



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works
Department No.: 054
For Agenda Of: June 25, 2013
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Director Scott McGolpin, Public Works Department, x3010
Contact Info: Chris Sneddon, Deputy Director, Transportation, x3064
SUBJECT: **County Service Area No. 41, Cebada Canyon Road Maintenance Assessments
Fourth Supervisorial District for Fiscal Year 2013-2014**

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Adopt a Resolution establishing road maintenance charges (with no increase in benefit assessment) for County Service Area No. 41; and
- B. Find that the proposed action is for the establishment, modification, structuring, restructuring, or approval of rates, tolls, fares, or other charges by public agencies which the public agency finds are for the purpose of meeting operating expenses; that the proposed action is therefore exempt from CEQA pursuant to 14 CCR 15273(a)(1); and approve the filing of a Notice of Exemption on that basis.

Summary Text:

The road maintenance and repair for County Service Area No. 41 is funded through a benefit assessment. The Board of Supervisors must annually adopt the benefit assessment rates in order to assess them on the tax roll. Public Works requests that your Board maintain the assessment for FY 2013/2014, which averages \$465.00, and will generate approximately \$23,704 in revenues.

Pursuant to the County's CEQA guideline 15273 (a) (1), the Department of Public Works has determined this project is exempt from further environmental review. Approval of this Notice of Exemption shall indicate the Board of Supervisors' approval of this project, and will commence the appeal period, pursuant to CEQA guidelines.

Background:

A benefit assessment is a tax levied by an agency on real property to fund capital costs, maintenance, and operational expenses of a particular improvement or service. The taxes levied are assessed only to those properties directly benefiting from the financed services or improvement, and are not based on property value. Each parcel in the service area is assessed according to the specific benefit it receives. The Board of Supervisors manages the implementation of services funded through the benefit assessment tax.

County Service Area No. 41 was established in Fiscal Year 1984/85 to assess property owners for road repairs, maintenance, and improvements in the Rancho Santa Rita subdivision, located outside the City of Lompoc. The fiscal year 2012/2013 end of year balance is projected to be \$90,381 and the annual revenues for fiscal year 2013/2014 will be \$ 23,704.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>FY13/14 Revenue:</u>
Other: Assessments	\$ 23,704.00

Narrative:

This County Service Area is self-financed and there is no General Fund impact. Revenues of \$23,704 will go to in Department 054, Fund 2242.

Special Instructions:

Please provide a stamped, certified Minute Order, and a copy of the executed document, to Gena Valentine Felix, Public Works Transportation, x3064.

Attachments:

Exhibit A - Fixed Charge Report
Resolution
Notice of Exemption

Authored by:

Chris Sneddon, Deputy Director, Public Works Transportation, x3064