



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Submitted on:
(COB Stamp)

Department Name: General Services
Department No.: 063
Agenda Date: September 9, 2025
Placement: Administrative Agenda
Estimated Time:
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Director(s): Kirk Lagerquist, Director
Contact: John Green, Assistant Director

DocuSigned by:
Kirk Lagerquist
19AEDA90054E4CE...

**SUBJECT: Santa Ynez Valley Airport Improvement Program Grant No. 3-06-0243-024-2025,
Project No. 25075 – Authorization to Execute FAA Grant for Runway
Rehabilitation (Design Phase); Third Supervisorial District**

County Counsel Concurrence

As to form: Yes

Other Concurrence: Santa Ynez Valley Airport
Authority

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Authorize the Director of General Services to act as agent on behalf of the County of Santa Barbara pertaining to the acceptance of a Federal Aviation Administration (FAA) Grant in an amount not to exceed \$332,595.00 (FAA Grant) by executing the FAA Santa Ynez Valley Airport Improvement Program Grant 25 (AIP 25) Agreement setting forth the terms and conditions of such FAA Grant and the Offer therein (Offer) for Project No. 3-06-0243-024-2025 (Attachment A), including ratifying and adopting the assurances, statements, representations, warranties, covenants and agreements contained therein;
- b) Authorize the Director of General Services to (i) execute and submit an application to the State of California, Department of Transportation (CalTrans) for an Airport Improvement Program (AIP) Matching Grant of approximately \$16,629.00 (CalTrans Grant), (ii) execute a grant agreement with CalTrans accepting, and memorializing the terms and conditions of, the CalTrans Grant; and

- c) Determine that the Project continues to be exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301 of the State Guidelines for the Implementation of CEQA which consists of the repair or minor alteration of existing facilities or topographical features, involving negligible or no expansion of existing use and; CEQA Guidelines Section 15302 which consists of replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and have substantially the same purpose and capacity as the structure replaced, and that a Notice of Exemption on this basis was approved by the Board on November 29, 2022 and filed.

Summary Text:

This item is being brought to the Board to authorize the Director of General Services to act as agent on behalf of the County of Santa Barbara with respect to the acceptance of an anticipated Federal Aviation Administration (FAA) Grant, and execution of a FAA Grant Agreement (Agreement) governing the use of such funds, and the Offer. The Agreement will be for the design phase of the Runway rehabilitation at the Santa Ynez Valley Airport (Project). The Project, known as Airport Improvement Project Grant 25 (AIP 25), was proposed by the Santa Ynez Valley Airport Authority (SYVAA) which manages the airport under lease on behalf of the County. Total projected cost of the design is \$350,100.00. This phase of the Project will be funded primarily by a federal grant from the FAA and a CalTrans matching grant, and the balance, if any, will be funded by the SYVAA.

Background:

The County's airport near Santa Ynez is operated by the SYVAA. The County, as the owner, is also the FAA Sponsor. As the FAA Sponsor, the County may apply for and receive federal grants on a yearly basis as part of a five-year Airport Capital Improvement Program (ACIP) previously approved by the County and FAA. The ACIP is consistent with the SYVAA's Airport Layout Plan (ALP), last approved by the County on September 18, 2012, and by the FAA on August 1, 2013.

On December 03, 2024, County and Santa Ynez Valley Airport Authority representatives had a videoconference with the FAA to discuss the ACIP. Following this meeting and with the consent of the FAA, an Application for Federal Assistance was completed and sent to the FAA to secure funds for the AIP 25 project. The AIP 25 project was defined as the design phase of the runway rehabilitation at the Santa Ynez Valley Airport.

On August 13, 2025, the FAA issued the grant agreement offer for the AIP 25 project with a required execution date no later than September 16, 2025. With approval of the recommended action a) and upon execution of the Offer, the County will then apply for a matching balance from the State and SYVAA.

The AIP 25 project will implement the design phase to fulfill the following scope of work: Pavement crack filling, resurfacing, and re-painting of the pavement markings on the runway and taxilanes. This work will maintain the runway pavement surfaces, which are critical to airport operations. The projected cost for the design phase is \$350,100.

Fiscal and Facilities Impacts:

The approval of the recommended actions to accept the anticipated FAA Grant will have no fiscal or facility impacts. The table below identifies the funding sources for the design phase of the AIP 25 Project. The department will return to the BOS with the necessary budget revision once funding has been approved/authorized.

Funding Source	FY 2025/2026			Total
General Fund				
State (CalTrans)	\$16,629.00			\$16,629.00
Federal FAA Grant	\$332,595.00			\$332,595.00
Fees				
SYVAA Match	\$876.00			\$876.00
Total	\$350,100.00			\$350,100.00

Special Instructions:

Please send one (1) copy of the Minute Order to Steven Manuel, GS Capital Projects, 912 W. Foster Road, Santa Maria and also email to stmanuel@countyofsb.org.

Attachments:

Attachment A – AIP 25 Grant Agreement No. 3-06-0243-024-2025

Attachment B – CEQA Notice of Exemption

Contact Information:

Steven Manuel
 Capital Projects Management Professional
stmanuel@countyofsb.org