



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Human Resources  
Department No.: 064  
For Agenda Of: September 6, 2011  
Placement: Administrative  
Estimated Tme:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

---

**TO:** Board of Supervisors

**FROM:** Department Director(s) Jeri Muth, Interim HR Director, 568-2817  
Contact Info: Theresa Duer, Assistant HR Director, 568-2822

**SUBJECT:** **Reconciliation of Allocated Positions and Deletion of Obsolete Job Classifications**

---

**Recommended Actions:**

That the Board of Supervisors adopt a resolution, effective September 5, 2011 as follows:

Update changes to department position allocations corresponding to the Fiscal Year 2011-2012 Proposed Budget including changes approved in Fiscal Year 2010-2011 by the County Executive Officer pursuant to Resolution 99-486, as shown in Attachment A.

**Summary Text:**

This action will update the County's master Classification and Salary Plan to reflect amendments and actions taken by the Board of Supervisors or approved by the County Executive Officer during the past fiscal year. Pursuant to Resolution 99-486, adopted in December 1999, the Board delegated authority to the County Executive Officer to approve departmental position allocation changes within certain guidelines, to be confirmed by the Board annually as part of the budget process. The recommended Salary Plan also includes position changes for Fiscal Year 2011-2012, approved during the recent budget hearings and classified by Human Resources. The Resolution also deletes obsolete job classifications.

**Fiscal and Facilities Impacts:**

The fiscal impact of changes to the department position allocations was considered and approved by the Board during the budget hearings in June 2011.

**Special Instructions:**

Please return one copy of each of the approved and signed resolutions to Andrea Johnson in Human Resources.

**Attachments:**

Attachment A – CEO Approved Department Position Allocation Changes

Attachment B – Salary Resolution

**Authored by:** Andrea Johnson