



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works/Lag San
Department No.: 054
For Agenda Of: 10/10/2017
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Directors, Laguna County Sanitation District

FROM: Department Scott D. McGolpin, P.E., Director, x3010
Director(s)
Contact Info: Mark A. Schleich, P.E., Deputy Director, x3605

SUBJECT: Amendment to Professional Services Agreement for Environmental Review of Master Plan and Wastewater Reclamation Plant Upgrades with Padre Associates, Incorporated - Third and Fourth Supervisorial Districts

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Directors:

- a) Approve and authorize the Chair to execute Amendment No. 1 to the agreement with Padre Associates, Incorporated to extend the term until December 31, 2018;
- b) Authorize the Public Works Director or designee to approve changes or additions in the services to be performed under the Professional Services Agreement with Padre Associates, Incorporated in an amount not to exceed \$14,118; and
- c) Find that the proposed action does not constitute a "Project" within the meaning of the California Environmental Quality Act, pursuant to 14 CCR 15378 (b)(5), in that it is a government administrative activity that will not result in direct or indirect changes in the environment.

Summary Text:

This item is on the agenda in order to extend the expiration of the agreement with Padre Associates, Incorporated (a Tri-County vendor) from December 31, 2017 to December 31, 2018 and authorize the Public Works Director to approve necessary changes in amount not to exceed \$14,118. Your board approved the agreement on February 9, 2016 with Padre Associates, Incorporated in the amount of \$141,180 to provide environmental review for work outlined in the Laguna County Sanitation District

(District) *Wastewater Reclamation Plant Facilities and Financial Master Plan*. Also, on February 9, 2016 your board approved a ten percent contingency of \$14,118 for the agreement. However, the action on February 9, 2016 did not include the delegation of authority to the Public Works Director to approve necessary changes. This action does not increase the agreement amount of the previous authorization.

Background:

The existing Laguna County Sanitation District wastewater reclamation plant was built over time with facilities constructed in 1959, 1974, 1986, and 2001 and has a current treatment capacity of 3.7 mgd. A *Wastewater Reclamation Plant Facilities and Financial Master Plan* was prepared and presented to the Board in October 2011 that assessed the function and usefulness of the treatment facility infrastructure and studied treatment plant assets by evaluating equipment useful lives, function, and improvements needed to address regulatory criteria, capacity needs, customer growth, waste flow volumes and loading, and treatment and discharge alternatives.

Padre Associates, Incorporated was selected through a request for qualifications process to provide professional environmental review services to assess the work described in the master plan pursuant to the California Environmental Quality Act (CEQA) and to assist in the National Environmental Policy Act (NEPA) process. As scope of services and cost proposal was negotiated and the Board approved an agreement on February 9, 2016 in the amount of \$141,180 plus a 10% contingency of \$14,118 for a budgeted amount of \$155,298 with an original term ending December 31, 2017.

During the review process, it was determined that a habitat conservation plan (HCP) was required under the Biological Resources section of the Initial Study in order to review and mitigate for potential impacts to endangered species. The time required to work with the local offices of the environmental resource agencies (United States Fish and Wildlife Service and the California Department of Fish and Wildlife) to develop the HCP has delayed completion of the CEQA analysis, which is now anticipated to be in early 2018. Therefore, this action requests a revision to the term of the agreement from December 31, 2017 to December 31, 2018.

In addition, this action requests approval for the Public Works Director, or designee, to be able to execute amendments to the work up to the contingency amount of \$14,118 originally approved on February 9, 2016 should the need arise. The budgeted amount remains at \$155,298 and, therefore, no financial changes to the agreement.

Performance Measure:

This effort assists in the implementation of the improvements associated with master planning and the Capital Improvement Program.

Fiscal and Facilities Impacts:

Budgeted: Yes.

Fiscal Analysis:

There is no increase in the agreement amount associated with this action. The agreement will remain at the original amount of \$155,298 based on the original scope cost of \$141,180 and a contingency of \$14,118. The expenditure of the remaining funds will occur primarily during the current fiscal year but

may extend into the next fiscal year. The source of funds is the Laguna County Sanitation District capital reserve fund.

Special Instructions:

Retain one (1) original agreement amendment for Clerk of the Board records and return the other two (2) original agreement amendments to the Laguna County Sanitation District office, attention Martin Wilder.

Attachments:

Attachment A: Three (3) original agreement amendments.

Authored by:

Martin Wilder, P.E., Manager

Copy:

Angela Arredondo