

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 02/26/02
Department Name: Public Health
Department No.: 041
Agenda Date: 8/13/02
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Roger E. Heroux, Director
Public Health Department

STAFF CONTACT: Jan E. Glick, x5284
Animal Services Director

SUBJECT: Resolution Setting Animal Services Fees for the City of Santa Barbara

Recommendation(s):

That the Board of Supervisors:

Approve the Resolution increasing fees for animal shelter services provided to the City of Santa Barbara effective August 15, 2002.

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with:

- Goal #1: An Efficient Government Able to Respond Effectively to the Needs of the Community.
Goal #2: A Safe and Healthy Community in Which to Live, Work, and Visit.

Executive Summary and Discussion:

The County has provided animal shelter services to the City of Santa Barbara since the City and the County entered into an agreement in March, 1980. The City provides its own animal control services through the police department. The County provides the City animal sheltering services on a fee for service basis. The current fee schedule has been in place since July 1, 1992. A new fee schedule is recommended to reflect the current cost associated with the services provided.

To determine the actual cost for providing services, KPMG consulting firm was hired in February 2000. After a number of meetings with the County staff, KPMG delivered a comprehensive draft of the costs for services provided by Animal Services in August 2001. Since that time, Animal Services has been working diligently with the Public Health Department fiscal and information technology staff to finalize the recommendations for revision of the fee schedule. Methodology for the study included:

- Analyzing and allocating expenses to cost centers (for example field versus shelter services);
- Conducting "real time" time studies and associating staff compensation;
- Surveying benchmark counties for reasonableness; and
- Documenting methodologies for detailed review.

This recommendation for a revised fee schedule with the City of Santa Barbara will provide for closer recovery of full costs for the services provided to the City of Santa Barbara. Two-thirds of the increase is attributable to the increased

costs of disposing of dead animals. Current laws require cremation and special biohazardous waste disposal of animals with rabies.

This Resolution does not impact the fees for the general public or for other jurisdictions and, therefore, does not require a public hearing. The fees have been negotiated with the City of Santa Barbara and the City is expecting these increased fees. This is one step in an overall fee realignment to cost of service for Animal Services.

The agreement between the City and County regarding the placement of City animals at the Overpass Road animal shelter stipulates that fees to the City be set by Resolution and provides that County will give the City sixty (60) days notice of any increases in the fee Resolution regarding said City/County agreement. The County has given the City the appropriate sixty (60) day notice of increase in fees in accordance with said agreement.

Mandates and Service Levels:

The County is mandated “to maintain or provide for the maintenance of a pound system and a rabies control program...” (H&S 121690 {e}).

These services have been provided for years and service levels are not expected to change.

Fiscal and Facilities Impacts:

Approval of this Resolution will not increase the Public Health Department’s General Fund contribution or A87 Plan overhead. These fees were calculated using the outside firm of KPMG and Public Health Department fiscal staff with fee methodology approved by the Auditor Controller. Although A87 Plan overhead cannot be included in fees to the cities, Public Health Department direct administration can. Therefore, for the first time, this cost will be included in the fees.

Compensation for services rendered continues to be on a fee for service basis and, thus, the actual amount of the increase in revenue is estimated between \$18,000 and \$22,000 annually. The range of revenue increase is calculated based on twelve months of statistics plus/minus ten percent (Attachment A.) Revenue received from Fiscal Years (FY) 1999-2000 and 2000-2001 ranged between \$24,500 to \$25,500 annually. The estimate for FY 2001-2002 is approximately \$22,500 because of a decline in the use of Animal Services by the City of Santa Barbara.

After all city contracts have been approved by your Board, the Public Health Department will prepare the necessary Budget Revisions to change the revenue estimates adopted for FY 2002-2003. At that time, the requested revisions will reflect the increase in the license, fees, and permits source of fund category displayed on page D-176 of the 2002-2003 fiscal year budget.

This resolution will not result in any additional need for facilities.

Special Instructions:

Please call Paula Beeman at 681-4301 to pick up three (3) agreements with original signatures for final distribution.

Concurrence:

Auditor – Controller

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA**

**RESOLUTION SETTING
ANIMAL SERVICES FEES
FOR THE CITY OF SANTA BARBARA**

RESOLUTION NO.

WHEREAS, both County and City have the power to regulate and control animals, and in connection therewith, to impound animals in accordance with the law; and

WHEREAS, the City is willing and desirous that animals impounded by the City be sheltered at the Goleta Animal Shelter at 5473 Overpass Road which is operated by the County, and

WHEREAS, the Agreement between the City and County regarding the placement of City animals at the Overpass Road animal shelter stipulates that fees to the City will be set by Resolution: and

NOW, THEREFORE, IT IS HEREBY ORDERED that the fees charged to the City for the licensing, care, and custody of impounded City animals pursuant to the Agreement be set as below, effective August 15, 2002. Prior resolutions setting such fees are hereby repealed, and this resolution is effective until otherwise amended or repealed by the Board of Supervisors.

<u>SERVICE</u>	<u>COST</u>
Shelter Boarding (5 days @ 5.75 per animal)	\$28.75
Quarantine Boarding (10 days @ 5.75)	\$57.50
Euthanasia	\$29.00
Dead Animal Disposal	\$ 8.50
Laboratory Rabies Test	\$54.00
Impound Fee per Animal (Field or OTC)	\$22.50
License processing per license sold	\$ 2.00

The City will not be charged fees for animals reclaimed by the owner. The City will be charged five (5) days of boarding for regular impounds or ten (10) days for quarantine impounds unless the City requests the hold be longer. If the City extends the hold, each additional day will be billed at \$5.75. An impound fee of \$22.50 will be charged for all animals impounded from the City of Santa Barbara. The City will be charged the euthanasia fee of \$29.00 for animals euthanized within 10 days. DOA wildlife received from veterinarians after treatment will not be charged. License revenue received from City dog licenses sold will be calculated as a credit to the City on each month's bill.

The County will make a good faith effort to have 2 empty dog kennels available at the end of each business day.

PASSED, APPROVED and ADOPTED by the Board of Supervisors of the County of Santa Barbara, State of California, this 13th day of August, 2002.

AYES:

NOES:

ABSTAIN:

ABSENT:

**By _____
Chairman, Board of Supervisors
County of Santa Barbara
State of California**

Date _____

**ATTEST:
Michael Brown
Clerk of the Board of Supervisors**

By _____

Date _____

**APPROVED AS TO FORM
Shane Stark
County Counsel**

By _____

Date _____

**APPROVED AS TO ACCOUNT FORM
Robert W. Geis, C.P.A.
Auditor- Controller**

By _____

Date _____

**APPROVED AS TO FORM
Roger E. Heroux
Public Health Department**

By _____

Date _____