



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.:
For Agenda Of: 6/15/10
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Kathy M. Gallagher, Social Services Director
Director(s) (805) 346-7101
Contact Info: Katharina Zulliger, Kids Network Coordinator
(805) 346-8222

SUBJECT: Contractor on Payroll/Cuyama Family Resource Center Coordinator

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors approve and authorize the Chair to execute a contract for Agreement of Professional Services with Martha Yopez as the New Cuyama Family Resource Center Coordinator for the period of July 1, 2010 through June 30, 2011 at a cost not to exceed \$66,919.19.

Summary Text:

The Family Resource Center Coordinator, Martha Yopez provides professionally-based case management, information, referral, and family support education, to families in the greater Cuyama Valley. She also works on developing resources and services for families and children in New Cuyama.

Operations of the center and the coordinator are funded through the Department of Social Services with support by First 5 Santa Barbara. First 5 funds have been renewed for Fiscal Year 10/11.

This contract contains a clause that allows for termination by the department with 30 days notice in the event funding from any source is diminished or becomes unavailable.

Background:

In July of 2006, the Department of Social Services agreed to take on the development and operation of a Family Resource Center in the Cuyama Valley with some financial support by the Santa Barbara County First 5 Commission. Martha Yopez, who had been providing services to Cuyama families under the

auspices of Catholic Charities, was retained by the Department of Social Services as the Family Resource Center Coordinator to take the lead in establishing a community-based family resource center.

The center became fully operational in March of 2007 and resides at a local facility central to New Cuyama and owned by a non profit organization, the Cuyama Christian Academy.

The current set-up, with the Department of Social Services providing management and operational support and retaining the Coordinator position as a Contractor on Payroll, functions well to provide the needed services and allows the County the most flexibility in the management and support of the program and this position.

Performance Measure:

Service Delivery	2009 -2010 Base Line	2010-2011 Target
Provide Case Management, Linkages and Referrals, Health Advocacy, Parenting Education and access to basic services, such as food baskets.	630 adults and children receive case management, food pantry services, health insurance enrollment assistance, parenting classes, health education classes and other family support services. This baseline has been met and exceeded.	Maintain or increase number of clients served (duplicated count).
Collaboration & Service Increase	The Family Resource Center through collaboration with other agencies currently provides 15 types of services on a regularly scheduled basis to all families requesting assistance in the Cuyama area. This baseline has been met (see attached service table).	Retain available services at a minimum of 15.

In addition to the Performance Measures listed above, the Family Resource Center Coordinator and the Family Resource Center services participate in the First 5 Commissions comprehensive evaluation and progress measurement process through GEMS (Grant Evaluation Management System), a computer-based performance tracking tool.

Fiscal and Facilities Impacts:

Budgeted: Select_Budgeted **Fiscal Analysis:**

<u>Funding Sources</u>	<u>FY2010/11 Cost</u>	<u>Total One-Time Project Cost</u>	<u>FY2010/11 Total Cost</u>
General Fund	\$ 15,927.19	\$ -	\$ 15,927.19
State			\$ -
Federal			\$ -
Fees			\$ -
Other:	\$ 50,992.00	\$ -	\$ 50,992.00
Total	\$ 66,919.19	\$ -	\$ 66,919.19

Narrative:

The cost of the Contract on Payroll position is approximately \$66,919.19 annually and will be funded from a \$50,992 grant from the Children and Families Commission and \$15,927.19 in local funds. Appropriations, revenue and local funds for this contract have been included under the Social Programs Division, Kids Network sub-division of the Department’s FY 2010/11 requested budget.

Staffing Impacts:

Legal Positions: **FTEs: 1**

Special Instructions:

Please send one (1) fully executed copy of the contract and minute order to:
 Department of Social Services
 Attn: Contracts, 3rd Floor
 2125 S. Centerpointe Parkway
 Santa Maria, CA 93455

Attachments:

Agreement for Services of Contractor on Payroll dated June 2010.
 Cuyama Family Resource Center Table of Services

Authored by:

Katharina Zulliger

cc:

CUYAMA FAMILY RESOURCE CENTER SERVICES PROVIDED FY 10/11

Type of Service	Description	Agency	# of Families/ Children Served
Case management	Evaluate, coordinate, and monitor services to meet client's needs including health care.	Cuyama Resource Center	20 families case managed
Pantry	Food distribution 2 times a month	Catholic Charities	10-20 families
Mobile Food Pantry	Food baskets once a month On the third Wednesday of the month.	Santa Maria Food Bank	35-50 families
Parent Leadership Council	Parents help guide FRC services for the community and their children	Cuyama FRC and Christian Academy	10-15 individuals
Education Classes	Classes on prevention, education and awareness on various topics.	Any agency willing to come out to Cuyama.	10-25 families
Healthy Kids, Healthy Families, and Medi-Cal Application assistance.	Help clients with the process of applying for health insurance.	Cuyama Resource Center	10-15 HK 10-HF These families were assisted in the past year. Others referred out to Medi-Cal and also assisted with the application process.
Dental Services for Children	Children receive various dental services free-of-charge, including sealants and treatment as needed	DART (Health Linkages)	20 children
Toys for Tots (Christmas)	Children will receive a toy for Christmas.	United States Marine Corp.	200-250 children
Adopt a Family for Christmas	Local families are screened, during Christmas time. A wish list is completed by each family member and most items on the list are provided.	All Saints by the Sea Church of Santa Barbara	5 families

Type of Service	Description	Agency	# of Families/ Children Served
Adopt a Child from Cuyama	Children receive what they wish for from a list they sent to Santa Claus.	Marian Hospital Case Management Department (Stephanie May Coordinator)	35 children
Health Fair	Community members receive screening for diabetes, asthma, height & weight, hearing & vision, as well as dental	Santa Barbara County Public Health Department, SBCEO Health Linkages, as well as various community partner agencies	Approx. 50-100 families / yearly
College Assistance	Teens receive assistance with job search, college application and registration activities	Cuyama Family Resource Center	ages 16-20
GED / ESOL Class practice	Participants meet regularly to study for the GED exam & ESOL classes	Cuyama Christian Academy	10 participants
Early Childhood Development Training	Participants receive continuous early childhood development training. To ensure quality child care for the clients participating in the GED & ESOL classes.	Cuyama Family Resource Center & Cuyama Christian Academy	2 individuals
Linkages and Referrals	Support with accessing services, such as transportation to medical appointments, Home Energy Assistance Program (HEAP), college classes support and others	Cuyama Family Resource Center with partner agencies depending on services provided	30-50 families
Children and Parents Summer Programs	Summer field trips, soccer and kick boxing clinics, camp out/movie night and arts and crafts.	Cuyama Family Resource Center Cuyama Christian Academy, CAC along with Various partners.	25-30 families with children