



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: CEO
Department No.: 012
For Agenda Of: December 13, 2022
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: 4/5ths

TO: Board of Supervisors

FROM: Department Director(s) Contact Info: Mona Miyasato, County Executive Officer
Kelly Hubbard, Director of Emergency Management

DocuSigned by:
Mona Miyasato
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SUBJECT: FY2022 Emergency Management Performance Grant

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board Supervisors:

- a) Approve, ratify, and authorize the County Executive Officer (CEO) to accept \$238,605 in Fiscal Year (FY) 2022 Emergency Management Performance Grant (EMPG) federal grant funds (Subaward #2022-0005), as distributed through the California Governor’s Office of Emergency Services (Cal OES) with a period of performance from July 1, 2022 to June 30, 2024; and
- b) Adopt a resolution (Attachment A) to appoint the County Executive Officer (CEO), the Director of Office of Emergency Management (OEM), and the Business Manager (CEO) to act as Authorized Agents to apply and submit grant applications, execute all required grant application documents (including assurances and certifications), and take any actions necessary for each application and subaward under the EMPG grant to provide grant funding for emergency management activities in the Santa Barbara Operational Area for the grant FY 2022. The resolution directs the Authorized Agents to, if applicable, make necessary budget revisions, and to receive Auditor-Controller, Risk Management, and County Counsel concurrence prior to executing grant agreements or memorandum of understanding; and,
- c) Approve Budget Revision Request #0008638 (Attachment B) to increase appropriations in the amount of \$23,605 in the County Executive Office General Fund for Services and Supplies funded by unanticipated EMPG revenue from Cal OES; and

- d) Determine that the proposed actions are related to the creation of a government funding mechanism and other fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, and is therefore exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline section 15378 (b)(4).

Summary Text:

The recommended actions authorize the Office of Emergency Management to apply for the EMPG grant. The Resolution further identifies those persons authorized to execute the grant and submit the required quarterly reports. The budget revision increases appropriations for the unanticipated revenue from the EMPG Grant. The EMPG Program funding helps ensure compliance with state and federal emergency management requirements. The grant contributes to eligible project work hours for authorized emergency planning staff, with the remaining eligible staff hours funded through general fund as grant matching funds. Most years this results in partial grant funding for 3 emergency managers within OEM.

Background:

The U.S. Department of Homeland Security provides annual Emergency Management Performance Grant (EMPG) funding annually on a population-share basis. The purpose of the EMPG Program is to provide federal grants to States to assist State, local, territorial, and tribal governments in preparing for all hazards, as authorized by the Robert T. Stafford Disaster Relief and Emergency Assistance Act. The federal government, through the EMPG Program, provides necessary direction, coordination, guidance, and assistance to support a comprehensive all hazards emergency preparedness system.

In April 2022, the U.S. Department of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA) issued the Fiscal Year (FY) 2022 Emergency Management Preparedness Grant (EMPG), Notice of Funding Opportunity (NOFO). In September 2021, Cal OES issued the California Supplement to the NOFO, and October 2022, Office of Emergency Management received Notification of Subrecipient Subaward Approval from Cal OES for the (FY) 2022 Emergency management Performance Grant Program (EMPG) Subaward 2022-005 with a Performance Period: July 1, 2022 to June 30, 2024.

The EMPG Program funding helps ensure compliance with state and federal emergency management requirements.

Fiscal and Facilities Impacts:

The EMPG is a reimbursement grant with a dollar-for-dollar cost match requirement. Therefore, no cash advances are permitted under the EMPG Program, and participating jurisdictions are required to provide a dollar-for-dollar match. The local match requirement is fulfilled with budgeted general fund dollars for authorized emergency planning staff. This resolution allows County OEM to apply for reimbursement under the EMPG program subgranted through the State of California (Cal OES) for Fiscal Year 2022. The EMPG Program provides partial funding (up to one half the salary and benefits, depending on funding from FEMA) for OEM positions. These funds may also be used to provide equipment or supplies to enhance emergency management throughout the Operational Area. By statute, the Operational Area is managed through the County and includes all political subdivisions within the county. OEM has received

a Notification of Subrecipient Award Approval letter stating that Cal OES has approved OEM's FY2022 EMPG subaward in the amount of \$238,605. Once the completed applications are received and approved by Cal OES, OEM may request reimbursement of eligible expenditures. The term of this grant is July 1, 2022 to June 30, 2024.

Budgeted:

The FY22 EMPG funding is included in the departments' FY2022-23 adopted budget in the amount of \$215,000. This year's allocation was more than anticipated. The attached Budget Revision Request will increase appropriations of \$23,605 in the County Executive Office General Fund for Services and Supplies funded by unanticipated revenue funded by unanticipated Emergency Management Performance Grant Program (EMPG) revenue from the California Office of Emergency Services.

Special Instructions:

Upon BOS approval, please direct the Clerk of the Board to provide copies of the executed Resolution and the minute order to the Office of Emergency Management: attention Sonia Thompson.

Attachments:

Attachment A: Resolution and Addendum
Attachment B: Budget Revision Request #0008638
Attachment C: Notification of Subrecipient Subaward Approval
Attachment D: Cal OES State Supplement

Authored by:

Kelly Hubbard, Director of OEM (805) 681-5526

cc:

Wesley Welch, Business Manager, CEO