



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works/LCSD
Department No.: 054
For Agenda of: June 4, 2024
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Directors, Laguna County Sanitation District

FROM: Department Director: Chris Sneddon, P.E., Public Works Director, (805) 568-3010
Contact Info: Martin Wilder, P.E., Interim Deputy Director, (805) 882-3605

SUBJECT: **Amendment No. 2 to Professional Services Agreement with MNS Engineers, Incorporated for Construction Management Services of Laguna County Sanitation District Phase 1 Plant Upgrade – Fourth and Fifth Supervisorial Districts**

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Directors:

- a) Approve and authorize the Chair to execute Amendment No. 2 to a professional services agreement with MNS Engineers, Incorporated to extend the contract end date to December 31, 2024; and,
- b) Find that the proposed action does not constitute a “Project” within the meaning of the California Environmental Quality Act, pursuant to 14 CCR § 15378(b)(5), in that it is a government administrative activity that will not result in direct or indirect changes in the environment.

Summary Text:

This item is on the agenda in order to approve an extension to the professional services agreement with MNS Engineers, Incorporated (a Santa Barbara County vendor) for construction project management of the Laguna County Sanitation District (District) Phase 1 Plant Upgrade Project from June 30, 2024 to December 31, 2024. The extension is to provide additional time to complete the project, necessitated by change order related work. Increased effort to complete the work are covered within the contingency allowance from the original agreement, and no cost amendment is proposed.

Background:

Construction of the Laguna County Sanitation District Phase 1 Plant Upgrade began in October 2020 to replace existing treatment facilities which are obsolete, do not meet current design criteria, are structurally deficient and have reached the end of their useful lives. Due to the size and complexity of the project, construction project management services were contracted to MNS Engineers, Incorporated (a Santa Barbara County vendor), who was selected based on demonstrated competence and professional qualifications. The agreement with MNS Engineers, Incorporated was executed by the Board in February 2019 in the amount of \$2,875,377 and included services for the pre-bid, construction, and project closeout periods, as well as electrical inspection services (sub-contracted to Kiyoi Engineering). A \$150,000 contingency was also approved to cover potential changes in scope.

Amendment No. 1 approved on November 28, 2024 extended to original term from December 31, 2023 to June 30, 2024 based on rain delays and additional contract change order work that extended the construction completion date. The current construction completion date is September 2024 due to long lead delivery of certain additional ancillary equipment associated with headworks. With additional time for project closeout, staff recommends an extension to the construction project management services agreement through December 31, 2024. Costs for services related to this time extension are expected to be within the prior approved \$150,000 contingency allowance.

Fiscal and Facilities Impacts:

Budgeted: Yes.

Fiscal Analysis:

There is no change in cost with this action. The original \$2,875,377 agreement amount, with \$150,000 contingency allowance, was budgeted in the Laguna County Sanitation District capital reserve.

Special Instructions:

Direct the Clerk of the Board to forward a certified copy of the minute order to Kevin Thompson at Public Works, Laguna County Sanitation District, 620 West Foster Road, Santa Maria, CA 93455.

Attachments:

Attachment A: Amendment No. 2 for Construction Management of Plant Upgrade Contract

Authored by:

Kevin Thompson, P.E., Laguna County Sanitation District Interim Manager (805) 803-8750

Copy:

Angela Arredondo, Cost Analyst
File