



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: District Attorney
Department No.: 021
For Agenda Of: August 22, 2023
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Director John T. Savrnich, District Attorney, (805) 568-2308
Contact Info: Michael Soderman, Chief Financial & Administrative Officer, (805) 568-2303

SUBJECT: Fiscal Year 2023-2024 Cal OES Grant Application Authorization

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: N/A

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute a Certification of Assurance of Compliance for the following California Office of Emergency Services grant applications to be submitted during Fiscal Year 2023-2024:
 - i. Victim Witness Assistance Program;
 - ii. Unserved/Underserved Advocacy Program;
 - iii. Child Advocacy Center Program (KC);
 - iv. Elder Abuse Program;
 - v. County Victim Services (XC); and
 - vi. Human Trafficking Advocacy Program;

- b) Approve and authorize the District Attorney, or his or her designee, to execute a Certification of Assurance of Compliance for the following California Office of Emergency Services grant applications to be submitted during Fiscal Year 2023-2024:
 - i. Victim Witness Assistance Program;
 - ii. Unserved/Underserved Advocacy Program;
 - iii. Child Advocacy Center Program (KC);

- iv. Elder Abuse Program;
 - v. County Victim Services (XC); and
 - vi. Human Trafficking Advocacy Program; and
- c) Determine that the above actions are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(4), because they consist of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

Summary Text:

The District Attorney's Office receives multiple grant awards from the California Office of Emergency Services (Cal OES) for grant programs that continue from year to year. In order to continue these programs, the District Attorney's Office must re-apply for these grants on an annual basis.

All Cal OES grant applications require the applicant to submit a signed Certification of Assurance of Compliance (COAOC) with the application packet. This document serves as written proof from the governing board that the department official executing the grant award documents is authorized to do so. As part of the application process for each Cal OES grant, the District Attorney's Office must request authorization for the District Attorney and the Chair of the Board of Supervisors to execute the COAOC. The COAOC will be included with the application packet for each Cal OES grant that the District Attorney's Office re-applies for during Fiscal Year 2023-2024.

Upon approval of the grant applications by Cal OES, the District Attorney's Office will continue to return to the Board for authorization to accept the grant awards. The District Attorney's Office will also continue to bring any new grant applications and awards to the Board of Supervisors for authorization.

Background:

The District Attorney's Office currently maintains a portfolio of six Cal OES grants. Since 1978, the District Attorney has received partial funding through Cal OES to enhance service levels without requiring additional County General Fund contributions. The Cal OES grants provide vital funding that enables the District Attorney to provide comprehensive services to crime victims through its Victim Witness Assistance Program. The Victim Witness Assistance Program is designated by the Board of Supervisors as the primary provider of help and support to victims of violent crime, as per Penal Code sections 13835 et seq. The Victim Witness Assistance Program is responsible for advocating on behalf of victims of crime, assisting victims navigate the criminal justice system, and obtaining crime victim compensation in an attempt to mitigate the negative impacts of crime.

Fiscal Analysis:

The table below identifies Cal OES grants previously approved by the Board of Supervisors and the Fiscal Year 2023-24 Adopted Budget amounts. The District Attorney's Office is requesting authorization to re-apply for the Cal OES grants listed below during Fiscal Year 2023-24:

Program Title	FY 23-24 Adopted Budget	Current Grant Period Ends
Victim Witness Assistance Program (VW)	\$ 751,600	09/30/2023
Unserved/Underserved Advocacy Program (UV)	\$ 196,900	12/31/2023
Child Advocacy Center Program (KC)	\$ 200,000	03/31/2024
Elder Abuse Program (XE)	\$ 118,100	12/31/2023
County Victim Services (XC)	\$ 233,100	12/31/2023
Human Trafficking Advocacy Program (HA)	\$ 154,500	12/31/2023
Total	\$ 1,654,200	

Fiscal Narrative:

Revenues for previously approved grants are included in the District Attorney’s Fiscal Year 2023-24 Adopted Budget. Matching requirements for grants will be met with existing staff already performing grant-related functions or other funding sources as necessary. Execution of the grant agreements will not increase the General Fund Contribution to the District Attorney’s Office.

Key Contract Risks:

There is minimal risk to the County. These grants have been renewed for multiple years and there is no cost to re-apply for Cal OES grants.

Special Instructions:

Please return the following items to John DeAlba, DA Department Business Specialist:

- a) One (1) Minute Order
- b) One (1) copy fully-executed Cal OES Certification of Assurance of Compliance

Attachments:

Attachment A: Cal OES Certification of Assurance of Compliance

Authored by:

John DeAlba, Department Business Specialist (805) 568-2434