



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Health
Department No.: 041
For Agenda Of: August 30, 2016
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Takashi Wada, MD, MPH
Director(s) Director, Public Health Department
Contact Info: Susan Klein-Rothschild, MSW
Deputy Director

SUBJECT: Visiting Care and Companions Professional Services Agreement

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors consider the following recommendations:

- a) Approve and authorize an Agreement for Services of Independent Contractor, Visiting Care and Companions Inc., an affiliate of Visiting Nurse & Hospice Care, to implement the Senior Assessment Program for a period of September 1, 2016 through June 30, 2017, with a total amount not to exceed \$148,000 for this inaugural period.
- b) Determine that the approval and execution of the Agreement does not constitute a "Project" within the meaning of California Environmental Quality Act (CEQA), pursuant to Section 15378(b)(4) of the CEQA Guidelines, because it is the creation of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant impact on the environment.

Summary Text:

This item is on the agenda for approval and execution of an Agreement with Visiting Care and Companions Inc. In the 2016/17 budget approved by the Board of Supervisors, funding was allocated for the initiation of a program to assess the needs of seniors, age 60 years and older. Visiting Care and Companions, an affiliate of Visiting Nurse & Hospice Care, responded to the Request for Proposal and was selected to provide this service in Santa Barbara County.

Background:

During the June 2016 budget hearings, the Public Health Department brought forth the Senior Assessment Program on behalf of the County of Santa Barbara Aging and Adult Network. The purpose of the Senior Assessment Program is to improve the health and/or safety of individuals age 60 or over who are living at home and are at risk due to significant medical and/or psycho-social needs. A nurse will employ a person-centered approach to provide screening, in-home assessment of seniors and risks to their remaining safely at home, information, linkages, medical consultation and short-term case management. Senior care plans will be developed in coordination with families, care givers and community partners.

In addition to improving health and safety outcomes for individual seniors in Santa Barbara County, the program will collect de-identified or summary data to inform future planning about senior needs and gaps in services. This information will be valuable in building a strong continuum of care to meet the needs of older adults in our community.

This is a county-wide program with the following key elements:

- Receive referrals for individuals 60 years of age and older
- Provide screening by telephone and conduct in-home assessments
- Assess the physical, psycho-social and health care status of referred individuals
- Identify clients needing medication review and reassessment
- Perform case consultation with physicians as appropriate and requested.
- Develop and implement short-term plans of care
- Coordinate and link with family members, care givers and other community partners to maximize client access to needed services and support
- Provide immediate response to urgent (non-life threatening) needs as presented (when health and/or safety are critically endangered)
- Maintain data about services provided and specific outcomes for individuals served, including program recidivism

The contract includes a maximum amount of funding to match the annual funding amount allocated by the Board of Supervisors.

Performance Measure:

The following performance measures have been defined for the fully operational Senior Assessment Program:

- Provide screening by telephone and conduct in-home assessments as indicated for a minimum of 50 unduplicated clients each month.
- Provide monthly reports on the services provided and the outcomes of those services.
- Provide outcome related de-identified data a minimum of once per quarter.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Funding Sources	Current FY Cost:	Annualized On-going Cost:	Total One-Time Project Cost
General Fund	\$ 148,000.00	\$ 90,000.00	
State			
Federal			
Fees			
Other: TSAC		\$ 58,000.00	
Total	\$ 148,000.00	\$ 148,000.00	\$ -

Narrative:

This Agreement may be extended for up to five years at an annual cost not to exceed \$148,000. Since the agreement has an inaugural first year term of 10 months at a cost of \$148,000, it is anticipated that approximately \$25,000 of the \$148,000 will be used for one-time start-up costs. The first year costs will be funded by an allocation of \$90,000 of ongoing general fund and \$58,000 of one-time general fund. Annualized ongoing costs are anticipated to be funded by \$90,000 of ongoing general fund and if additional general fund dollars are not available, Tobacco Settlement funds (TSAC) are anticipated to be used for the additional \$58,000.

Key Contract Risks:

Visiting Care and Companions Inc., an affiliate of Visiting Nurse & Hospice Care, is a well-established community based program in the County of Santa Barbara. This Agreement is deemed to be low risk due to the short performance period, dollar amount, and past relationship with Public Health. In addition, the Agreement contains a Termination for Convenience clause that further reduces risk.

Staffing Impacts:

Legal Positions:
0

FTEs:
0

Special Instructions:

Please execute two (2) original Agreements and retain one (1) original executed Amendments and one Minute Order for pick up by the department. Please email the PHD Contracts Unit at PHDcu@sbcphd.org when items are available for pick-up.

Attachments:

- A. Visiting Care and Companions Agreement

Authored by:

Susan Klein-Rothschild, Public Health Deputy Director