



County of Santa Barbara

BOARD OF SUPERVISORS

Minute Order

August 19, 2025

Present: 4 - Supervisor Lee, Supervisor Capps, Supervisor Hartmann, and Supervisor Lavagnino
Absent: 1 - Supervisor Nelson

CLERK-RECORDER-ASSESSOR-ELECTIONS DEPARTMENT

File Reference No. 25-00720

RE: Consider recommendations regarding an Agreement with Runbeck Election Services, LLC for Fiscal Year 2025-2026, as follows:

- a) Approve, ratify and authorize the Chair to execute a Services Agreement with Runbeck Election Services, LLC., an Arizona limited liability company, for software licensing, equipment maintenance and support services for the Agilis Ballot Sorting Equipment for the term ending June 30, 2026, and in the amount of \$34,641.93;
- b) Authorize the Clerk-Recorder-Assessor and Registrar of Voters or designee to exercise contingency, if needed, for additional repair and maintenance costs up to \$10,358.07, 23% of the base contract amount, for a total not to exceed contract amount of \$45,000.00; and
- c) Determine pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15378(b)(5) that the above actions are not a project subject to CEQA review because the actions consist of organizational and administrative activities of governments that will not result in direct or indirect physical changes in the environment.

A motion was made by Supervisor Hartmann, seconded by Supervisor Lavagnino, that this matter be acted on as follows:

- a) **Approved, ratified and authorized; Chair to execute;**
- b) **Authorized; and**
- c) **Approved.**

The motion carried by the following vote:

Ayes: 4 - Supervisor Lee, Supervisor Capps, Supervisor Hartmann, and Supervisor Lavagnino

Absent: 1 - Supervisor Nelson