



BOARD OF SUPERVISORS
AGENDA LETTER


Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

2016 FEB -4 PM 2: 31

COUNTY OF SANTA BARBARA
CLERK OF THE
BOARD OF SUPERVISORS

Department Name: BOARD OF SUPERVISORS
Department No.: 022
For Agenda Of: February 16, 2016
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: 4/5

TO: Board of Supervisors 

FROM: Department: Guadalupe Rabago, Chief Probation Officer
Director(s): (805) 882-3652
Contact Info: Laurie Holbrook, Probation Manager
(805) 692-1751

SUBJECT: Acceptance of a grant reward from the California Department of Education, Nutrition Services Division, 2015 National School Lunch Program Equipment Assistant Grant in the total amount of \$73,834

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: N/A

Recommended Actions:

That the Board of Supervisors

- A. Authorize the Chief Probation Officer to accept and sign the grant award of \$73,834 from the California Department of Education, 2015 National School Lunch Program Equipment Assistant Grant in for the exclusive use of purchasing identified kitchen equipment to be added or currently in need of replacement at the Los Prietos Boys Camp (LPBC).
- B. Approve the attached budget revision request (BRR #0004343, Attachment A) to establish appropriations of \$73,834 in the Probation Department, General Fund, for Capital Assets - Equipment funded by unanticipated revenue from the 2015 National School Lunch Program Equipment Assistant Grant.
- C. Determine that the approval of the Agreement is exempt from California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), finding that is activity is covered by the general rule that CEQA applies only to projects that have potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that this activity may have a significant effect on the environment, the activity is not subject to CEQA, and direct staff to file a Notice of Exemption (Attachment B).

Summary Text: On January 20, 2016, the Probation Department received notice that its application had been accepted and funding awarded in the amount of \$73,834 by the California Department of Education, 2015 National School Lunch Program Equipment Assistant Grant. As some of the current equipment is outdated, and in some cases may be as old as thirty years, the Probation Department is recommending that the Board of Supervisors accept the award in the amount of \$73,834 for the exclusive use of purchasing identified kitchen equipment for the Los Prietos Boys Camp. This will result in the replacement of the outdated and non-efficient equipment to meet today's energy and safety standards, as well as allows for an increased capacity.

Background:

In March 2015, the 2015 Agriculture Appropriations Act authorized the United States Department of Agriculture (USDA) to grant California approximately \$3.09 million to competitively award equipment assistance funding to eligible school food authorities (SFA).

The Nutrition Services Division (NSD) of the California Department of Education (CDE) received applications for this grant through November 2, 2015. NSD staff scored the applications on the following criteria:

- o Percentage of free and reduced-priced meals
- o Site need
- o Site impact
- o Equipment need

Additionally, the NSD determined if applications met the USDA's four focus areas:

- o Nutritional quality
- o Food safety
- o Energy efficiency
- o Expanding participation

The funds will be used to purchase the following pieces of equipment:

- o 3 Door Refrigerator
- o Holding Cabinet
- o 30 Quart Mixer
- o Tilting Skillet
- o Convection Oven
- o Range with Griddle

The awarding of these funds will allow for the enhancement of LPBC's Culinary Arts Program. Youth will have the opportunity to gain experience on all of the kitchen equipment. Additionally, menus can be expanded which will add to the variety of nutritious meals prepared and expand the cooking experience and knowledge of the youth participating in the program. An expansion of the Culinary program and food services at LPBC could potentially include meal service at the Santa Maria Juvenile

Hall. Ultimately the Culinary Arts Program will better prepare the youth to successfully work in modern kitchens in the food service industry.

In addition to expanding the Culinary program and increasing safety in the kitchen, the addition of new equipment will also provide for higher energy efficiency due to today's energy efficient appliances. The current appliances are up to thirty years old. New appliances will utilize less cooking time which will add to the efficiency of the overall kitchen operations. New appliances will improve food safety by decreasing the risk of cross contaminations, improve sanitation and will maintain proper temperatures. With the purchase of the identified equipment, the LPBC food services operations will be able to prepare nutritious and appealing meals to the youth while running a safe, sanitary and efficient kitchen.

Performance Measure:

Fiscal and Facilities Impacts:

Budgeted: No

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal	\$ 73,834.00		
Fees			
Other:			
Total	\$ 73,834.00	\$ -	\$ -

Narrative:

The grant is a one-time award of \$73,834 for the purchase of kitchen equipment for the LPBC. A Budget Revision request is attached.

There is no increase to the Probation Department's General Fund contribution and no impact on facilities associated with this grant.

Key Contract Risks:

Staffing Impacts:

Legal Positions:
0.00

FTEs:
0.00

Special Instructions:

Please return two (2) Certified Minute Orders to Michael Cameron, at the Santa Barbara County Probation Department, 117 E. Carrillo St., Santa Barbara, CA 93101.

Attachments: Attachment A: Budget Revision Request
Attachment B: CEQA Notice of Exemption

Authored by: Laurie Holbrook, Probation Manager

cc:

Attachment A: Budget Revision Request

Budget Journal Entry

Document Number: BJE - 0004343
 Document Description: Recognize FY15-16 Equipment Assistance Grant
 Post On:
 Batch ID: 1893612
 Created On: 2/2/2016 11:33:08 AM
 Created By: Michael Cameron
 Processed On:
 Processed By:

References
 Audit Trail:

Budget Revision Request

Agenda Item: Agenda Date: 2/16/2016 Approval: BOS 4/5 Has Board Letter: Yes
 Title: Establish Appropriations To Recognize Revenue And Expenditures For The Equipment Assistance Grant
 Budget Action: Establish appropriations of \$73,834 in the Probation Department, General Fund, for Capital Assets - Equipment, funded by unanticipated revenue from the 2015 National School Lunch Program Equipment Assistant Grant.

Justification: In March 2015, the 2015 Agriculture Appropriations Act authorized the United States Department of Agriculture (USDA) to grant California approximately \$3.09 million to competitively award equipment assistance funding to eligible school food authorities (SFA). Santa Barbara County Probation has been awarded \$73,834 by the California Department of Education, 2015 National School Lunch Program Equipment Assistant Grant to replace outdated and non-efficient equipment at the Los Prietos Boys Camp kitchen. The new equipment from this grant will meet today's energy and safety standards, as well as allow for an increased capacity.

Budget Revision Request Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
0001 - General	022 - Probation		26 - Intergovernmental Revenue-Federal	73,834.00	0.00
0001 - General	022 - Probation		65 - Capital Assets	0.00	73,834.00
Fund: 0001 - General, Department: 022 - Probation Total:				73,834.00	73,834.00

Accounting

Fund	Dept	GL Accl	LI Accl	Debit Amount	Credit Amount	Prog	QUnit	Proj	Budget Period	Description
0001	022	2420	4789	73,834.00		2300			201602	Incr Approp For Unanticipated LPBC Equip Grant Rev

County of Santa Barbara, FIN

Budget Journal Entry

0001 022 2530 8300 73,834.00 2300 201602 Incr Approp For Unanticipated LPBC Equip Grant Exp
 Total 73,834.00 73,834.00

Signatures

Signed By	Signed On	Department/Agency	Approval Level	Valid
Michael Cameron	2/3/2016 10:24:07 AM	022 - Probation	Fund/Department	Y
Richard Morganlini	2/3/2016 10:27:49 AM	012 - County Executive Office	CEO Analyst	Y
Pancho Occiano	2/3/2016 11:47:03 AM	061 - Auditor-Controller	FACS	Y
Julie Hagen	2/4/2016 11:29:07 AM	061 - Auditor-Controller	Chief Deputy Controller	Y
Thomas Alvarez	2/4/2016 12:33:10 PM	012 - County Executive Office	Budget Director	Y

**Attachment B: LPBC
Nutrition Grant Award
CEQA Notice of
Exemption**

Attachment B

NOTICE OF EXEMPTION

TO: Santa Barbara County Clerk of the Board of Supervisors

FROM: Guadalupe Rabago, Chief Probation Officer

The project or activity identified below is determined to be exempt from further environmental review requirements of the California Environmental Quality Act (CEQA) of 1970 as defined in the State and County guidelines for the implementation of CEQA.

APN(s): N/A Case No.: N/A

Location: Santa Barbara County

Project Title:

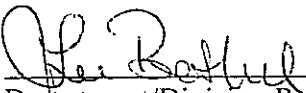
Project Description:

Exempt Status: (Check one)

- Ministerial
- Statutory
- Categorical Exemption
- Emergency Project
- Declared Emergency

Cite specific CEQA Guideline Section: Section 15061(b)(3): No possibility of impact to the environment.

Reasons to support exemption findings:


2/3/16

 Department/Division Representative Date

Acceptance Date (date of final action on project): _____

Date Filed by County Clerk: _____

Distribution: (for posting six days prior to action, and posting original after approval)

Copies to: