



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Clerk, Recorder, and
Assessor
Department No.: 062
For Agenda Of: December 16, 2008
Placement: Set Hearing
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required:

TO: Board of Supervisors

FROM: Department Joseph E. Holland
Director(s) Clerk, Recorder, and Assessor
568-2558
Contact Info: Rose Rodarte
568-2687

SUBJECT: County Clerk-Recorder Fee Increase

County Counsel Concurrence

As to form:

Other Concurrence: Select_Other

As to form: Select_Concurrence

Recommended Actions:

That the Board of Supervisors:

A. Set an introductory hearing (FIRST HEARING) to;

- a. Consider and accept public testimony on an ordinance setting fees for the office of the County Clerk-Recorder (set hearing for January 13, 2009).

B. Set an adoption hearing (SECOND HEARING) to;

- a. Adopt an ordinance of the Santa Barbara County Code to establish fees for the Office of the County Clerk-Recorder (set hearing for January 27, 2009).

Summary Text:

The Santa Barbara County Clerk-Recorder is requesting two hearings to consider the introduction and adoption of fees charged for services performed by the Clerk-Recorder's Office. Clerk-Recorder fees were last updated in Fiscal Year 2003-04 based on a fee study conducted by an outside consultant, Government Finance Research. This year, the department conducted its' own internal comprehensive

cost analysis to realign fees to the basic cost of providing services. The fee report and proposed ordinance will be presented when the matter is calendared for hearing on January 13, 2009.

Background:

State laws authorize fees for a variety of services conducted within the official duties of County Clerk-Recorder. For some services, fees are prescribed and limited pursuant to state statutes as is the case for recordings of official records and charges for issuance of certified vital records. For many other services conducted by the Clerk-Recorder, fees prescribed in statute are not limited, and thus can be set or increased in an amount reasonably necessary to recover costs pursuant to Government Code §54985. In addition to regulatory services provided within the official duties of the County Clerk-Recorder, the Clerk-Recorder also provides ancillary services as an extension of his official duties for which the Board of Supervisors have the authority to establish fees for cost recovery.

Performance Measure:

Fiscal and Facilities Impacts:

Fiscal impacts will be presented when matter is calendared for hearing on January 13, 2009.

Staffing Impacts:

Legal Positions:

FTEs:

Special Instructions:

Attachments:

Authored by:

Rose Rodarte

cc: