



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 057
For Agenda Of: October 4, 2016
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department George Chapjian, Community Services Director (805-568-2467)
Director(s)
Contact Info: Dinah Lockhart, Deputy Director (805-568-3523)
Maria Schroeder, Housing Specialist (805-568-3520)

SUBJECT: Shelter Operations General Fund Agreements for the PATH Santa Barbara Emergency Shelter; Bridgehouse Shelter; Santa Maria Emergency Shelter; and Family Shelter; Districts 1, 4 and 5.

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute Shelter Operations General Fund Agreements with:
 - i) PATH (People Assisting the Homeless) to support and maintain service levels at the PATH Santa Barbara Emergency Shelter for the period of July 1, 2016 through June 30, 2017 in an amount not to exceed \$167,726 (Attachment A);
 - ii) Good Samaritan Shelter to support and maintain service levels at the Bridgehouse Shelter for the period of July 1, 2016 through June 30, 2017 in an amount not to exceed \$95,515 (Attachment B);
 - iii) Good Samaritan Shelter to support and maintain service levels at the Santa Maria Emergency Shelter for the period of July 1, 2016 through June 30, 2017 in an amount not to exceed \$132,966 (Attachment C);
 - iv) Good Samaritan Shelter to support and maintain service levels at the Family Shelter for the period of July 1, 2016 through June 30, 2017 in an amount not to exceed \$48,793 (Attachment D);
- b) Determine that the approvals and execution of the Shelter Operations General Fund Agreements are not the approvals of projects that are subject to environmental review under the California

Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(4), finding that the projects are a creation of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, and direct staff to file a Notice of Exemption (Attachment E).

Summary Text:

In the FY 2016-17 budget, the Board approved \$445,000 in General Fund contribution toward the operation of homeless shelters in North and South County, consisting of \$345,000 in on-going support and \$100,000 in one-time General Fund Outside Agency Request funds. Based on the existing process of using shelter bed night utilization data from FY 2015-16 as a ratio for the distribution of the \$345,000, staff recommends the Board approve \$117,726 to PATH Santa Barbara, \$70,515 to Good Samaritan to operate the Bridgehouse Shelter in Lompoc, \$107,966 to the Good Samaritan Santa Maria Emergency Shelter, and \$48,793 to the Good Samaritan Family Shelter in Santa Maria. The Board further directed that through the Outside Agency Request process, \$50,000 will be provided to PATH Santa Barbara to operate the PATH Santa Barbara Emergency Shelter and \$50,000 to Good Samaritan to operate the Bridgehouse Shelter (\$25,000) and the Santa Maria Emergency Shelter (\$25,000). The Table 1 shows the Total General Fund Allocation to shelters in FY 2016-17.

Table 1

FY 2016-17			
Shelter	General Fund On-Going for Emergency Shelters	General Fund through Outside Agency Request Process	Total General Fund Allocation
PATH Santa Barbara Emergency Shelter	\$117,726	\$50,000	\$167,726
Bridgehouse Shelter	\$70,515	\$25,000	\$95,515
Santa Maria Emergency Shelter	\$107,966	\$25,000	\$132,966
Family Shelter	\$48,793	-	\$48,793
TOTAL	\$345,000	\$100,000	\$445,000

Background:

General Fund contributions for the PATH Santa Barbara Emergency Shelter, Bridgehouse Shelter, Santa Maria Emergency Shelter, and Family Shelter have been allocated on a pro rata basis according to the number of emergency shelter bed-nights reported during the preceding fiscal year. The table below shows the proposed FY 2016-2017 allocations based on FY 2015-2016 emergency shelter bed-night data reported by each operator, PATH and Good Samaritan Shelter, for each shelter.

Shelter	Operator	FY 2015-16 Bed-Nights	FY 2015-16 % Shelter Bed-Nights	General Fund On-Going for Emergency Shelters FY 2016-2017
PATH Santa Barbara Emergency Shelter	PATH	42,773	34.12%	\$117,726
Bridgehouse Shelter	Good Samaritan Shelter	25,620	20.44%	\$70,515
Santa Maria Emergency Shelter	Good Samaritan Shelter	39,227	31.29%	\$107,966
Family Shelter	Good Samaritan Shelter	17,728	14.14%	\$48,793
	TOTAL	125,348	100.00%	\$345,000

PATH Santa Barbara

Under the terms and conditions of the Shelter Operations General Fund Grant Agreement, PATH will make available 100 shelter beds per night throughout the year (July 1, 2016 to June 30, 2017) and an additional 100 beds per night during the winter months (December 1, 2016 to March 31, 2017). PATH provides emergency shelter to homeless individuals while also supporting them with extensive services such as case management. PATH will provide up to 48,600 emergency shelter bed-nights to homeless individuals and families during the contract term.

Bridgehouse Shelter

The County owns the Bridgehouse Shelter located at 2025 Sweeney Road in Unincorporated Lompoc and contracts with Good Samaritan Shelter to operate it. Under the terms and conditions of the Shelter Operations General Fund Service Agreement, Good Samaritan Shelter will make available up to 90 emergency shelter beds per night year-round, which includes 20 overflow beds, to homeless individuals and families and will provide up to 32,850 emergency shelter bed-nights during the contract term.

Santa Maria Emergency Shelter

Good Samaritan Shelter operates an emergency shelter at 401 West Morrison Avenue in the City of Santa Maria. Under the terms and conditions of the Shelter Operations General Fund Grant Agreement, Santa Maria Emergency Shelter will make available up to 130 emergency shelter beds per night year-round, which includes 40 overflow beds, to homeless individuals. This will provide up to 47,450 emergency shelter bed-nights during the contract term.

Santa Maria Family Shelter

Good Samaritan Shelter operates an emergency family shelter at 401 West Morrison Avenue in the City of Santa Maria. Under the terms and conditions of the Shelter Operations General Fund Grant Agreement, Family Shelter will make available up to 52 emergency shelter beds per night year-round to homeless families. This will provide up to 18,980 emergency shelter bed-nights during the contract term. In previous years, Family Shelter did not receive an allocation of General Fund contribution for shelter operations. The shelter became operational as an emergency shelter in June 2015 and this is the first year Family Shelter will be included in the pro rata bed count. Good Samaritan Shelter requested to add the Family Shelter to the emergency shelters receiving allocations of General Fund contributions for shelter operations. Because the Family Shelter is on the same property as the Santa Maria Emergency Shelter and allows more clients to be served it was included in the overall pro rata bed count for FY 2016-2017.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Funding Sources	Current FY Cost:	Annualized On-going Cost:	Total One-Time Project Cost
General Fund	\$ 345,000.00		
State			
Federal			
Fees			
Other: Outside Agency	\$ 100,000.00		
Total	\$ 445,000.00	\$ -	\$ -

Prior Year Funding

In total, County departments provided PATH Santa Barbara and Good Samaritan Shelter with \$343,959 and \$2,718,694, respectively, for various programs and services, including emergency shelter, during FY 2015-2016. County departments included Behavioral Wellness; CSD/HCD; Probation; Public Health; Sheriff; Social Services; and County Executive Office – Human Services.

Performance Outcomes:

- a. PATH (People Assisting the Homeless) has no known fiscal concerns regarding prior County Contracts. In 2015 Casa Esperanza, previous subrecipient, merged with PATH. Staff has provided additional technical assistance on PATH’s Expenditure Summary and Payment Request and Status Reports when they have been incomplete. They have met their performance goals with regard to serving their clients. Staff will continue to monitor PATH’s reporting and expenditure documentation to ensure all reimbursements are fully supported.
- b. Good Samaritan Shelter has no known concerns regarding prior County Contracts. Their Expenditure Summary and Payment Request and Status Reports are thorough and submitted on time. They met all goals except for the Transitional Housing goal due to lack of availability and the very long waiting list. They did, however, change their focus to permanent housing with a high level of success.

Key Contract Risks:

PATH Santa Barbara Emergency Shelter and Good Samaritan Shelter have prior experience operating and managing homeless shelters. The Shelter Operations General Fund Agreements are cost reimbursement contracts. The County will only reimburse PATH Santa Barbara Emergency Shelter and Good Samaritan Shelter for costs that are eligible under the Agreements and documented in a manner that is acceptable to the County. CSD staff will assess the performance of PATH Santa Barbara Emergency Shelter and Good Samaritan Shelter to determine if services are adequately provided. The County will provide payment after demonstration that reimbursable services were provided and performance goals were met.

Financial Condition of PATH

Based on a financial review conducted as part of CSD’s FY 2016-17 Notice of Funding Availability (NOFA) process, PATH Santa Barbara Emergency Shelter received a passing grade in all evaluative categories. According to reports created by CSD’s Fiscal Department the fiscal operating ratios have improved from the previous year.

Financial Condition of Good Samaritan Shelter

Based on a financial review conducted as part of CSD's FY 2016-17 Notice of Funding Availability process, Good Samaritan received a passing grade in all evaluative categories.

Special Instructions:

Please email an electronic copy of the Minute Order to Maria Schroeder at mschroed@co.santa-barbara.ca.us. Please execute three (3) original copies of the following documents and send to Maria Schroeder (x3524):

- 1) Shelter Operations General Fund Grant Agreement with PATH for the PATH Santa Barbara Emergency Shelter,
- 2) Shelter Operations General Fund Service Agreement with Good Samaritan Shelter for the Bridgehouse Shelter,
- 3) Shelter Operations General Fund Grant Agreement with Good Samaritan Shelter for the Santa Maria Emergency Shelter, and
- 4) Shelter Operations General Fund Grant Agreement with Good Samaritan Shelter for the Family Shelter.

Attachments:

Attachment A: Shelter Operations General Fund Grant Agreement with PATH for the PATH Santa Barbara Emergency Shelter

Attachment B: Shelter Operations General Fund Service Agreement with Good Samaritan Shelter for the Bridgehouse Shelter

Attachment C: Shelter Operations General Fund Grant Agreement with Good Samaritan Shelter for the Santa Maria Emergency Shelter

Attachment D: Shelter Operations General Fund Grant Agreement with Good Samaritan Shelter for the Family Shelter

Attachment E: CEQA Notice of Exemption

Authored by:

Maria Schroeder, Housing and Community Development Division (805-568-3524)