



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** General Services  
**Department No.:** 063  
**For Agenda Of:** March 14, 2017  
**Placement:** Administrative  
**Estimated Tme:** N/A  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** General Services Janette D. Pell, Director (560-1011)  
Contact Info: Skip Grey, Assistant Director (568-3083)  
**SUBJECT:** Santa Ynez Valley Airport ACIP 16 Project #8763 Adopt Resolution, FAA  
Funding; Third District

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence: Santa Ynez Airport Authority**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Adopt a Resolution authorizing the submittal of an application, acceptance of an allocation of funds, and execution of a grant agreement with the State of California, Department of Transportation (CalTrans) for an Airport Improvement Program (AIP) Matching Grant of approximately \$54,409.00 (Third District);
- b) Authorize the Director of General Services to execute the Federal Aviation Administration (FAA) Grant Agreement Offer No. 3-06-0243-016-2017 of approximately \$1,088,190.00 not to exceed the maximum allowable amount of \$1,251,418.50;
- c) Authorize the Director of General Services to act as agent on behalf of the County of Santa Barbara pertaining to the acceptance of the FAA Grant Agreement Offer; and
- d) Find that the proposed project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301(c), as it involves repair, maintenance, and minor improvements and alterations to existing public structures, facilities and topographical features, involving negligible expansion of existing use, and approve and direct staff to file the attached Notice of Exemption on that basis.

**Summary Text:**

This item is being brought to the board in accordance with the requirements for FAA Grant Agreement No. 3-06-0243-016-2017. This project, known as Airport Capital Improvement Plan (ACIP) Grant 16, will maintain and modernize the Santa Ynez Valley Airport facilities, and has been proposed by the Santa Ynez Valley Airport Authority (SYVAA) which manages the airport under lease on behalf of the County. The total cost of the project, including design services and construction and management, is \$1,209,100.00. The project is funded primarily by federal grants from the FAA, with the remaining funding coming from California Department of Transportation (Caltrans) and the SYVAA.

**Background:**

The County's airport near Santa Ynez is operated by the SYVAA. The County, as owner, is also the FAA Sponsor. As the FAA Sponsor, the County may apply for and receive federal grants on a yearly basis as part of a five-year ACIP previously approved by the County and FAA. The ACIP is consistent with the SYVAA's Airport Layout Plan (ALP), last approved by the County on September 18, 2012, and by the FAA on August 1, 2013.

The ACIP Grant 16 Project's scope of work includes safety grading in the infield area between the runway and parallel taxiway, around the entire runway including Runway Safety Areas off each end of the runway, and to the limits of the taxiway safety area for all taxiways and aprons. In addition to grading, work includes minor improvements and alteration to drainage structures within the footprint of each existing structure, to enhance function and reduce obstruction hazards. Work will also include adjusting the elevation of some edge lights and guidance signs, and installation of an automatic vehicle access control gate to enhance airport security.

On December 8, 2016, County and Santa Ynez Valley Airport Authority representatives met with the FAA to discuss the ACIP. Based on this meeting, the Application for Federal Assistance was completed and sent to the FAA to secure funds for the ACIP 16 Project. County staff expects an allocation of funds in the full amount requested. The FAA requires construction bids be received prior to being issued the FAA Grant Agreement Offer. Upon completion of the bidding process, General Services will file a revised application for FAA grant funding based on the construction bids. Upon approval of the revised application, the FAA will issue the FAA Grant Agreement Offer. The FAA requires the FAA Grant Application and Grant Agreement Offer be submitted no later than May 1, 2017. If recommendation b) is approved, it will authorize the Director of General Services to sign and submit the FAA Grant Agreement Offer by the May 1st deadline. Upon receipt and execution of the FAA Grant Agreement Offer, if recommendation a) is approved, the County will apply for the State AIP Matching Grant and accept the State AIP Matching Grant.

The construction contract will be presented to the Board for approval once grant funding is secured. Construction is estimated at \$782,700.00 with total project costs estimated at \$1,209,100.00. With approval of the recommendations, ACIP Grant 16 Project is projected to be complete by summer 2018.

**CEQA:**

A CEQA categorical exemption is being requested for this project, as it consists of maintenance, repair, minor improvements and alterations of existing public structures, facilities and topographical features, with negligible expansion of use beyond existing at the time of the lead agency's determination in accordance with 15301(c). This exemption includes existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety). A National Environmental Policy Act (NEPA) categorical exclusion document has been submitted to and approved by the FAA under similar justification.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State			\$ 54,409.00
Federal			\$ 1,088,190.00
Fees			
Other:			\$ 66,501.00
<b>Total</b>	\$ -	\$ -	\$ 1,209,100.00

Narrative:

Funding is provided by grants from the FAA, State AIP Matching Grant from the California Department of Transportation (Caltrans) - Aeronautics Program, and a local match from the Santa Ynez Airport Authority. Ninety percent (90%) is funded by the FAA (\$1,088,190.00). The SYVAA pays the remaining ten percent (10%) (\$120,910.00) in accordance with the lease agreement between the County and the SYVAA. Only after application and FAA’s grant approval will the Caltrans portion be applied for and, if granted, may reimburse the SYVAA 4.5% of the project cost (\$54,409.00). No County funds are being used on this project.

This project was recommended for funding in the FY 2017/2018 Airport Capital Improvement Program. Once the grant is approved, funds will be available in Fund 0052, Dept. 063, Account 8200, Program 1920, Project 8763.

**Key Contract Risks:**

General Services and the SYVAA meet with FAA planners annually to review and update the programmed five-year ACIP for the Santa Ynez Valley Airport. During this meeting the project specifics and FAA funding preferences are discussed. Since FAA and Caltrans funding availability varies from year to year, the FAA and SYVAA work to prioritize the ACIP projects and to queue the projects accordingly. The opportunity to take advantage of these grant funded projects must be accomplished when offered, or the needed airport improvement projects will become delayed until future grant offers are available.

**Staffing Impacts:** None

**Special Instructions:**

Please forward a copy of the Minute Order to Todd Morrison, General Services Department - Support Services Div., Courthouse East Wing.

**Attachments:**

1. Resolution
2. Application for Federal Assistance
3. Notice of Exemption

**Authored by:**

Todd Morrison, General Services – Capital Projects