

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 05/14/2004
Department Name: General Services
Department No.: 063
Agenda Date: 06/01/04
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Ronald S. Cortez
General Services Director

STAFF CONTACT: Thomas Alvarez
Assitant General Services Director, x2628

SUBJECT: **Appointment to the Board of Directors of CSAC Excess Insurance Authority**

Recommendation(s):

That the Board of Supervisors:

1. Appoint Douglas A. Martin, Workers' Compensation Manager, as Director to the Board of Directors of the CSAC Excess Insurance Authority to be effective June 8, 2004.
2. Appoint Roberta Overgaard, Supervising Risk Analyst, as the Alternate Director to the Board of Directors of the CSAC Excess Insurance Authority to be effective June 8, 2004.

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with Goal No. 1, an efficient Government able to anticipate and respond effectively to the needs of the community.

Executive Summary and Discussion:

The County of Santa Barbara is a charter member of the California State Association of Counties Excess Insurance Authority (CSAC-EIA), a joint power agency (JPA). The JPA was formed in 1979 to combine the resources of California's counties to minimize risk and provide stable, affordable insurance to its members. 53 counties are members of the CSAC-EIA, each with representation on the Board of Directors. The Board of Supervisors of each member County shall appoint a Director and an Alternate to represent that County on the JPA's Board of Directors. The full JPA Board meets three times a year while a nine member Executive Committee elected by the Board of Directors meets monthly. Committees made up of Board members or designees meet to handle issues such as Claims Review, Underwriting, Best Practices and the Workers' Compensation Task Force as well as oversight on the various insurance programs. With the dollars spent on insurance and the critical nature of risk management, having an active voice at the JPA is essential for Santa Barbara County.

Currently, for Santa Barbara County, the Director position is vacant and the Alternate position is held by John Forner, a Risk Program Administrator in the Risk Management division of the General Services Department. With the upcoming retirement of Mr. Forner in late June 2004, there is a need to fill both positions.

Mandates and Service Levels:

There are no mandates or service level changes.

Fiscal and Facilities Impacts:

There are no fiscal impacts on the County as the costs of travel to Board meetings are borne by CSAC-EIA.

Special Instructions:

Please deliver a copy of the minute order to Douglas Martin in Risk Management, General Services Department.

Concurrence:

County Counsel
Auditor-Controller
Risk Management