

**Budget Revision Requests
4/7/2020**

Revision No.: 0006814
Departments: Public Health
Title: Increase Appropriations for Animal Services Services and Supplies
Budget Action: Transfer appropriations of \$90,700 in the Public Health Department General Fund from Salaries and Benefits to Services and Supplies for identified overages and training; Increase appropriations of \$29,000 in the Public Health Department Health Care Fund for Services and Supplies funded by unanticipated revenue from Charges for Services.

Revision No.: 0006825
Departments: Public Health
Title: Public Health: Establish funding for a contract with the Los Olivos Community Services District.
Budget Action: Increase appropriation of \$132,120 in Public Health General Fund for Services and Supplies funded by a release of Restricted Purpose of Fund Balance.

Revision No.: 0006830
Departments: Public Health
Title: Increase Appropriations for Animal Services Laundry Equipment and Promotional Supplies
Budget Action: Increase appropriations of \$26,600 in the Public Health Department General Fund for Capital Assets (\$23,600) and Services and Supplies (\$3,000) funded by a release of Restricted Animal Control Programs Fund Balance (\$23,600) and Miscellaneous Revenue (\$3,000).

Revision No.: 0006831
Departments: Public Health
Title: Public Health: Increase in unanticipated revenues and appropriations.
Budget Action: Increase appropriations of \$105,805 in the Public Health Department's General Fund for Services and Supplies (\$52,005) and to increase Restricted Health Care Programs Fund Balance (\$53,800) funded by unanticipated FEMA revenue.

Revision No.: 0006832
Departments: Public Health
Title: Public Health: Increase in unanticipated revenue and appropriation
Budget Action: Increase appropriations of \$150,000 in the Public Health Department's Health Care Fund for Services and Supplies(\$84,900), Other Charges (\$48,600) and Capital Assets (\$16,500) funded by unanticipated revenue from Hospital TB testing.

4/5 Vote Required
Budget Revision Requests

Document Number: BJE - 0006814 Agenda Item: Agenda Date: 4/7/2020 Approval: BOS 4/5 Has Board Letter: No

Title: Increase Appropriations for Animal Services Services and Supplies

Budget Action: Transfer appropriations of \$90,700 in the Public Health Department General Fund from Salaries and Benefits to Services and Supplies for identified overages and training; Increase appropriations of \$29,000 in the Public Health Department Health Care Fund for Services and Supplies funded by unanticipated revenue from Charges for Services.

Justification: Mitigates Object Level overage issues in Services and Supplies identified with the Animal Services budget submittal in the amount of \$90,700. Animal Services is experiencing an unusually high level of vacancies, some of which are positions funded by the Master Tobacco Settlement (or "TSAC"). This revision redirects the unused TSAC which funds these positions -either fully or in part- to be used for identified overages in required animal care expenses (food and medical care), staff safety and compliance, and training for new staff. In addition, the vacancies have required the redirection of IT and Fiscal resources from other areas in the Public Health Department to ensure that Animal Services staff have adequate administrative support.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	041 - Public Health		50 - Salaries and Employee Benefits	0.00	(90,700.00)
0001 - General	041 - Public Health		55 - Services and Supplies	0.00	90,700.00
Fund: 0001 - General, Department: 041 - Public Health Total:				<u>0.00</u>	<u>0.00</u>
0042 - Health Care	041 - Public Health		30 - Charges for Services	29,000.00	0.00
0042 - Health Care	041 - Public Health		55 - Services and Supplies	0.00	29,000.00
Fund: 0042 - Health Care, Department: 041 - Public Health Total:				<u>29,000.00</u>	<u>29,000.00</u>

Signatures

<u>Signed By</u>	<u>Approval Level</u>	<u>Department/Agency-Fund Group</u>	<u>Signed On</u>	<u>Valid</u>
Suzanne Jacobson	Fund/Department	041-Public Health Funds	3/26/2020 8:09:50 AM	Y
Richard Morgantini	CEO Analyst	All Depts-All Funds	3/26/2020 9:16:45 AM	Y
Sara Weal	FACS	All Depts-All Funds	3/26/2020 11:47:03 AM	Y
Kyle Slattery	Chief Deputy Controller	All Depts-All Funds	3/26/2020 1:43:33 PM	Y
Jeff Frapwell	Budget Director	All Depts-All Funds	3/26/2020 2:01:43 PM	Y

4/5 Vote Required
Budget Revision Requests

Document Number: BJE - 0006825 Agenda Item: Agenda Date: 4/7/2020 Approval: BOS 4/5 Has Board Letter: No

Title: Public Health: Establish funding for a contract with the Los Olivos Community Services District.

Budget Action: Increase appropriation of \$132,120 in Public Health General Fund for Services and Supplies funded by a release of Restricted Purpose of Fund Balance.

Justification: It is necessary to increase appropriations for a contract with the Los Olivos Community Services District for Phase 1 of a Wastewater Collection, Treatment and Reclamation Project.

The total professional services contract will be \$180,000 of which \$150,000 is planned for FY 2019-2020. The current year budget includes \$30,000 and this budget revision request increases by \$120,000. Funding is available through a designation from the State Water Resources Control Board (SWRCB). SWRCB allows the Public Health Department to be reimbursed administrative overhead costs of \$12,120.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	041 - Public Health		55 - Services and Supplies	0.00	132,120.00
0001 - General	041 - Public Health		92 - Changes to Restricted	132,120.00	0.00
Fund: 0001 - General, Department: 041 - Public Health Total:				<u>132,120.00</u>	<u>132,120.00</u>

Signatures

<u>Signed By</u>	<u>Approval Level</u>	<u>Department/Agency-Fund Group</u>	<u>Signed On</u>	<u>Valid</u>
Stacy Covarrubias	Fund/Department	041-Public Health Funds	3/10/2020 10:12:44 AM	Y
Suzanne Jacobson	Fund/Department	041-Public Health Funds	3/10/2020 3:24:12 PM	Y
Richard Morgantini	CEO Analyst	All Depts-All Funds	3/11/2020 8:22:31 AM	Y
Sara Weal	FACS	All Depts-All Funds	3/11/2020 5:22:52 PM	Y
Kyle Slattery	Chief Deputy Controller	All Depts-All Funds	3/12/2020 10:51:25 AM	Y
Jeff Frapwell	Budget Director	All Depts-All Funds	3/12/2020 3:57:36 PM	Y

4/5 Vote Required
Budget Revision Requests

Document Number: BJE - 0006830 Agenda Item: Agenda Date: 4/7/2020 Approval: BOS 4/5 Has Board Letter: No

Title: Increase Appropriations for Animal Services Laundry Equipment and Promotional Supplies

Budget Action: Increase appropriations of \$26,600 in the Public Health Department General Fund for Capital Assets (\$23,600) and Services and Supplies (\$3,000) funded by a release of Restricted Animal Control Programs Fund Balance (\$23,600) and Miscellaneous Revenue (\$3,000).

Justification: This budget revision increases appropriations of \$26,600 in the Public Health Department General Fund to purchase two heavy-duty stack washer and dryer units, promotional supplies and tent. The heavy-duty laundry equipment is needed to replace existing household units that are not reliable, durable or powerful enough to be used non-stop daily to effectively wash animal bedding, towels and toys at the Santa Maria Shelter. The promotional supplies and tent are needed for offsite Responsible Pet Owner outreach events.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	041 - Public Health		45 - Miscellaneous Revenue	3,000.00	0.00
0001 - General	041 - Public Health		55 - Services and Supplies	0.00	3,000.00
0001 - General	041 - Public Health		65 - Capital Assets	0.00	23,600.00
0001 - General	041 - Public Health		92 - Changes to Restricted	23,600.00	0.00
Fund: 0001 - General, Department: 041 - Public Health Total:				<u>26,600.00</u>	<u>26,600.00</u>

Signatures

<u>Signed By</u>	<u>Approval Level</u>	<u>Department/Agency-Fund Group</u>	<u>Signed On</u>	<u>Valid</u>
Stacy Covarrubias	Fund/Department	041-Public Health Funds	3/11/2020 11:47:55 AM	Y
Suzanne Jacobson	Fund/Department	041-Public Health Funds	3/11/2020 1:13:15 PM	Y
Richard Morgantini	CEO Analyst	All Depts-All Funds	3/12/2020 1:50:52 PM	Y
Sara Weal	FACS	All Depts-All Funds	3/12/2020 2:27:44 PM	Y
Kyle Slattery	Chief Deputy Controller	All Depts-All Funds	3/13/2020 10:38:06 AM	Y
Jeff Frapwell	Budget Director	All Depts-All Funds	3/18/2020 5:22:25 PM	Y

4/5 Vote Required
Budget Revision Requests

Document Number: BJE - 0006831 Agenda Item: Agenda Date: 4/7/2020 Approval: BOS 4/5 Has Board Letter: No

Title: Public Health: Increase in unanticipated revenues and appropriations.

Budget Action: Increase appropriations of \$105,805 in the Public Health Department's General Fund for Services and Supplies (\$52,005) and to increase Restricted Health Care Programs Fund Balance (\$53,800) funded by unanticipated FEMA revenue.

Justification: This budget revision will record unanticipated Federal and State disaster aid revenue in the amount of \$105,805 from FEMA reimbursements. \$53,800 of repayment funds will be moved to Restricted Fund Balances to be used in the future by the appropriate categorical program. The remaining \$52,005 will be for increases in Services and Supplies. Environmental Health installed DSX locks in the Santa Maria office and 17 computers/laptops are being replaced. Replacements are necessary due to Windows upgrades; these computers will no longer be supported.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	041 - Public Health		26 - Intergovernmental Revenue-Federal	105,805.00	0.00
0001 - General	041 - Public Health		55 - Services and Supplies	0.00	52,005.00
0001 - General	041 - Public Health		92 - Changes to Restricted	0.00	53,800.00
Fund: 0001 - General, Department: 041 - Public Health Total:				<u>105,805.00</u>	<u>105,805.00</u>

Signatures

<u>Signed By</u>	<u>Approval Level</u>	<u>Department/Agency-Fund Group</u>	<u>Signed On</u>	<u>Valid</u>
Stacy Covarrubias	Fund/Department	041-Public Health Funds	3/19/2020 11:30:16 AM	Y
Suzanne Jacobson	Fund/Department	041-Public Health Funds	3/19/2020 2:47:26 PM	Y
Richard Morgantini	CEO Analyst	All Depts-All Funds	3/19/2020 3:05:24 PM	Y
Sara Weal	FACS	All Depts-All Funds	3/19/2020 5:26:53 PM	Y
Kyle Slattery	Chief Deputy Controller	All Depts-All Funds	3/20/2020 7:13:09 AM	Y
Jeff Frapwell	Budget Director	All Depts-All Funds	3/22/2020 4:17:38 PM	Y

4/5 Vote Required
Budget Revision Requests

Document Number: BJE - 0006832 Agenda Item: Agenda Date: 4/7/2020 Approval: BOS 4/5 Has Board Letter: No

Title: Public Health: Increase in unanticipated revenue and appropriation

Budget Action: Increase appropriations of \$150,000 in the Public Health Department's Health Care Fund for Services and Supplies(\$84,900), Other Charges (\$48,600) and Capital Assets (\$16,500) funded by unanticipated revenue from Hospital TB testing.

Justification: This budget revision will record unanticipated revenue from Hospital TB testing and increase appropriation in three areas. 1) \$48,600 will increase the Medical Malpractice budget. Risk liquidated their fund on June 30, 2019, returned cash to departments, and increased current year premium. The Other Charges object level needs to be increased to avoid overages at year end. 2) The Public Health Laboratory needs: a centrifuge replaced as well as other minor equipment and furniture; increased supplies for additional TB testing; and, increased appropriation for Dr. Comer, the contract laboratory directory. 3) 28 computers/laptops replacements. Replacements are necessary due to Windows upgrades as these computers will no longer be supported.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0042 - Health Care	041 - Public Health		30 - Charges for Services	150,000.00	0.00
0042 - Health Care	041 - Public Health		55 - Services and Supplies	0.00	84,900.00
0042 - Health Care	041 - Public Health		60 - Other Charges	0.00	48,600.00
0042 - Health Care	041 - Public Health		65 - Capital Assets	0.00	16,500.00
Fund: 0042 - Health Care, Department: 041 - Public Health Total:				<u>150,000.00</u>	<u>150,000.00</u>

Signatures

<u>Signed By</u>	<u>Approval Level</u>	<u>Department/Agency-Fund Group</u>	<u>Signed On</u>	<u>Valid</u>
Stacy Covarrubias	Fund/Department	041-Public Health Funds	3/23/2020 2:55:11 PM	Y
Suzanne Jacobson	Fund/Department	041-Public Health Funds	3/24/2020 9:31:38 AM	Y
Richard Morgantini	CEO Analyst	All Depts-All Funds	3/24/2020 9:33:17 AM	Y
Sara Weal	FACS	All Depts-All Funds	3/25/2020 4:28:16 PM	Y
Kyle Slattery	Chief Deputy Controller	All Depts-All Funds	3/26/2020 8:12:07 AM	Y
Jeff Frapwell	Budget Director	All Depts-All Funds	3/26/2020 8:27:07 AM	Y

7/1/2019

4-7-20

Beginning Balance	Detail of Board Approved Changes:	\$ 3,855,071.97	Status
Adopted Budget Use			
	Carryover unexpended funding for Community Outreach Liaison per Adopted Budget.	\$ (70,000.00)	Completed
FY 2019-20 Board Adjustments			
2/25/2020 (BJE - 0006812)	Electric Vehicle Charging Stations	\$ (750,808.00)	In Process
6/30/2020 Adjusted Budget			
Ending Balance		<u>\$ 3,034,263.97</u>	