



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Health
Department No.: 041
For Agenda Of: September 16, 2014
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: 4/5

TO: Board of Supervisors

FROM: Department Takashi Wada, MD, MPH, Public Health Director
Director(s) Public Health Department
Contact Info: Lawrence Fay, Jr.
346-8463

SUBJECT: Hazardous Materials Trust Fund Grant

County Counsel Concurrence

As to form: Yes

Other Concurrence: General Services

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors considers the following recommendations:

- a) Approve and ratify the acceptance of the attached CUPA Forum Environmental Protection Trust fund grant in the amount of \$46,357 for the purchase of a truck and related equipment in the Hazardous Materials (HazMat) Program.
- b) Approve budget revision request No. 0003620 to establish appropriations of \$46,357 in the Public Health Department's Hazardous Materials General Fund and to transfer \$39,000 of appropriations to General Services Vehicle Operations Fund for the purchase of a truck and related equipment.
- c) Authorize the General Services Department to purchase a truck and related equipment in the amount of \$39,000 for the Public Health Department's Hazardous Materials program.
- d) Determine that these activities are exempt from California Environmental Quality Act review per CEQA Guideline Section 15378(b)(4), since the recommended actions are government fiscal activities which do not involve commitment to any specific project which may result in a potentially significant physical impact on the environment.

Summary Text:

The Certified Unified Program Agency (CUPA) Forum Board provides grant opportunities for programs that provide HazMat program services for response and mitigation of hazardous materials incidents and releases. The Santa Barbara County CUPA program was awarded and has received \$46,357 for the purchase of a Hazardous Materials response truck.

Background:

In emergency incidents, the CUPA staff assists Santa Barbara County Fire and various city fire departments. CUPA’s primary role is to provide technical reference and assistance for transportation, disposal and remediation of hazardous materials and hazardous waste. CUPA staff also responds to hazardous materials incidents involving HazMat releases, illegal disposal cases, and abandonment of hazardous materials and waste.

Until July of 2013, when the program was transferred to Environmental Health Services in the Public Health Department, the CUPA staff members were under the Santa Barbara County Fire Department. Within the fire department, there were many large vehicles that could appropriately carry needed equipment.

The CUPA program does not currently have an existing vehicle that can adequately carry equipment and necessary items needed to do the work. The purchase of a truck will provide the essential capacity needed by CUPA unit staff to carry monitoring equipment, personal protective equipment, supplies, and a work station to perform field activities associated with hazardous materials response technical assistance, reporting writing and other related functions.

In July of 2014, the CUPA program assumed stand by responsibilities that were carried out by Santa Barbara County Fire over the transition year. This increases the need for an appropriate response truck and equipment to perform essential tasks.

The department will abide by the grant requirements including the submission of reports and invoicing.

Fiscal and Facilities Impacts:

Budgeted: No

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees		\$ 7,200.00	
Other:	\$ 46,357.00		\$ 46,357.00
Total	\$ 46,357.00	\$ 7,200.00	\$ 46,357.00

Narrative: Approving the acceptance of the CUPA Forum Environmental Protection Trust fund grant of \$46,357 does not affect mandates or service levels. The \$46,357 advance has been received and deposited in the Public Health Department’s Hazardous Materials program. The funds will be used to purchase a truck and related equipment. Approving the budget revision will establish appropriations in the Public Health Department’s Hazardous Materials General Fund by \$46,357 and transfer

appropriations of \$39,000 (estimate) between the Public Health Department and General Services in the Vehicle Operations fund to purchase a vehicle. The balance of \$7,357 will remain in Fund 0001 for unforeseen expenses, or if unused by July 1, 2016, refunded to the grantor.

The estimated annual on-going cost of \$7,200 is for monthly fleet billing and will be funded by existing fees. Acceptance of this grant will not increase the general fund.

Staffing Impacts:

Legal Positions:
N/A

FTEs:
N/A

Special Instructions:

Please send an electronic copy of the Minute Order to the PHD Contracts Unit at: PHDCU@sbcpd.org.

Attachments:

CUPA Forum Truck Agreement
Budget Journal Entry Number: BJE 0003620

Authored by: Lawrence Fay, Jr., Director of Environmental Health Services