

**SANTA BARBARA COUNTY  
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 11/19/02  
**Department Name:** Planning and Development  
**Department No.:** 053  
**Agenda Date:** 12/3/02  
**Placement:** Administrative  
**Estimate Time:** n/a  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** Dianne Meester, Interim Planning and Development Director

**STAFF CONTACT:** Steve Mason Deputy Director, 568-2070

**SUBJECT:** Staffing of Montecito Planning Commission and Board of Architectural Review

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**Recommendation(s):**

That the Board of Supervisors:

Adopt the attached resolution adding a 0.80 FTE Board Assistant Specialist (Class 001347) Range 4920 (\$2,8,22-\$3,445), effective December 9, 2002.

**Alignment with Board Strategic Plan:**

The recommendation(s) are primarily aligned with Goal No. 3. A Strong, Professionally Managed County Organization.

**Executive Summary and Discussion:**

On June 4, 2002 the Board created the Montecito Planning Commission and Board of Architectural Review. At that time funding was authorized for a 0.80 FTE Board Assistant Specialist to provide staff support to these bodies. Funding for this position is included in Planning and Development's adopted FY 02/03 budget, but the position was not. The attached resolution will authorize this position.

**Mandates and Service Levels:**

**Fiscal and Facilities Impacts:**

Funding for this position is included in Planning and Development's adopted FY 02/03 budget in the Planning Support Services shown on page D-258.

**Special Instructions:**

Send one copy of the approved resolution to Susan Kean, Human Resources Department

**Concurrence:**

County Administrator  
Human Resources

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