



COUNTY OF SANTA BARBARA

PURCHASING AGENT
105 EAST ANAPAMU ST. RM. 304
SANTA BARBARA, CA 93101

ORDER
CN20406
Page No. 1 of 1
PO Date SEP/01/2016

REFER INQUIRIES TO BUYER:

PHUNG LOMAN
Phone: 805-568-2697
Fax: 805-568-2705

SHIP-TO: HOUSING & COMM. DEV.
105 E. ANAPAMU ST, STE 105
SANTA BARBARA, CA 93101
Phone: (805)-568-3520

SUPPLIER: Attn:

UNITARIAN SOCIETY OF SB
1535 SANTA BARBARA ST
SANTA BARBARA, CA 93101-1917

BILL TO: HOUSING & COMM. DEV.
105 E. ANAPAMU ST, STE 105
SANTA BARBARA, CA 93101
Phone: (805)-568-3520

Phone: 805/965-4583 X225
Fax: 805/965-6273

Table with 6 columns: TERMS, F.O.B., SUPPLIER CODE, DELIVERY DATE, REQUESTED BY, REQ. NO. Row 1: NET 30, DESTINATION-PREPAY & ADD, 21803, JUN/30/2017, M MORENO

Table with 5 columns: LN, QUANTITY, G/L ACCOUNT DESCRIPTION, PRICE/UNIT, EXTENSION. Row 1: 1, 1 LOT, 0001+055+7460+5200+, 50,000.00 /LOT, 50,000.00

UNITARIAN SOCIETY OF SB/HUMAN SERVICES CONTRACT
GENERAL: Program Grant funding provided to CONTRACTOR in accordance with the attached Standard Terms and Conditions for Independent Contractors including Exhibits A and B and Exhibit C. PROGRAM: Warming Center
CONTRACT PERIOD: September 1, 2016 through June 30 2017.
LIMITATIONS: Total expenditure during any Fiscal Year period (July 1 through June 30) shall not exceed the amount indicated below. Any increase or decrease in this total amount may be authorized only upon written notice from the County Purchasing Manager. LIMIT: \$50,000.00
FUNDING: Contractor understands and agrees that the allocation of the funds is dependent upon the ongoing availability of Human Services funds. In the event that the Board of Supervisors of the County of Santa Barbara revises the Human Services' allocation, the Contractor's grant will be adjusted accordingly.
STANDARD TERMS & CONDITIONS FOR INDEPENDENT CONTRACTORS (ver. 2014 05 16) attached.
Insurance documents already on file in Purchasing Division.
NOTE TO CONTRACTOR: No payment will be due or payable unless this contract is properly executed and returned to the County Purchasing Office. Do not commence performance until you have executed this contract and returned it to the County of Santa Barbara Purchasing Division, 105 E. Anapamu St, RM 304, Santa Barbara, CA 93101.

Accepted By: (X) [Signature]
Print Name/Title: Erin Wilson, Director Date: 10-25-16
Applicable License # (Medical/Contractor/Etc):

Tax 1: 0.00
Tax 2: 0.00
Total: 50,000.00

- (1) The order number and Bill to dept. name shown above must appear on all invoices, shipping papers, packages and correspondence.
(2) Mail invoices to the "bill to" address.
(3) All duty and/or taxes must be shown separately on invoice where applicable.
(4) This order is subject to the terms and conditions stated, including non-discrimination in employment, hazardous chemicals and equipment safety standards, that are available for viewing at www.countyofsb.org

[Signature]
COUNTY OF SANTA BARBARA

Supplier



STANDARD TERMS & CONDITIONS
FOR INDEPENDENT CONTRACTORS

THESE TERMS & CONDITIONS apply to the Contract established between the County of Santa Barbara, a political subdivision of the State of California ("we/us/our") by its Purchasing Division ("Purchasing"), and the individual or entity identified as "Vendor" on the Contract form to which this document is attached ("you/your"), including your agents, employees or sub-contractors. Your signature means you've read and accepted these terms and conditions.

1. **SCOPE OF SERVICES / COMPENSATION.** You agree to provide services to us, and we agree to pay you, according to the attached Statement of Work. (The term "Statement of Work" refers to all attached language describing the services to be performed and the compensation to be paid, whether found in a Proposal, Estimate, Quote, correspondence, and/or any other attached document, and includes the narrative text appearing on the Contract form, plus any subsequent amendment.) All work is to be performed under the direction of the "Designee" (that is, the person designated by the department identified in the Ship-To box on the Contract form). Payment will be subject to satisfactory performance as determined by the Designee. You will be entitled to reimbursement for only those expenses specifically identified in the Statement of Work.
2. **STATUS AS INDEPENDENT CONTRACTOR.** You will perform all of your services under this Contract as an independent contractor and not as our employee. You understand and acknowledge that you will not be entitled to any of the benefits of a County employee, including but not limited to vacation, sick leave, administrative leave, health insurance, disability insurance, retirement, unemployment insurance, workers' compensation and protection of tenure. You warrant that you are authorized by law to perform all work contemplated in this Contract, and you agree to submit, upon request, verification of licensure or registration, or other applicable evidence of official sanction.
3. **BILLING & PAYMENT.** You must submit your invoice, which must include the contract number we assign (see Contract form), to the Bill-To address on the Contract form, following completion of the increments identified in the Statement of Work. Unless otherwise specified in the Contract, we will pay you within thirty (30) days from presentation of invoice.
4. **TAXES.** We will not be responsible for paying any taxes on your behalf, and should we be required to do so by state, federal, or local taxing agencies, you agree to promptly reimburse us for the full value of such taxes paid plus interest and penalty assessed, if any. These taxes include, but are not limited to, the following: FICA (Social Security), unemployment insurance contributions, income tax, disability insurance, and workers' compensation insurance.
5. **CONFLICT OF INTEREST.** You covenant that you presently have no interest and will not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Contract. You further covenant that in the performance of this Contract, you will employ no person having any such interest.
6. **OWNERSHIP OF DOCUMENTS.** We will be the owner of the following items incidental to this Contract, upon production and whether or not completed: all data collected, all documents of any type whatsoever (paper or electronic), and any material necessary for the practical use of the data and/or documents from the time of collection and/or production, whether or not performance under this Contract is completed or terminated prior to completion. You will not release any materials under this paragraph except after our prior written approval.
 - 6.1. **Copyright.** No materials produced in whole or in part under this Contract will be subject to copyright in the United States or in any other country except as determined at our sole discretion. We will have the unrestricted authority to publish, disclose, distribute, and otherwise use in whole or in part, any reports, data, documents or other materials prepared under this Contract.
7. **RECORDS, AUDIT, AND REVIEW.** You must keep such business records pursuant to this Contract as would be kept by a reasonably prudent practitioner of your profession, and will maintain those records for at least four (4) years following the termination of this Contract. All accounting records must be kept in accordance with generally accepted accounting practices. We will have the right to audit and review all such documents and records at any time during your regular business hours or upon reasonable notice.
8. **INSURANCE AND INDEMNIFICATION.** You agree to the indemnification and insurance provisions as set forth in Exhibit X attached hereto and incorporated herein by reference. The Exhibit refers to "COUNTY" in lieu of ("we/us/our") and "CONTRACTOR" in lieu of ("you/your").
9. **NONDISCRIMINATION.** The County's Unlawful Discrimination Ordinance (Article XIII of Chapter 2 of the Santa Barbara County Code) applies to this Contract and is incorporated into the Contract by this reference with the same force and effect as if the ordinance were specifically set out herein, and you agree to comply with that ordinance.
10. **NONEXCLUSIVE AGREEMENT.** You understand that this is not an exclusive Contract and that we have the right to negotiate with and enter into contracts with others providing the same or similar services as those you provide. You must disclose to Purchasing any other contracts under which you are providing services to the County.
11. **ASSIGNMENT.** You will not assign any of your rights nor transfer any of your obligations under this Contract without our prior written consent, and any attempt to so assign or so transfer without such consent shall be void and without legal effect and shall constitute grounds for termination.
12. **TERMINATION. For Convenience:** Either you or we may, for any reason, prior to the expiration date of this contract, terminate this contract upon thirty (30) days notice in writing to the other. *For Cause:* Upon a material breach of the Contract by either you or us, the other may terminate by written notice as specified in paragraph 13.
 - 12.1. **Work In Progress.** Unless otherwise directed in the notice of termination, all work under the Contract must be immediately halted, and you must deliver to us all documents specified in paragraph 6.
 - 12.2. **Payment.** We will pay you for services evident to, and performed to the satisfaction of, the Designee prior to notice of termination. However, in no event will we pay you any amount that exceeds the stated value of this Contract, nor for profit on unperformed portions of service. You must furnish to us, if requested, such financial information as we determine necessary to assess the reasonable value of any services you may have performed prior to any termination. In the event of any dispute, our conclusion will be final and binding. These provisions are cumulative and will not affect any right or remedy which we may have in law or equity.
13. **NOTICE. From You:** You must send or deliver any required notice to both the Designee and to Purchasing at the addresses appearing on the Contract form. *From Us:* Either Designee or Purchasing must send or deliver any required notice to you at the address last known to the sender, with a copy also sent to the other of us. *Effective Date:* Notices mailed by US Postal Service first-class, receipt of which is unacknowledged, are effective three days from date of mailing. Other notices are effective upon delivery by hand, proof of delivery by common carrier, or acknowledgement of receipt, whichever is earlier.
14. **AMENDMENT.** This Contract may be altered, amended or modified only by an instrument in writing (executed by Purchasing) and by no other means.
15. **PARKING.** This Contract does not entitle you to park in any County lot at the Santa Barbara downtown complex. Failure to comply may result in your vehicle being ticketed or towed without notice. Exceptions for extraordinary circumstances may only be made upon prior written approval of the Parking Coordinator (568-2650). For on-street parking for construction or delivery operations, you may instead wish to seek a "Parking Restriction Waiver Permit" from the City of Santa Barbara (564-5385). Public parking lots are available across from the County's downtown complex along Anacapa Street.
16. **CALIFORNIA LAW.** This Contract is governed by the laws of the State of California. Any litigation regarding this Contract or its contents must be filed in the County of Santa Barbara, if in state court, or in the federal district court nearest to Santa Barbara County, if in federal court.
17. **PRECEDENCE.** In the event of conflict between the provisions contained in these numbered paragraphs and the provisions contained in the Statement of Work, the provisions of this document shall prevail unless 1) otherwise specified on the Contract form to which this document is attached, or 2) waived by amendment hereon with dated initials of Purchasing staff.

**STATEMENT OF WORK
FOR
UNITARIAN SOCIETY OF SANTA BARBARA**

**WARMING CENTERS
2016-2017**

THIS STATEMENT OF WORK is made between the County of Santa Barbara, California, hereinafter called "COUNTY," and Unitarian Society of Santa Barbara, hereinafter called "CONTRACTOR."

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

A. Program Description

CONTRACTOR shall act as fiscal agent for the operation of Warming Centers for the homeless population of Santa Barbara County. Warming Centers shall provide basic shelter from inclement weather for individuals who do not have alternative options. Primary services include program oversight, staffing/supervision, transportation, and supplies as needed.

CONTRACTOR, as fiscal agent, will work with partner churches listed below to open Warming Centers in Santa Barbara, Isla Vista, Goleta, Carpinteria, Santa Maria, and Lompoc when the conditions described in Section C are met.

B. Program Term

The Warming Center contract term is September 1, 2016 – June 30, 2017. The Warming Center operational period is November 15, 2016 – March 31, 2017 ("ACTIVATION SEASON"). Throughout the contract term, CONTRACTOR will perform fundraising and other administrative and operational tasks in support of Warming Centers. During the ACTIVATION SEASON, CONTRACTOR will operate the Warming Centers based on the conditions specified in Section C below.

C. Conditions

Warming Centers will be opened in one or more of the locations identified in Section H when any one of the following conditions occurs in that location/those locations during the ACTIVATION SEASON:

- 1) An overnight temperature of 35 degrees or less is predicted;
- 2) There is a greater than 50 percent chance of rain predicted for two consecutive days; or
- 3) There is a greater than 50 percent chance of rain predicted with temperatures less than 40 degrees.

D. Primary Responsibilities

CONTRACTOR shall be responsible for the following:

- 1) Compliance with all applicable Federal, State, and local laws, ordinances, regulations, directives, and guidelines as they pertain to the performance of this contract;
- 2) Hiring and supervision of Warming Center staff according to Exhibit A, attached;
- 3) Procurement of sites, materials and supplies required to operate the Warming Centers;
- 4) Collection and maintenance of data regarding the number of duplicated and unduplicated shelter guests for each Warming Center and reporting of data to COUNTY according to Exhibit C, attached;

- 5) Property maintenance of shelter space used as Warming Centers;
- 6) Establishment and enforcement of Warming center rules, daily set-up and take-down, supervision and security; and
- 7) Maintenance of a safe environment for homeless persons. Warming Center staff may refuse shelter at the Warming Center to anyone who demonstrates inappropriate behavior or who does not follow Warming Center rules.

E. Payment Arrangements

Payment for services shall be made based upon the scope and methodology set forth in Exhibit A, Budget and Payment Arrangements.

F. Daily Hours of Operation

When a Warming Center is opened per the conditions outlined in Section C, the Warming Center shall be open overnight for twelve (12) hours, generally from 6:00 p.m. to 6:00 a.m., provided, however, that depending on daylight and weather conditions, Warming Center staff may change the opening and closing hours as needed to best serve the needs of the users of the Warming Center. The opening and closing hours shall be clearly stated in every notification regarding operation of each Warming Center.

G. Notification

When a Warming Center is scheduled to open, information about the opening will be sent to COUNTY via e-mail to the following individuals:

Dinah Lockhart
Deputy Director
Community Services Department
dlockhart@co.santa-barbara.ca.us

A.J. Quinoveva
Housing Program Specialist, Sr.
Community Services Department
aquinoveva@co.santa-barbara.ca.us

Maria Schroeder
Housing Program Specialist
Community Services Department
mschroed@co.santa-barbara.ca.us

The notification shall be sent prior to the opening as soon as it is determined the Warming Center will open and should include the following information: the location of the warming center, the dates and times of scheduled opening, whom to contact about the warming center, and any other pertinent information.

If there are any concerns or issues that arise regarding the Warming Centers, the following individuals will act as liaisons:

CONTRACTOR

Erin Wilson
Director of Administration
Unitarian Society of Santa Barbara
erin@ussb.org
(805) 965-4583 x225

H. Warming Center Locations

First United Methodist Church Santa Barbara
305 E. Anapamu St.
Santa Barbara, CA 93101
(805) 963-3579

Santa Barbara Korean United Methodist Church
892 Camino Del Sur
Isla Vista, CA 93117
(805) 968-2610

St. Michael's University Church
6586 Picasso Rd.
Isla Vista, CA 93117
(805) 968-2712

Christ Lutheran Church of Goleta
6595 Covington Way
Goleta, CA 93117
(805) 964-2261

City of Carpinteria
Veteran Memorial Hall
941 Walnut Ave.
Carpinteria, CA
(805) 684-5405

First Congregational Church
2101 State St.
Santa Barbara, CA 93101
(805) 682-7146

Peace Lutheran Church
1000 W. Ocean Ave.
Lompoc, CA 93436
(805) 354-9307

Overflow Locations

Santa Barbara Jewish Federation
524 Chapala St.
Santa Barbara, CA 93101
(805) 962-8703 x115

First Presbyterian Church Santa Barbara
21 E. Constance Ave.
Santa Barbara, CA 93105
(805) 687-0754

Trinity Episcopal Church Santa Barbara
1500 State St.
Santa Barbara, CA 93101
(805) 965-7419

St. Athanasius Orthodox Church
300 Sumida Gardens Ln.
Santa Barbara, CA 93111
(805) 685-5400

Carpinteria Community Church
1111 Vallecito Rd.
Carpinteria, CA 93013
(805) 684-2211

Goleta Presbyterian Church
6067 Shirrell Way
Goleta, CA 93117
(805) 967-2131

Salvation Army Santa Maria
211 E. Fesler St.
Santa Maria, CA 93454
(805) 331-0877 / (805) 349-2421

Unitarian Society of Santa Barbara
1535 Santa Barbara St.
Santa Barbara, CA 93101
(805) 965-4583

Presidio Springs
721 Laguna St.
Santa Barbara, CA 93101
(805) 969-9157

EXHIBIT A

**Budget and Payment Arrangements
Warming Centers**

A. Contract Amount

CONTRACTOR shall be paid a total contract amount not to exceed \$50,000 for services to be rendered under this contract.

B. Budget

Reimbursement shall be made to CONTRACTOR for payments made to Warming Center staff as follows:

Name	Position	Rate
Atelian, Tanya	Regular	\$16.70/hour
Ballard, Donny	Regular	\$16.70/hour
Blakely, Lezly	Regular	\$16.70/hour
Brown, Caleb	Lead / Regular	Lead: \$18/hr. and Reg.: \$16.70/hr
Cervantes, Deyanira	Regular	\$16.70/hour
Cervantes, Ofelia	Lead / Regular	Lead: \$18/hr. and Reg.: \$16.70/hr
Cook, Jennifer	Regular	\$16.70/hour
Crowder, Michael	Regular	\$16.70/hour
Diaz, Jon	Lead / Regular	Lead: \$18/hr. and Reg.: \$16.70/hr
Donovan, Michelle	Regular	\$16.70/hour
Evans, Samantha	Regular	\$16.70/hour
Every, Rodney	Regular	\$16.70/hour
Fuentes, Jim	Lead / Regular	Lead: \$18/hr. and Reg.: \$16.70/hr
Galindo, Jaime	Regular	\$16.70/hour
Grimes, Holly	Regular	\$16.70/hour
Gruver, Stephen	Lead / Regular	Lead: \$18/hr. and Reg.: \$16.70/hr
Gruye, Kevin	Regular	\$16.70/hour
Jewell, Larry	Regular	\$16.70/hour
Johnston, Matt	Regular	\$16.70/hour
Large, Kelly	Lead / Regular	Lead: \$18/hr. and Reg.: \$16.70/hr
McClain, Barbara	Regular	\$16.70/hour
Nolan, Conrad	Regular	\$16.70/hour
Palmer, Isiah	Regular	\$16.70/hour
Quintero, Nick	Regular	\$16.70/hour
Rouhas, Nicholas	Regular	\$16.70/hour
Schiffers, Sarah	Regula	\$16.70/hour
Sisley, Kitti	Regular	\$16.70/hour
Sproul, Donna	Regular	\$16.70/hour
Wesson, Edgar	Coordinator	Contract: \$16,830

- Payment not to exceed two staff members per twenty (20) guests at each Warming Center for twelve (12) hours per night.
- Additional staff may be added to staff roster during the season. Regular staff may be promoted

to lead positions during the contract term.

C. Payment Arrangements

1. CONTRACTOR shall be paid a total contract amount not to exceed \$50,000 for services to be rendered under this contract. CONTRACTOR shall submit to COUNTY an invoice making a claim on COUNTY Treasury for reimbursement for payments to staff as described in Section B above. The claim shall include an Expenditure Summary and Payment Request (ESPR), for which a sample is attached as Exhibit B, and include documentation verifying the payments for which reimbursement is sought, such as staff members' time cards. CONTRACTOR shall also include census data for all Warming Center locations opened during the ACTIVATION SEASON according to the Annual Performance Report, for which a sample is attached as Exhibit C.
2. Invoices shall be in a form and detail satisfactory to COUNTY and complete in all respects. If inaccurate or incomplete invoices are submitted to COUNTY, COUNTY may reject invoices and require CONTRACTOR to correct or clarify invoices until deemed acceptable by COUNTY.
3. Contractor shall submit an invoice and Annual Performance Report within 30 days of the end of the ACTIVATION SEASON. Upon receipt by County of the invoice and report covering the ACTIVATION SEASON, 100 percent of total contract amount (\$50,000) is due and payable to CONTRACTOR

D. Waiver

COUNTY'S failure to discover or object to any unsatisfactory work or billings prior to payment will not constitute a waiver of COUNTY'S right to require CONTRACTOR to correct such work or billings or seek any other legal remedy.

E. Audits, Inspections, and Findings

1. COUNTY reserves the right to dispatch auditors of their choosing to any site where the program is being conducted, controlled or advanced in any way. Said sites may include the home office, any branch office or other locations of CONTRACTOR if such site or the activities performed thereon have any relationship to the program funded herein. COUNTY shall provide written notice to CONTRACTOR for all announced visits.
2. CONTRACTOR shall maintain records of all business conducted under the terms of this STATEMENT OF WORK. The records shall be available for inspection by COUNTY at all reasonable times during usual business hours. CONTRACTOR is required to keep all records for a minimum of four (4) years following the termination of this contract. CONTRACTOR shall at CONTRACTOR's expense, have an annual financial statement audit performed at the close of the CONTRACTOR's fiscal year and make it available to COUNTY within six (6) months of said date. The audit shall be performed by a qualified, independent auditor who agrees to permit access by COUNTY, upon request, to the working papers used in preparation of the audit.
3. Findings
 - a. CONTRACTOR agrees that in the event the program established hereunder is audited by independent auditors, COUNTY, or appropriate federal, state, and local audit agencies, CONTRACTOR shall be solely responsible for the consequences of all audit finding(s) and complying with all required corrective actions. In the event that said

- findings have a fiscal impact on COUNTY, CONTRACTOR shall fully indemnify, defend, and hold harmless and pay COUNTY the full amount of COUNTY costs resulting from such finding(s).
- b. If any audit findings indicate misappropriation or misapplication of the funds under this contract COUNTY may require further or additional audits, and the costs of the audits shall be borne solely by CONTRACTOR and are not to be reimbursed from the funds authorized by this contract, unless specifically agreed to in writing by COUNTY
- c. In the event that an audit raises questions regarding the eligibility of expenses that have been paid to CONTRACTOR under this contract, COUNTY shall notify and provide CONTRACTOR the opportunity to justify said expenditures prior to making a final determination of disallowed costs.
- d. Upon a final determination of disallowed costs, if any, CONTRACTOR agrees to repay all said costs to COUNTY within sixty (60) days after issuance of COUNTY's final determination.

F. Subcontracts

1. Approvals

CONTRACTOR shall not enter into any subcontracts with any agency or individual to perform services under this contract, in whole or in part, without the written consent of COUNTY prior to the execution of such contract.

2. Monitoring

CONTRACTOR will monitor all subcontracted services on a regular basis to assure compliance with this contract. Results of monitoring efforts shall be summarized in written reports and supported with documented evidence of follow-up actions taken to correct areas of noncompliance. CONTRACTOR shall retain all written reports and submit such reports upon COUNTY's request.

3. Content

CONTRACTOR shall cause all of the provisions of this contract in its entirety to be included in and made a part of any subcontract executed by subcontractor for that subcontractor's performance of this contract.

4. Selection Process

CONTRACTOR shall undertake to ensure that all subcontracts let in the performance of this contract shall be awarded on a fair and open competition basis in accordance with applicable procurement requirements. Executed copies of all subcontracts shall be forwarded to COUNTY along with documentation concerning the selection process.

Exhibit B

EXPENDITURE SUMMARY AND PAYMENT REQUEST (ESPR)

General Fund Contributions

County of Santa Barbara Community Services Department

2016 - 2017

Agency Name: Unitarian Society and Santa Barbara DUNS #: _____
 Project Name: Warming Centers
 Address: _____
 Contact Person: Erin Wilson Title: Director of Administration
 Email Address: erin@ussb.org Phone #: 805-965-4583 X225
 Staff Person: Maria Schroeder Title: Housing Program Specialist
 Email Address: mschroed@co.santa-barbara.ca.us Phone #: 805-568-3524

ESPR Request #: _____
 Date Submitted: _____
 PO/Contract #: _____

Submit completed ESPR and required documentation to:

Grant Budget and Expenditures

Program	Activity	Budget	Previous Drawdowns	Requested Drawdown	New Available Balance
Warming Centers	Staff Salaries	\$ 50,000.00		\$ -	\$ 50,000.00
TOTAL		\$ 50,000.00	\$ -	\$ -	\$ 50,000.00

Check this box if this is the final payment.

Certification

I certify to the best of my knowledge and belief that this report is true and complete and I have reviewed all supporting documentation. Disbursements have been made for the purpose and conditions of this grant and have not been paid by any other source.

Manager / Fiscal Officer

Administrator / Executive Director

Name _____ Title _____

Name _____ Title _____

Signature _____ Date _____

Signature _____ Date _____

Initials EW

Exhibit B: Expenditure Summary and Payment Request

3. Race & Ethnicity Data

Please provide unduplicated data for the Activation Season.

	Total	Hispanic or Latino
White		
Black/African American		
Asian		
American Indian/Alaskan Native		
Native Hawaiian/Other Pacific Islander		
Other multi-racial		
Total		

4. Homeless Subpopulations

Please provide unduplicated data for the Activation Season.

	Total
Veterans	
Victims of Domestic Violence	
Elderly	
HIV/AIDS	
Chronically Homeless	
Severely Mentally Ill	
Chronic Substance Abuse	
Other Disability	
Total	

5. Narrative

Please provide an overall update on the Warming Centers. Please describe any challenges faced during the contract term.

6. Submission Certification

I certify that all information stated in and attached to this report is true and accurate.

Signature: _____ Date: _____

Name & Title: _____