



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

**Clerk of the Board of
Supervisors**

105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: May 21, 2019
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Daniel Nielson, Social Services Director
Director(s) (805) 346-7101
Contact Info: Christina Groppetti, Division Chief
(805) 346-7116
SUBJECT: **First Amendment with Transition House for California Work Opportunity and Responsibility to Kids Housing Support Program**

County Counsel Concurrence:

As to form: Yes

Auditor-Controller Concurrence:

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the First Amendment with Transition House (a local vendor), to provide California Work Opportunity and Responsibility to Kids Housing Support Program services for an increased total contract amount not to exceed \$160,083 for the period of August 1, 2018 through June 30, 2019; and
- b) Determine that the activity is not a "Project" subject to California Environmental Quality Act (CEQA) review per CEQA Guideline Section 15378(b)(5), since the activity is an organizational or administrative activity of government that will not result in direct or indirect physical changes in the environment.

Summary Text:

This item is on the agenda in order to approve and authorize the Chair to execute the First Amendment to the Agreement with Transition House for the continued provisions of the California Work Opportunity and Responsibility to Kids (CalWORKs) Housing Support Program (HSP) services at the increased total amount not to exceed \$160,083 for the current Fiscal Year (FY) period of August 1, 2018 through June 30, 2019.

Background:

For families in the CalWORKs program, housing issues can severely interfere with progress toward self-sufficiency. Housing instability and homelessness are some of the most challenging problems facing CalWORKs families, especially in Santa Barbara County where housing costs are high. The CalWORKs HSP funding has allowed CalWORKs families to overcome this obstacle, so that parents can engage in employment and children can be safe and secure.

The Partners in Housing Solutions (PHS) is a collaboration among landlords, property managers, social service agencies and homeless people with barriers to accessing permanent housing. The goal of PHS is to offer homeless veterans, families and others who were previously denied by landlords help with accessing permanent housing. PHS only works with clients that are ready to be successfully housed. PHS is uniquely situated to compliment the CalWORKs HSP in our efforts to house or re-house homeless CalWORKs participants. Transition House will be the fiscal agent of PHS until June 30, 2019.

DSS received an augmentation allocation for the CalWORKs HSP for FY 2018-2019 from the California Department of Social Services, based on the Budget Act of 2018. The allocation will be designated to increase staff budgeting costs associated with assisting CalWORKs families in accessing permanent housing. The utilization of this agreement continues to provide homeless assistance and homeless prevention services to CalWORKs families into permanent housing. With this \$50,000 increase to the contract, PHS will be able to house 35 families instead of 25 as originally contracted.

During the current FY, PHS has continued to meet the needs for accessing permanent housing, which has increased for this FY 2018-2019. DSS is requesting an increase to the current FY 2018-2019 contract amount in order to meet that increased need.

Performance Measure:

FY 2018-2019

- Transition House will provide homeless assistance and homeless prevention services to 100% of CalWORKs referrals and place 35 CalWORKs families into permanent housing through the CalWORKs HSP. (Increased from 25)

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Funding Sources	Current FY 18-19 Cost:	Annualized On-going Cost:	Total One-Time Project Cost
General Fund			
State			
Federal	\$ 160,083.00		
Fees			
Other:			
Total	\$ 160,083.00	\$ -	\$ -

Narrative:

Funding for this Agreement is 100 percent federally funded. No County General Funds will be used. Appropriations of \$160,083 is included in DSS' FY 2018-2019 adopted budget.

Key Contract Risks:

The risk assessment worksheet has been completed. DSS determined that Transition House is a medium risk vendor.

Staffing Impacts:

Legal Positions:

0

FTEs:

0

Special Instructions:

Please email, scan and send one (1) duplicate original Agreement, and a copy of the minute order to:

DSS Contracts Unit

C/O Ismelda Vazquez

Contracts Coordinator

2125 S. Centerpointe Parkway, 3rd Floor

Santa Maria, CA 93455

I.Vazquez@sbcsocialserv.org

Attachments:

1. Attachment 1 – First Amendment - Transition House - PHS – CalWORKs HSP- FY 2018-2019

Authored by:

Christina Groppetti, Division Chief

Ismelda Vazquez, Contracts Coordinator