



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Flood Control  
**Department No.:** 054  
**For Agenda Of:** May 16, 2017  
**Placement:** Administrative  
**Estimated Tme:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

---

**TO:** Board of Directors, Flood Control and Water Conservation District

**FROM:** Department Scott D. McGolpin, Public Works Director, 568-3010  
Director(s)  
Contact Info: Thomas D. Fayram, Deputy Public Works Director, 568-3436

**SUBJECT:** **Agreements for Services of Independent Contractors with Engineering Consultants, All Supervisorial Districts**

---

**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

- a) Approve and authorize the Chair to execute the Agreements for Services of Independent Contractor to provide engineering and geotechnical services for the period of May 16, 2017 through December 31, 2019 in an amount not to exceed \$300,000 with each of the following consultants:
- i) Stantec (a local vendor)
  - ii) Filippin Engineering (a local vendor)
  - iii) Bengal Engineering (a local vendor)
  - iv) MNS Engineers Inc. (a local vendor)
  - v) Fugro USA Land (a tri-county vendor)
- b) Determine that the services contracts are exempt from the provisions of the California Environmental Quality Act pursuant to Guideline §15378 (b)(2), Not a Project.

**Summary Text:**

This item is on the agenda in order to approve master service agreements with Stantec, Filippin Engineering, Bengal Engineering, MNS Engineers Inc., and Fugro USA Land for engineering, project management, and geotechnical services. These agreements will provide engineering for project design,

construction inspection and management, and materials testing on an as-needed, per project basis. In addition, these agreements can also be used for emergency engineering services.

To initiate work, Notices to Proceed will be issued by project and will specify tasks, deliverables, timelines, and budget. Each Notice to Proceed will be approved by the Public Works Director or designee.

**Background:**

Each of these firms is currently on the prequalified consultants list, has local engineering experience, and has been evaluated and selected through the Master Services Agreement (MSA) process by the Public Works Department. The MSA process provides a rigorous competitive evaluation of consultant qualifications and, if selected, consultants are available for on-call services. However, the \$100,000 purchase threshold for countywide contracts precludes the continued use of these consultants' services without Board approval. The requested contracts for engineering work will provide for continuation of ongoing services through 2019.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

Narrative:

Engineering costs are included in capital improvement project costs. These projects are located throughout the County and are included in the County's Capital Improvement Program. These improvement projects are budgeted annually in the various Flood Zones. No General Fund monies will be utilized with these agreements.

These agreements will be used on an as-needed basis for routine and emergency engineering services. No work is guaranteed by executing these agreements and the total not-to-exceed amounts are set at a high dollar amount in preparation for the potential need to respond to emergency situations.

**Key Contract Risks:**

Key risk factors for these agreements are low.

**Special Instructions:**

Direct the Clerk of the Board to send two originals of each agreement and a copy of the minute order of these actions to the Flood Control District office, Attn: Christina Lopez.

**Attachments:**

Attachment A - Agreement for Services of Independent Contractor with Stantec (3 originals) includes contract summary

Attachment B - Agreement for Services of Independent Contractor with Filippin Engineering (3 originals) includes contract summary

- Attachment C - Agreement for Services of Independent Contractor with Bengal Engineering (3 originals) includes contract summary
- Attachment D - Agreement for Services of Independent Contractor with MNS Engineers Inc. (3 originals) includes contract summary
- Attachment E - Agreement for Services of Independent Contractor with Fugro USA Land (3 originals) includes contract summary

**Authored by:**

Jonathan Frye, PE, CFM, Engineering Manager, 568-3444