

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 12/6/02
Department Name: Treasurer-Retirement
Department No.: 810
Agenda Date: 1/7/03
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors
FROM: Bernice James
Treasurer-Retirement Administrator
STAFF CONTACT: Bernice James
Extension 2998
SUBJECT: Position for Retirement System

Recommendation(s):

That the Board of Supervisors:

Adopt a Resolution effective January 20, 2002 as follows:

ESTABLISH JOB CLASSIFICATION

Retirement Administrator (Class 006645), Range 7400 (\$9,722-\$11,869 per month).

SBC EMPLOYEE RETIREMENT (0431)

Add: 1 FTE Retirement Administrator (006645), Range 7400 (\$9,722-\$11,869 per month).

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with Goal No. 3. A strong, professionally managed county organization.

Executive Summary and Discussion:

Government Code Section 31522.1 grants the Retirement Board the authority to establish job classifications and salary compensation as required to accomplish the necessary work of the board. Employees hired by the Retirement Board are considered county employees for purposes of the protections and limitations imposed by the civil service rules of the county and are included in the salary ordinance or resolution adopted by the Board of Supervisors.

The Santa Barbara County Treasurer has functioned as the Retirement Administrator since the retirement system's formation on January 1, 1944. The administration of the system has become increasingly more complex and requires full time attention. On June 25, 2002 your Board adopted Government Code Section 31522.2 allowing the appointment of an independent administrator by the Board of Retirement. The person appointed will be a county employee, but not be subject to county civil service or merit system rules. This type of appointment is consistent with that of county department heads.

While the County no longer has fiscal oversight of Retirement, position allocations are still confirmed by the Board of Supervisors per Government Code Section 31522.1. We are submitting this to you for tracking purposes, not fiscal oversight, so the allocation can be included in the County's position allocation. This position was approved by the Retirement Board when it adopted its budget for fiscal year 2002-03.

Mandates and Service Levels:

There are no changes in programs or service levels.

Fiscal and Facilities Impacts:

The annual cost to the Santa Barbara County Employees' Retirement System is \$142,427 in salary plus the benefits received by appointed department heads.

Special Instructions:

Please send one copy of the approved resolution to Susan Kean, Human Resources Department.

Concurrence:

Santa Barbara County Retirement Board