Law Enforcement Participating Agencies;
4. Coordinate investigations with Santa Barbara County District Attorney's Office Victim Witness Program when contacting victims as necessitated for probation recommendations.

D. GUADALUPE POLICE DEPARTMENT

1. Provide support for SBCHTTF and commit to actively participate in Task Force meetings;
2. Provide additional Law Enforcement and administration support as needed on a case-by-case basis
3. Provide Information to the Task Force on potential cases;
4. Facilitate the training of law enforcement officers in the identification of potential human trafficking victims, procedures for referral of victims to service providers and the SBCHTTF, and the techniques for successful investigation of complex human trafficking cases;
5. Cross refer to Santa Barbara Sheriff's Office HTIU for determination of potential trafficking, to insure optimal coordination between countywide Law Enforcement Participating Agencies;
6. Refer identified victims of Human Trafficking to Santa Barbara County District Attorney's Office Victim Witness Program and other partners, as appropriate for direct services.

E. LOMPOC POLICE DEPARTMENT

1. Provide support for SBCHTTF and commit to actively participate in Task Force meetings;
2. Provide additional Law Enforcement and administration support as needed on a case-by-case basis;
3. Provide Information to the Task Force on potential cases;
4. Facilitate the training of law enforcement officers in the identification of potential human trafficking victims, procedures for referral of victims to service providers and the SBCHTTF, and the techniques for successful investigation of complex human trafficking cases;
5. Cross refer to Santa Barbara Sheriff's Office HTIU for determination of potential trafficking, to insure optimal coordination between countywide Law Enforcement Participating Agencies;
6. Refer identified victims of Human Trafficking to Santa Barbara County District Attorney's Office Victim Witness Program and other partners, as appropriate for direct services.

F. SANTA MARIA POLICE DEPARTMENT

1. Provide support for SBCHTTF and commit to actively participate in Task Force meetings;
2. Provide additional Law Enforcement and administration support as needed on a case-by-case basis;
3. Provide Information to the Task Force on potential cases;
4. Facilitate the training of law enforcement officers in the identification of potential human trafficking victims, procedures for referral of victims to service providers and the SBCHTTF, and the techniques for successful investigation of complex human trafficking cases;
5. Cross refer to Santa Barbara Sheriff's Office HTIU for determination of potential trafficking, to insure optimal coordination between countywide Law Enforcement Participating Agencies;

6. Refer identified victims of Human Trafficking to Santa Barbara County District Attorney's Office Victim Witness Program and other partners, as appropriate for direct services.

G. SANTA BARBARA POLICE DEPARTMENT

1. Provide support for SBCHTTF and commit to actively participate in Task Force meetings;
2. Provide additional Law Enforcement and administration support as needed on a case-by-case basis;
3. Provide Information to the Task Force on pending and planned cases;
4. Facilitate the training of law enforcement officers in the identification of potential human trafficking victims, procedures for referral of victims to service providers and the SBCHTTF, and the techniques for successful investigation of complex human trafficking cases;
5. Cross refer to Santa Barbara Sheriff's Office HTIU for determination of potential trafficking, to insure optimal coordination between countywide Law Enforcement Participating Agencies;
6. Refer identified victims of Human Trafficking to Santa Barbara County District Attorney's Office Victim Witness Program and other partners, as appropriate for direct services.

H. UC SANTA BARBARA POLICE DEPARTMENT

1. Provide support for SBCHTTF and commit to actively participate in Task Force meetings;
2. Provide additional Law Enforcement and administration support as needed on a case-by-case basis;
3. Provide Information to the Task Force on potential cases;
4. Facilitate the training of law enforcement officers in the identification of potential human trafficking victims, procedures for referral of victims to service providers and the SBCHTTF, and the techniques for successful investigation of complex human trafficking cases;

5. Cross refer to Santa Barbara Sheriff's Office HTIU for determination of potential trafficking, to insure optimal coordination between countywide Law Enforcement Participating Agencies;
6. Refer identified victims of Human Trafficking to Santa Barbara County District Attorney's Office Victim Witness Program and other partners, as appropriate for direct services.

I. FEDERAL BUREAU OF INVESTIGATION

1. Commit key staff to actively participate in monthly Task Force meeting when necessary;
2. Work collaboratively with the grant recipient agencies to identify, investigate and prosecute human trafficking crime in Santa Barbara County; and
3. Provide assistance and input on the creation of future protocols for the Task Force.

J. IMMIGRATION & CUSTOMS ENFORCEMENT/HOMELAND SECURITY INVESTIGATIONS

1. Commit key staff to actively participate in monthly Task Force meeting when necessary;
2. Work collaboratively with the grant recipient agencies to identify, investigate and prosecute human trafficking crime in Santa Barbara County; and
3. Provide assistance and input on the creation of future protocols for the Task Force.

K. UNITED STATES ATTORNEY'S OFFICE

1. Commit key staff to actively participate in monthly Task Force meeting when necessary;
2. Work collaboratively with the grant recipient agencies to identify, investigate and prosecute human trafficking crime in Santa Barbara County; and
3. Provide assistance and input on the creation of future protocols for the Task Force.

4.

VI. CONFIDENTIALITY

All key partner agency staff are to be trained on victim confidentiality and privacy rights, and must abide by applicable laws and regulations specific to each respective agency, including but not limited to Marsy's Law, the Health Insurance Portability and Accountability Act of 1996 (HIPPA), and California Penal Code section 293(a).

VII. REIMBURSEMENT TO LAW ENFORCEMENT AGENCIES:

A percentage of the BJA grant project funding will be dedicated to defraying a portion of Human Trafficking Investigation Unit (HTIU) costs incurred by eligible local law enforcement agencies as result of their participation within the Santa Barbara County Human Trafficking Task Force. The amount of reimbursement to each agency will be based upon the following:

- Grant funds will not be utilized to pay for the services of eligible local law enforcement with the exception of after-hours and weekend operations.
- Participating law enforcement agencies will provide HTIU with additional human trafficking trained investigative and operations personnel on an "as needed" basis.
- HTIU "funding pool" which will be utilized to compensate participating local law enforcement agencies when they are unable to provide sufficient personnel by utilizing local funding. Typically only occurring when the involved law enforcement personnel must incur overtime to participate in human trafficking investigation/operation.
- Local law enforcement agencies will be reimbursed by Santa Barbara County Sheriff's Department for costs incurred while participating in or supporting HTIU investigation and operations.

VIII. GENERAL TERMS

TERM: This Agreement is effective beginning October 1, 2019, and will be in effect until September 31, 2022, or until otherwise modified by written consent of all involved parties.

COMPLIANCE WITH LAW: All Parties shall provide services in accordance with applicable Federal, State, and local laws, regulations and directive, including those pertaining to employment.

GOVERNING LAW: This Agreement shall be interpreted and governed under the laws of the State of California without reference to California conflicts of law principles. The parties agree that this contract is made in and shall be performed in California.

RECORDS AND AUDIT: All Parties shall maintain complete and accurate records with respect to the services rendered, the costs incurred, and any payments to employees or subcontractors under this Agreement. All such records shall be prepared in accordance with generally accepted accounting procedures, shall be clearly identified, and shall be kept readily accessible. Upon request, all Parties shall make such records available to the other Parties, their agents and representatives, for the purpose of auditing and/or copying such records for a period

of five (5) years from the date of termination or final payment under this Agreement, whichever is later.

CONFLICT OF INTEREST: At all times during the performance of this Agreement, Parties agree to comply with the law of the State of California regarding conflicts of interests and appearance of conflicts of interests, including, but not limited to Government Code Section 1090 et seq., and the Political Reform Act, Government Code Section 81000 et seq. and regulations promulgated pursuant thereto by the California Fair Political Practices Commission. If any facts come to any Party's attention which raise any questions as to the applicability of conflicts of interests laws, it will immediately inform the other Parties' designated representative and provide all information needed for resolution of this question. The federal agencies party to this Agreement agree to comply with the law of the State of California regarding conflicts of interests and appearance of conflicts of interests, including, but not limited to Government Code Section 1090 et seq., and the Political Reform Act, Government Code Section 81000 et seq. and regulations promulgated pursuant thereto by the California Fair Political Practices Commission only to the extent these laws and regulations do not conflict with federal law, regulation or policy.

INSURANCE: Non-Federal Parties shall maintain their own insurance policies with respect to any work performed under this Agreement. Insurance policies shall not be used to limit a non-Federal agency's liability or to limit the indemnification provisions and requirements of this contract or act in any way to reduce the policy coverage and limits available from the insurer(s). Federal agencies' liability under this section is controlled by applicable federal law and policies, such as the Federal Tort Claims Act (FTCA), 28 U.S.C. §§ 1346(b), 2401(b), and 2671-

INDEMNIFICATION: Each non-Federal Party (Indemnitor) agrees to hold harmless, defend and indemnify the other parties (Indemnitees), their agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, including Indemnitees' property, arising from, or in connection with, the performance by Indemnitor or its agents, officers and employees under this Agreement. This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement. Liability as to any Federal agencies Party to this agreement will be determined by applicable federal law and policy. Agencies of the United States government are bound by federal laws including the FTCA, 28 U.S.C. §§ 1346(b), 2401(b), and 2671-80, and the Anti-Deficiency Act, 31 U.S.C. § 1341. Federal agencies are effectively "self-insured" under the FTCA, which provides that the United States may be sued for damage to or loss of property, personal injury, or death caused by the negligent or wrongful acts or omissions of its employees while those employees are acting within the scope of their offices or employment.

TERMINATION: Each Party has the right to terminate this Agreement with consent of the funding source by giving thirty (30) days prior written notice to the other Parties of intention to terminate pursuant to this provision, specifying the date of termination. Parties will be paid compensation earned for work performed and not previously paid for to the date of termination. No lost anticipated profits or other economic loss will be paid. The payment of such compensation is subject to the restrictions on payment of compensation provided in this Agreement. No sanctions will be imposed.

LOSS OF FUNDING: It is understood and agreed that if the funding is either discontinued or reduced for this project for any party, the affected party shall have the right to terminate this Agreement. In such event, the affected party shall provide the other parties with at least thirty (30) days prior written notice of such termination.

NOTICES: Except as may be otherwise required by law, any notice to be given shall be written and shall be either personally delivered, sent by facsimile transmission or sent by first class mail, postage prepaid. Notice personally delivered is effective when delivered. Notice sent by facsimile transmission is deemed to be received upon successful transmission. Notice sent by first class mail shall be deemed received on the fifth day after the date of mailing.

ASSIGNMENT/SUBCONTRACTING: Unless otherwise provided in this Agreement, the Parties are relying on the personal skill, expertise, training and experience of the other Parties and their employees and no part of this Agreement may be assigned or subcontracted by any Party without the prior written consent of all other Parties.

FURTHER ASSURANCES: Each party will execute any additional documents and perform any further acts that may be reasonably required to effect the purposes of this Agreement.

CONSTRUCTION: This Agreement reflects the contributions of all undersigned parties and accordingly the provisions of Civil Code section 1654 shall not apply to address and interpret any alleged uncertainty or ambiguity.

HEADINGS: Section headings are provided for organizational purposes only and do not in any manner affect the scope, meaning or intent of the provisions under the headings.

NO THIRD-PARTY BENEFICIARIES INTENDED: Unless specifically set forth, the parties to this Agreement do not intend to provide any other party with any benefit or enforceable legal or equitable right or remedy.

WAIVERS: The failure of either party to insist on strict compliance with any provision of this Agreement shall not be considered a waiver of any right to do so, whether for that breach or any

subsequent breach. The acceptance by any party of either performance or payment shall not be considered to be a waiver of any preceding breach of the Agreement by the breaching party.

ENTIRE AGREEMENT REPRESENTED: This Agreement represents the entire agreement between the Parties as to its subject matter and no prior oral or written understanding shall be of any force or effect. No part of this Agreement may be modified without the written consent of both parties.

ASSURANCES OF NON-DISCRIMINATION: Parties shall not discriminate in employment or in the provision of services on the basis of any characteristic or condition upon which discrimination is prohibited by state or federal law or regulation.

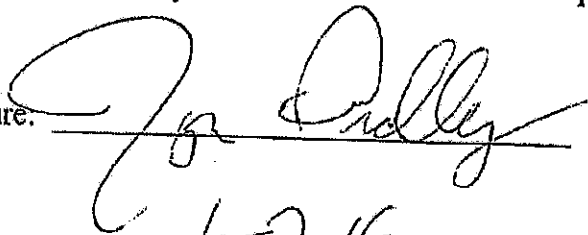
APPROVAL Having read and considered the above provisions, the parties indicate their agreement by their authorized signatures below.

SANTA BARBARA COUNTY DISTRICT ATTORNEY'S OFFICE

Name: Joyce Dudley

Title: District Attorney

Signature: _____



Date: _____

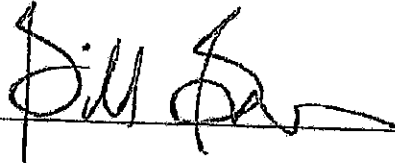
6-2-19

SANTA BARBARA COUNTY SHERIFF'S OFFICE

Name: Bill Brown

Title: Sheriff

Signature: _____

A handwritten signature in black ink, appearing to read "Bill Brown", written over a horizontal line.

Date: _____

5/30/19

UNITES STATES ATTORNEY – CENTRAL DISTRICT OF CALIFORNIA

Name: Nicola T. Hanna

Title: United States Attorney

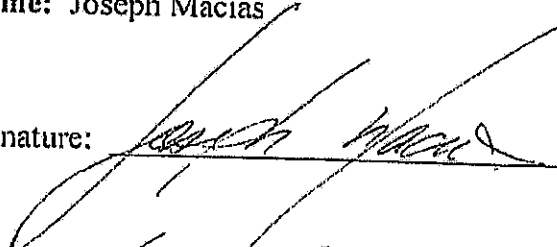
Signature: _____

Date: _____

**DEPARTMENT OF HOMELAND SECURITIES – HOMELAND SECURITY
INVESTIGATIONS – LOS ANGELES**

Name: Joseph Macias

Title: Special Agent in Charge

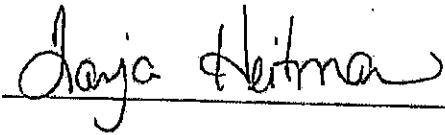
Signature:  _____

Date: 6-3-2019

SANTA BARBARA COUNTY PROBATION DEPARTMENT

Name: Tanja Heitman

Title: Chief Probation Officer

Signature:  _____

Date: 6.3.19

LOMPOC POLICE DEPARTMENT

Name: Joseph Mariani

Title: Chief of Police

Signature: _____

Date: _____

SANTA MARIA POLICE DEPARTMENT

Name: Phil Hansen

Title: Chief of Police

Signature: PH Hansen

Date: 06/04/2019

UNIVERSITY OF CALIFORNIA SANTA BARBARA POLICE DEPARTMENT

Name: James S. Brock

Title: Chief of Police

Signature: James S. Brock

Date: 6/3/19

SANTA BARBARA POLICE DEPARTMENT

Name: Lori Luhnnow

Title: Chief of Police

Signature: _____

Date: _____

GUADALUPE POLICE DEPARTMENT

Name: Michael Cash

Title: Chief of Police

Signature: Michael Cash

Date: 5/3/19

Memorandum of Understanding

This is a memorandum of understanding between:

County of Santa Barbara District Attorney's Victim Witness Assistance Program and Santa Barbara County Department of Behavioral Wellness (Behavioral Wellness)

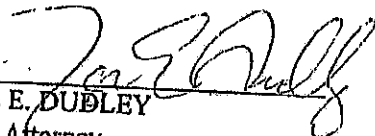
Santa Barbara County Department of Behavioral Wellness demonstrates a commitment to actively engage with the Santa Barbara County Human Trafficking Task Force to meet the goals and objectives of the FY 19 OVC Direct Services to Support Victims of Human Trafficking. This is a memorandum of understanding entered into Santa Barbara County District Attorney's Victim Witness Assistance Program and Santa Barbara County Department of Behavioral Wellness to collaborate to provide services to victims of all forms of human trafficking.

The Santa Barbara County Department of Behavioral Wellness currently provides an array of services countywide for adults, children and transition-age youth. Behavioral Wellness services persons with mental health and/or alcohol and substance use conditions and individuals experiencing mental health crisis. Services are provided on an inpatient, outpatient and crisis basis. Behavioral Wellness provides treatment, rehabilitation, and support services to approximately 7,600 clients with mental illness and 4,500 clients with substance use disorders annually.

Victim Services agrees to refer victims of human trafficking to Behavioral Wellness for appropriate mental health and/or alcohol substance use treatment at no cost to the grant. Behavioral Wellness also agrees to provide the following, as appropriate, with no cap on the number of victims to be served:

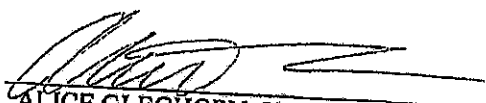
- Treatment, rehabilitation and support services
- Trauma Informed care
- Alcohol and substance use services
- Detox, perinatal care, narcotics treatment, transitional living centers
- Inpatient/Outpatient crisis services
- Operate RISE (Resiliency Interventions for Sexual Exploitation)
- CSEC Court group participant

Whereas funding for the RISE program is expected to end this year, other services operated through Behavioral Wellness remain available for those who meet medical necessity criteria. To this end, Behavioral Wellness agrees to participate in an exchange of services by coordinating the provision of Task Force Grant objectives from October 1, 2019 to September 30, 2022.




JOYCE E. DUBLEY
District Attorney
7/18/19

Date



ALICE GLEGHORN, Ph.D.
Director County of Santa Barbara
Department of Behavioral Wellness
7/18/19

Date



MEGAN RHEINSCHILD
Victims Assistance Director
7/19/19

Date

Memorandum of Understanding

This is a memorandum of understanding between:

County of Santa Barbara District Attorney's Victim Witness Assistance Program and Good Samaritan Shelter.

Good Samaritan Shelter demonstrates a commitment to actively engage with the Santa Barbara County Human Trafficking Task Force to meet the goals and objectives of the FY 19 Direct Services to Support Victims of Human Trafficking. This is a memorandum of understanding entered into with Santa Barbara County District Attorney's Victim Witness Assistance Program and Good Samaritan Shelter to collaborate to provide services to victims of all forms of human trafficking.

Good Samaritan Shelter informed programs' have the capacity to provide emergency and transitional housing in Santa Barbara County. They have a medical clinic on site and provide Gender specific Drug and Alcohol treatment, Mental Health services and case management. Good Samaritan Shelter provides the community with many programs addressing homelessness as well as alcohol and substance abuse. Good Samaritan Shelter aspires to save lives and improve the health of those in need on the central coast of California. They provide assistance in countless ways - providing emergency shelter for human trafficking victims at the Santa Maria SAFE House, drug & alcohol treatment, mental health services, outreach and education within the local community. By partnering with other local supportive service agencies, they are able to provide the highest level of care to those who need it most. Now reaching across two counties, Good Samaritan Shelter is continually expanding its services to better assist those in need.

Victim Services agrees to refer victims of human trafficking to Good Samaritan Shelter for appropriate services. There will not be a cap on the total number of victims to be served under this agreement. Good Samaritan Shelter agrees to provide the following services, as appropriate resources are available, at no cost to the grant:

- Trauma informed, gender specific Drug and Alcohol treatment,
- Mental Health services and case management.
- Emergency and transitional housing in Santa Barbara County for men, women, and children

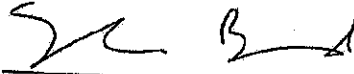
To this end, Good Samaritan Shelter agrees to participate in an exchange of services by coordinating the provision of Task Force Grant objectives from October 1, 2019 to September 30, 2022.



JOYCE E. DUDLEY
District Attorney

8/21/19

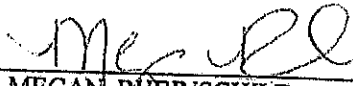
Date



SYLVIA BARNARD
Executive Director, Good Samaritan Shelter

8/21/2019

Date



MEGAN RHEINSCHILD
Victims Assistance Director

8/21/19

Date

HA20

Resolution of the Board of Supervisors of the County of Santa Barbara, State of California

IN THE MATTER OF APPROVING AN AGREEMENT)
WITH THE CALIFORNIA OFFICE OF EMERGENCY)
SERVICES FOR THE HUMAN TRAFFICKING)
ADVOCACY (HA) PROGRAM)

RESOLUTION NO: 20-138

WHEREAS, the County of Santa Barbara District Attorney desires to undertake a certain project designated as the Human Trafficking Advocacy (HA) Program, to be funded in part from funds made available through the Governor's Office of Emergency Services (Cal OES); and

WHEREAS, the District Attorney was awarded grant funding from Cal OES for the HA Program, subject to Board approval, in the amount of \$150,000, with a required \$7,500 local County cash match for a total project cost of \$157,500, for the grant period of January 1, 2020 through December 31, 2020.

NOW, THEREFORE, BE IT RESOLVED that the District Attorney is authorized to accept and sign on behalf of the County of Santa Barbara the attached Grant Subaward for the HA Program, for the period of January 1, 2020 through December 31, 2020 in the amount of \$150,000, including any amendments or extensions thereof through June 30, 2021, not to exceed \$50,000.

BE IT FURTHER RESOLVED THAT IT IS AGREED that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and Cal OES disclaim responsibility of any such liability.

BE IT FURTHER RESOLVED that the applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal OES, and that any cash match will be appropriated as required.

BE IT FURTHER RESOVED that grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

PASSED AND ADOPTED this 14th day of July, 2020, by the Board of Supervisors of the County of Santa Barbara, by the following vote:

AYES: Supervisors Williams, Hart, Hartmann, Adam and Lavagnino

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

COUNTY OF SANTA BARBARA

By: Gregg Hart
Gregg Hart, Chair
Board of Supervisors

OFFICE OF THE DISTRICT ATTORNEY

By: Joyce E. Dudley
Joyce E. Dudley, District Attorney

ATTEST:
MONA MIYASATO
CLERK OF THE BOARD OF SUPERVISORS

By: Shirley LaGuerra
Deputy

APPROVED AS TO FORM:
MICHAEL C. GHIZZONI
COUNTY COUNSEL

By: Victoria Parks Tuttle
Deputy

APPROVED AS TO ACCOUNTING FORM:
BETSY SCHAFFER, CPA, CPFO
AUDITOR-CONTROLLER

By: C. Edelman
Deputy

APPROVED AS TO FORM:
RAY AROMATORIO
RISK MANGAEMENT

By: Ray Aromatorio
Deputy

VICTIMS OF CRIME ACT (VOCA) VICTIM ASSISTANCE FORMULA GRANT PROGRAM
MATCH WAIVER REQUEST

Cal OES Subrecipients may request a partial or full match waiver. Approval is dependent on a compelling justification. To request a partial or full match waiver, the Subrecipient must complete the following:

1. VOCA Victim Assistance Formula Grant Program Award Number: 2018-V2 -GX- 0029
2. Cal OES Subaward Number: HA20 03 0420
3. Subrecipient's Name: Santa Barbara County
4. Grant Subaward Performance Period 01/01/21 through 12/31/21
5. VOCA Victim Assistance Funds Awarded: \$ 77,250
6. Amount of Cash Match Proposed (post-Match Waiver): \$ 0
7. Amount of In-kind Match Proposed (post-Match Waiver): \$ 0
8. Total Amount of Match Proposed (sum of #6 and #7): \$ 0

9. Briefly summarize the services provided:

Human trafficking is a modern form of slavery whose victims include not only the sexually exploited, but also those who are forced to provide labor by means of force, fraud or coercion. These victims are stripped of their freedom and are isolated without social and family support. In response to this alarming trend, the Santa Barbara County Office of the District Attorney formed a Human Trafficking Task Force to assess the scope of the local problem, offer access to training opportunities, develop protocols, and improve law enforcement and victim service responses.

10. Describe practical and/or logistical obstacles to providing match:

We are not using volunteers for our in-kind match waiver because volunteer recruitment and retention has been unreliable. Volunteer hours have been sporadic, and cannot be relied upon for a stable in-kind match. The VOCA match requirements create a burden upon the proposed Victim/Witness Assistance Program that hinders our ability to provide critical victim services. Failure to meet this requirement puts our program and its valuable services to victims at risk.

11. Describe any local resource constraints to providing match:

We would like to request a match waiver due to the impact of the covid-19 pandemic upon the District Attorney's department budget in an already difficult financial environment. We respectfully request a waiver of the match requirement in order to mitigate additional personnel impacts on our department budget.

Approved

Denied

Liz Azevedo, SSM I

Unit Chief Name

Liz Azevedo

10/21/2020

Unit Chief Signature / Date

VICTIMS OF CRIME ACT (VOCA) VICTIM ASSISTANCE FORMULA GRANT PROGRAM
MATCH WAIVER REQUEST

Cal OES Subrecipients may request a partial or full match waiver. Approval is dependent on a compelling justification. To request a partial or full match waiver, the Subrecipient must complete the following:

1. VOCA Victim Assistance Formula Grant Program Award Number: 2019-V2 -GX- 0053
2. Cal OES Subaward Number: HA20 03 0420
3. Subrecipient's Name: Santa Barbara County
4. Grant Subaward Performance Period 01/01/21 through 12/31/21
5. VOCA Victim Assistance Funds Awarded: \$ 77,250
6. Amount of Cash Match Proposed (post-Match Waiver): \$ 0
7. Amount of In-kind Match Proposed (post-Match Waiver): \$ 0
8. Total Amount of Match Proposed (sum of #6 and #7): \$ 0
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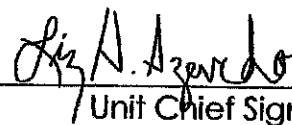
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Approved

Denied

Liz Azevedo, SSM I

Unit Chief Name



10/21/2020

Unit Chief Signature / Date

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUBRECIPIENT GRANTS MANAGEMENT ASSESSMENT**

Subrecipient <u>Santa Barbara County</u>	Duns# <u>131851219</u>	FIPS# <u>83-00000</u>
Disaster/Program Title: <u>Human Trafficking Advocacy Program</u>		
Performance Period: <u>01/01/21</u> to <u>12/31/21</u>		Subaward Amount Requested: <u>\$ 154,500</u>
Type of Non-Federal Entity (Check Box): <input type="checkbox"/> State Gov. <input checked="" type="checkbox"/> Local Gov. <input type="checkbox"/> JPA <input type="checkbox"/> Non-Profit <input type="checkbox"/> Tribe		

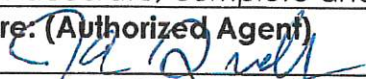
Per Title 2 CFR § 200.331, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding. This assessment is made in order to determine and provide an appropriate level of technical assistance, training, and grant oversight to subrecipients for the award referenced above.

The following are questions related to your organization's experience in the management of federal grant awards. This questionnaire must be completed and returned with your grant application materials.

For purposes of completing this questionnaire, grant manager is the individual who has primary responsibility for day-to-day administration of the grant, bookkeeper/accounting staff means the individual who has responsibility for reviewing and determining expenditures to be charged to the grant award, and organization refers to the subrecipient applying for the award, and/or the governmental implementing agency, as applicable.

Assessment Factors	Response
1. How many years of experience does your current grant manager have managing grants?	>5 years
2. How many years of experience does your current bookkeeper/accounting staff have managing grants?	3-5 years
3. How many grants does your organization currently receive?	3-10 grants
4. What is the approximate total dollar amount of all grants your organization receives?	\$ 700,000
5. Are individual staff members assigned to work on multiple grants?	Yes
6. Do you use timesheets to track the time staff spend working on specific activities/projects?	Yes
7. How often does your organization have a financial audit?	Annually
8. Has your organization received any audit findings in the last three years?	Yes
9. Do you have a written plan to charge costs to grants?	Yes
10. Do you have written procurement policies?	Yes
11. Do you get multiple quotes or bids when buying items or services?	Sometimes
12. How many years do you maintain receipts, deposits, cancelled checks, invoices, etc.?	>5 years
13. Do you have procedures to monitor grant funds passed through to other entities?	Yes

Certification: *This is to certify that, to the best of our knowledge and belief, the data furnished above is accurate, complete and current.*

Signature: (Authorized Agent) 	Date: <u>9-14-20</u>
Print Name and Title: <u>Joyce E. Dudley, District Attorney</u>	Phone Number:
Cal OES Staff Only: SUBAWARD # <u>HA20 03 0420</u> <u>JF</u>	

PROJECT SERVICE AREA INFORMATION

1. COUNTY OR COUNTIES SERVED: Enter the name(s) of the county or counties served by the project. Put an asterisk where the project's principal office is located.

Santa Barbara County

* Principal Office is in the City of Santa Barbara

2. U.S. CONGRESSIONAL DISTRICT(S): Enter the number(s) of the U.S. Congressional District(s) which the project serves. Put an asterisk for the district where the project's principal office is located.

* 23rd

3. STATE ASSEMBLY DISTRICT(S): Enter the number(s) of the State Assembly District(s) which the project serves. Put an asterisk for the district where the project's principal office is located.

✓ * 37rd and 35th

4. STATE SENATE DISTRICT(S): Enter the number(s) of the State Senate District(s) that the project serves. Put an asterisk for the district where the project's principal office is located.

* 19th

5. POPULATION OF SERVICE AREA: Enter the total population of the area served by the project.

435,697